

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
JANUARY 23, 2024**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Brad Ashby, Vice Chair
Martha Bruckner
Kristen DuPree
Adam Gotschall, Secretary
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhart
Fred Uhe, Chair
Zach Pechacek, Faculty Ex Officio
Eldaide Zulu, Student Ex Officio

MEMBERS ABSENT

Phillip Klein
Tammy Wright

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on January 12, 2024, and on the Omaha World-Herald website Omaha.com from January 12-18, 2024.*

2. *Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — Report Agenda

Agenda Item 3a — Ex Officio Board Members' Report

Student Ex Officio Representative Report

Zulu shared highlights from her written report which featured information about the Student Advisory Council's activities this past month, including the Casual Gaming event in the eSports Student Lounge and the Dr. Martin Luther King, Jr. Celebration.

Faculty Ex Officio Representative Report

Pechacek and Elise DeMaranville, Industry Training Manager, presented on the Metro Omaha Trades Invitational, which MCC hosted on December 8, 2023, for Omaha area college and high school students in the trades. One hundred ninety students competed in eleven skilled trades areas at four MCC locations. DeMaranville said they saw an increase in female competitors this year. DeMaranville shared several process improvements, including online registration and QR codes to easily access event information. DeMaranville acknowledged the local business sponsors who contributed to this year's success. Competitors and event sponsors had the opportunity to meet and greet during lunch. Contest results were included in the Board packet.

Agenda 3b — Chair of the Board's Report

Uhe attended MCC's Dr. Martin Luther King, Jr. Celebration luncheon with Reinhardt. He met several SAC students.

Agenda 3c — Board Members' Reports

Reinhardt thanked the staff who handled the broken pipes and cleanup during the recent freeze. Bruckner shared that she virtually attended the Dr. Martin Luther King, Jr. Celebration and appreciated having the option to do so. She recently had the

opportunity to attend a webinar on dual enrollment and shared some challenges and recommendations provided in the webinar.

Agenda 3d — Presidents' Report

Building 21 Mule Barn Usage

Schmailzl informed the Board that the Secondary Partnerships staff and programs have recently moved from building 7 to building 21 on Fort Omaha Campus due to structural issues found in building 7. MCC facilities and planning teams are conducting further investigations into the structural issues in building 7 and will come back to the Board in the near future with recommendations for action. Reinhardt asked the age of building 7. Schmailzl stated it was built in 1959 when the Navy was on the campus. Thibodeau added that the original Fort Omaha Campus quitclaim deed restricts the College from altering or demolishing buildings within a certain area around the parade grounds; however, building 7 is outside of the specified area.

Legislative Report

Schmailzl stated this year's 60-day legislative session is underway and pointed out the initial legislative report was included in the Board packet. He specifically pointed out that LB993 and LB1099 currently have MCC's attention. He indicated the President's Office staff is sending Board members articles on the legislative bills to help them stay informed on bills. He encouraged Board members to send an email to him or the staff if they have a question on a bill.

4918 N 30th Street Property Update

Stan Horrell, Director of Campus Planning and Sustainability, provided an update on the 4918 N 30th Street property, located on the corner of North 30th Street and Sorensen Parkway. He shared that the Omaha Planning Board approved the request to rezone the property to match the remainder of Fort Omaha Campus and incorporate the property into the entire campus. Gotschall asked if Metro Transit is planning to add a bus stop at this location. Horrell stated that he is working with them to see what we can get and noted there is a pad already on the property.

Agenda 3e — Regular Reports

No comments. No questions were asked.

Agenda 3f — Quarterly Reports

Schmailzl pointed out that updates on the modernization initiative and the facilities long-range plan have been added to the quarterly reports for the foreseeable future. He added that specific matters needing attention will be brought to the Board separately. Uhe asked where we are with the City of Papillion. Horrell responded that the College is

working with consultants. MCC is currently on the city planning agenda and expects to go to the City Council later this year. Horrell stated the administration will come back to the Board in the near future to discuss entry ways at the Sarpy property. The State has completed traffic assessments and identified needed easements and two entry ways. Uhe noted the City of Papillion is supportive of this project.

Agenda 3g — Auditor RFP Process

Schmailzl pointed out the auditor request for proposal (RFP) process was included in the Board packet. Brenda Schumacher, College Business Officer, noted that the RFP was sent to over 20 firms and was posted in the Omaha World-Herald. Three firms indicated their intent to submit an RFP and submitted questions. The business office staff have sent responses to the questions back to the firms so they have them while preparing their bids. Reinhardt asked if an intent to submit was required as part of the RFP. Schumacher answered that an intent to submit a bid was requested but not required. He asked if the responses to the 60 questions went to the firms that expressed intent or to all firms contacted. Schumacher said she would get clarification and report back to the Board. At the end of the meeting, Schmailzl provided an update from Schumacher that the responses to the 60 questions were sent to the more than 20 firms that received the initial RFP. Schmailzl informed Board members they will receive all the submitted RFP packets prior to the February Board meeting. At the February Board meeting the Board will select the firms they would like to interview at the March Board meeting. Schmailzl emphasized that the staff's job is to support the Board, and this is a Board decision, not an administrative decision.

Agenda 3h — Fort Omaha Campus 30th Street Easement Discussion

MOTION: Gottschall moved to go into executive session to discuss the city's request for an easement on the Fort Omaha Campus; Reinhardt seconded the motion.

Martha Bruckner, yes
Kristen DuPree, yes
Adam Gotschall, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Brad Ashby, yes

Motion carried.

The chair stated the motion to move to executive session is to discuss the city's request for an easement on the Fort Omaha Campus, the closed session being necessary in the public interest to protect against premature disclosure of negotiation strategy.

Schmailzl dismissed all staff except for Jim Thibodeau. Closed session began at 7:05 p.m.

MOTION: Reinhardt moved to come out of closed session.

A unanimous decision with 9 yeses to come out of session.

Motion carried. Closed session ended at 7:30 p.m.

Agenda Item 4 — Consent Agenda Items

Items remaining on the consent agenda: 6a, 6b, 6c

Agenda 5 — Items Removed from Consent Agenda (if any)

No agenda items were moved from the Consent Agenda.

Agenda Item 6 — Action Agenda

Agenda Item 6a — Consideration of Approval of Minutes of December 12, 2023 Board of Governors Meeting, Board Doc. 8000

Agenda Item 6b — Consideration of Resolution Approving Personnel Appointments, Board Doc. 8001

WHEREAS, Per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support, and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointment and employment contracts be approved and/or ratified by the Board of Governors:

<i>Position</i>	<i>Name</i>	<i>Start Date</i>	<i>Annual Salary</i>
<i>Dean of Skilled Trades and Technical Sciences</i>	<i>Scott Broady</i>	<i>02/01/2024</i>	<i>\$131,000.00</i>
<i>Grant Manager</i>	<i>Marcy Owens</i>	<i>02/01/2024</i>	<i>\$ 56,118.00</i>
<i>Manager of Micro-credentials and Training Programs</i>	<i>Michelle Fulton</i>	<i>02/16/2024</i>	<i>\$ 73,000.00</i>

Dean of Skilled Trades and Technical Sciences – The dean of skilled trades and technical sciences provides the strategic and visionary direction for all credit-bearing degree and certificate programs in the designated academic areas. The dean works closely and collaboratively with the Vice President for Academic Affairs to set policy, recruit, retain, and supervise quality faculty and staff, make budgetary decisions for the programs, and assure student success. (Scott Broady)

Grant Manager – The grant manager oversees all aspects of the assigned grant program, including grant purchases, budget, and implementation of grant activities, as outlined in the proposal, to achieve grant deliverables and outcomes. The grant manager coordinates and supports external partnerships for outreach and collaboration, as necessary. (Marcy Owens)

Manager of Micro-credentials and Training Programs – The manager leads the strategic development and growth of the College’s portfolio of micro-credentials, ensuring program development achieves growth targets and aligns with college quality assurance, external accreditation and governing board requirements. (Michelle Fulton)

Agenda Item 6c — Consideration of Resolution Approving Extension of Lease Agreement for the North Omaha Express Center, Board Doc. 8002

WHEREAS, the College’s lease of space for its North Omaha Express Center at the Highlander Building at 2112 North 30th Street is set to terminate on January 31, 2024; and,

WHEREAS, the College is in need of extending the Lease Agreement so it can continue providing needed services to the community at its North Omaha Express Center; and,

WHEREAS, College administration has negotiated an amendment to the Lease Agreement with the Landlord, Seventy-Five North Revitalization Corporation, for a five-year extension of the lease term, running through January 31, 2029, with a three percent annual base rent escalator, and recommends that this Board approve said Lease Extension.

NOW THEREFORE BE IT RESOLVED by this Board of Governors that it approves the First Amendment to the Lease Agreement for the College’s lease of space for its North Omaha Express Center at the Highlander Building at 2112 North 30th Street, extending the lease term for five additional years, through January 31, 2029, and authorizes the College President to execute said First Amendment to the Lease Agreement with such modifications, changes, and amendments as the President, in consultation with College legal counsel, may deem appropriate and in the best interests of the College.

MOTION: Reinhardt moved to approve the Consent Agenda; McDermitt seconded the motion.

Kristen DuPree, yes
Adam Gotschall, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Brad Ashby, yes
Martha Bruckner, yes

Motion carried.

Agenda 7 — Action Agenda: Election of Officers

Agenda 7a — Election of Chair

Uhe reviewed the election process using secret ballots, as needed.

Uhe asked for nominations for Chair.

McDermitt nominated Monahan for Chair.

Hearing no other nominations for Chair, nominations were closed and a secret ballot vote was taken.

Monahan received 9 votes.

Monahan was seated as Chair of the Board.

Agenda 7b — Election of Vice Chair

Uhe called for nominations for Vice Chair.

McDermitt nominated Uhe for Vice Chair. Gotschall nominated Ashby for Vice Chair.

Hearing no other nominations for Vice Chair, nominations were closed and a secret ballot vote was taken.

Uhe received 6 votes, Ashby received 2 votes, and Phillip Klein received 1 vote.

Uhe was seated as Vice Chair of the Board.

Agenda 7c — Election of Treasurer

Uhe called for nominations for Treasurer.

Reinhardt nominated DuPree for Treasurer.

Hearing no other nominations for Treasurer, nominations were closed and a secret ballot vote was taken.

Dupree received 8 votes, and there was 1 no vote.

DuPree was seated as Treasurer of the Board.

Agenda 7d – Election of Secretary

Uhe called for nominations for Secretary.

Monahan nominated Gotschall for Secretary.

Hearing no other nominations for Secretary, nominations were closed and a secret ballot vote was taken.

Gotschall received 7 votes, and there were 2 no votes.

Gotschall was seated as Secretary of the Board.

Agenda 7e — Election of Assistant Secretary

Uhe asked for nominations for Assistant Secretary.

Monahan nominated McDermitt for Assistant Secretary.

Hearing no other nominations for Assistant Secretary, nominations were closed and a secret ballot vote was taken.

McDermitt received 7 votes, and there were 2 no votes.

McDermitt was seated as Assistant Secretary of the Board.

Agenda Item 7f — Consideration of Resolution and Order Electing and Approving Officers of the Metropolitan Community College Area Board of Governors and Establishing Terms of Office, Board Doc. 8003

BE IT RESOLVED, by the Board of Governors of the Metropolitan Community College Area (the “Board”), as follows:

1. That Maureen Monahan be, and he/she hereby is, elected to the position of **Chair of the Board** for a term of office beginning January 23, 2024, and ending at the first regular meeting of the Board following January 1, 2025, or until his/her successor is elected and qualified; provided, however, that if Maureen Monahan ceases to be a qualified member of the Board during such term of office, or if he/she resigns as **Chair of the Board** during such term, then in either of those events the Vice Chair hereinafter named, or his/her qualified successor, shall become **Chair of the Board** and serve as **Chair** until the expiration of the term of office described above.
2. That Fred Uhe be, and he/she hereby is, elected to the position of **Vice-Chair of the Board** for a term of office beginning January 23, 2024, and ending at the first regular meeting of the Board following January 1, 2025, or until his/her successor is elected and qualified; provided, however, that if Fred Uhe ceases to be a qualified member of the Board during such term of office, or if he/she resigns as **Vice Chair of the Board** during such term, then in either of those events the position of **Vice Chair of the Board** shall become vacant.
3. That Kristen DuPree be, and he/she hereby is, elected to the position of **Treasurer of the Board** for a term of office beginning January 23, 2024, and ending at the first regular meeting of the Board following January 1, 2025, or until his/her successor is elected and qualified; provided, however, that if Kristen DuPree ceases to be a qualified member of the Board during such term of office, or if he/she resigns as **Treasurer of the Board** during such term, then in either of those events the position of **Treasurer of the Board** shall become vacant.
4. That Adam Gotschall be, and he/she hereby is, elected to the position of **Secretary of the Board** for a term of office beginning January 23, 2024, and ending at the first regular meeting of the Board following January 1, 2025, or until his/her successor is elected and qualified; provided, however, that if Adam Gotschall ceases to be a qualified member of the Board during such term of office, or if he/she resigns as **Secretary of the Board** during such term, then in either of those events the position of **Secretary of the Board** shall become vacant.
5. That Linda McDermitt be, and he/she hereby is, elected to the position of **Assistant Secretary of the Board** for a term of office beginning January 23, 2024, and ending at the first regular meeting of the

Board following January 1, 2025, or until his/her successor is elected and qualified; provided, however, that if Linda McDermitt ceases to be a qualified member of the Board during such term of office, or if he/she resigns as Assistant Secretary of the Board during such term, then in either of those events the position of Assistant Secretary of the Board shall become vacant.

6. *That Brenda Schumacher be, and she hereby is, appointed to the position of **Assistant Treasurer of the Board**, to serve in such position at the absolute and unqualified discretion of the Board.*
7. *That Julie Lanxon be, and she hereby is, appointed to the position of **Recording Secretary of the Board**, to serve in such position at the absolute and unqualified discretion of the Board, provided, however, that her sole and only duties as Recording Secretary shall be to assist the Secretary or the Assistant Secretary, as the case may be, in the taking of minutes of meetings of the Board, and to perform such other duties as may be assigned to her by the President of the College; and provided further, that the President of the College is hereby authorized and directed to name a temporary replacement to serve as the Recording Secretary if the Recording Secretary named above is absent.*

BE IT FURTHER RESOLVED, that a copy of this Resolution and Order be certified by the Secretary or Assistant Secretary of the Board and placed on file at the Office of the Board; and

BE IT FURTHER RESOLVED, that copies of this Resolution and Order be certified by the Secretary or Assistant Secretary of the Board to the Secretary of State of Nebraska and to the County Clerks and Treasurers of Dodge, Douglas, Sarpy, and Washington Counties in Nebraska, and to the Banks of Record.

MOTION: Bruckner moved to approve Resolution item 7f; Gotschall seconded the motion.

Adam Gotschall, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Brad Ashby, yes
Martha Bruckner, yes
Kristen DuPree, yes

Agenda Item 8—Adjournment

MOTION: Reinhardt moved to adjourn the meeting; Love-Hug seconded the motion.

Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes
Martha Bruckner, yes
Kristen DuPree, yes

Adam Gotschall, yes

Motion carried. The meeting was adjourned at 7:43 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

**AFFIDAVIT OF TRANSMISSION OF NOTICE OF
MEETING OF BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY COLLEGE AREA**

**STATE OF NEBRASKA)
) SS
COUNTY OF DOUGLAS)**

Julie Lanxon, being first duly sworn upon oath deposes and states as follows:

- 1. That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:**

NOTICE OF MEETINGS

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, January 23, 2024, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets. Building 30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors

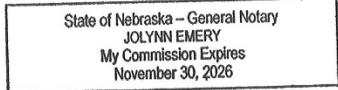
PUBLISH on Friday, January 12, 2024

to be published in *Omaha World-Herald* on January 12, 2024; and that the order to said newspaper was made by electronic transmission on January 10, 2024.

- 1. That on January 10, a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.**

Further affiant sayeth not.

Julie Lanxon
SUBSCRIBED AND SWORN TO before me this 11th day of January, 2024



Jolynn Emery
Notary Public



AFFIDAVIT

State of Pennsylvania, County of Lancaster, ss:

I, Yuade Moore, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:

Jan. 12, 2024

NOTICE NAME: 01 23 24 BOG meeting

PUBLICATION FEE: \$39.60

Yuade Moore
(Signed)

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2024
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: 01/12/2024

Nicole Burkholder

Notary Public

This notarial act involved the use of communication technology

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Fred Uhe
Chair, Board of Governors
2024, (1) 12 - Fridays, ZNEZ