

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
MARCH 28, 2023**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Kristen DuPree
Adam Gotschall, Secretary, arrived 6:47 p.m.
Ron Hug
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhardt, Vice Chair
Fred Uhe, Chair
Tammy Wright, arrived 6:31 p.m.
Zach Pechacek, Faculty Ex Officio
Conrad Cusick, Student Ex Officio

MEMBER PRESENT

Brad Ashby, Vice Chair

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on March 15, 2023, and on the Omaha World-Herald website Omaha.com from March 15-21, 2023.*

2. *Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — Report Agenda

Agenda Item 3a — Fiscal Year 2021-22 Audit Report

The audit report was not finalized by the meeting, so it will be brought to the April 25 Board meeting.

Agenda Item 3b — Ex Officio Board Members' Report

Student Ex Officio Representative Report

Cusick shared highlights from his written report, which featured updates on the Student Advisory Council and various MCC student organizations and clubs. Breanna Hounsoubin, current Phi Theta Kappa (PTK) president, shared an update about the regional awards and certificates MCC's PTK chapter members recently received. MCC's chapter competed against 68 chapters across Nebraska, Kansas, and Missouri. MCC chapter members earned 9 awards and 27 PTK Edge certificates. Reinhardt congratulated PTK on these achievements and asked what the chapter did to earn the Five Star Chapter Plan. Hounsoubin noted the chapter has to organize at least two membership recruitment campaigns, be involved at the regional level, implement a college project, submit at least three hallmark award entries, develop an honors and action project (research project), attend PTK Catalyst (conference), and at least three members complete PTK Edge programs. DuPree asked about the first-place Great Idea Award. Hounsoubin said the chapter created a Canvas course for members, which is used as a communication tool about what the College is doing and what PTK is doing with the College. Over 200 students currently have this Canvas course.

Faculty Ex Officio Representative Report

Pechacek introduced Jeff Blatchford, advanced manufacturing instructor, to present on the electrical mechanical maintenance technology program. This program is broken into the mechanical and electrical sides and trains students to enter the workforce in a manufacturing setting. Students come from around Nebraska and Iowa. The demand for

a trained skilled workforce is high due to the increased number of retirements. Nineteen companies participated in a recent job fair held at South Omaha Campus. Program enrollment has grown from 70 students in 2020 to 131 students in 2022. Program faculty meet regularly with industry partners to stay abreast of industry changes. Troubleshooting is a critical skill in this field as students need to be able to work on older equipment, as well as, newer equipment that includes technology. Blatchford showed pictures of the PLC trainer, motor control trainer, electric motor trainer, and mechanical power systems trainer. He thanked the Board for purchasing training aids for the lab. Industry partners are asking about automation courses as they are headed in this direction. Currently MCC offers one robotics course and is creating a second one.

Reinhardt asked why enrollment has grown. Blatchford pointed to MCC's sponsorship program (employer-funded education) as one factor. Wright asked how students are connected to the workforce. Blatchford noted that some employers want students to get a certificate and some want students to get a degree. Industry-recognized credentials are incorporated into the program; i.e., advanced manufacturing is one degree program with six certificates within it. Hug asked how long the robotics course is and what percentage of the enrollment growth comes from students who take one or two courses instead of working towards a certificate or a degree. Blatchford responded that the robotics course is one quarter. He said the percentage of students who take a course or two is relatively low (approximately five percent). Wright asked how long it takes to earn a degree. Blatchford answered that it takes seven quarters to complete the degree program for full-time students. Uhe asked about the industry's rate of pay. Blatchford noted the starting wage for a person with a degree can range from \$25-40 per hour plus overtime. Wright asked about the motor control trainer and how it is used within the program. Blatchford explained how the trainer is used as a stepping stone for students within the curriculum. Uhe asked how the program keeps up with the rapidly changing robotics field, adding that he liked how industry partners are providing feedback to ensure students are equipped for the changing workforce. Blatchford answered that the programming of robots is the element of advanced manufacturing that changes; thus, robot maintenance will be integrated into the curriculum.

Agenda 3c — Chair of the Board's Report

Uhe thanked the Board members and staff for participating in Saturday's workshop. He awarded medals for a local history competition held at South Omaha campus.

Agenda 3d — Board Members' Reports

McDermitt provided an update from this month's MAPA meeting she attended.

Agenda 3e — Presidents' Report

Legislative Update

Schmailzl noted that prior to tonight's meeting he had provided Board members an update on an amendment that was just introduced. He explained that LB783, which has been a bill of interest this session, has morphed into AM977 to be added to LB243, *Change the minimum amount of relief granted under the Property Tax Credit Act*. The Board will be notified when this amendment is scheduled for floor debate. Gotschall asked if the original LB783 has changed. Schmailzl stated that quite a bit of the verbiage has changed and several things have been built in, such as a two-cent property tax levy for capital and a mechanism for calculating growth allowance. Uhe commented about efforts to speed up the pace of the legislative process. The only thing the legislature must accomplish this session, per statute, is to approve the budget by day 70. DuPree asked what happens if the state does not live up to its obligation to fund the amounts community colleges had previously secured through property taxes and if there would be a lid. Schmailzl replied that the current lid has been removed under the proposed bill. If the state fails to meet any part of its obligation, community colleges can levy property tax for the variance. He stressed the Board and administration have been good stewards of the taxpayer dollar, which has positioned MCC well. He also added that if this bill were to pass, the state would provide the funds, but the Board would still be in charge of how the funds were allocated for local purposes.

Path Forward 3.0 Year of Study

Nate Barry, Dean of Career and Technical Education, and Daphne Cook, Director of Continuing Education, are the current Path Forward 3.0 steering committee co-chairs and presented about this year's activities. The overarching Path Forward goal is to make student success the default. Cook explained the "plan, do, study, act model" and indicated MCC is between the do and study sections. This year will be focused on implementing all recommendations, tracking/reporting on progress and leading indicators for each recommendation, writing a summary report, and preparing initial findings to guide refinement. This year the steering committee will have an opportunity to analyze how students are doing and to see if what is being done is either helping or hindering student progress. Barry talked about the seven academic focus areas and how the framework has helped direct students towards a path rather than automatically placing students in general studies. Cook explained how the hand-off from the 2.0 steering committee to the 3.0 steering committee was strategic to continue the momentum with implementation. Barry stated the year of study reflects a strategic approach to review progress against the metrics. He explained the four tenets of this year's work are: a) operationalize, b) measure, c) analyze, and d) improve.

Gotschall thanked Barry and Cook for the work they do. Uhe asked what will happen next year. Barry talked about ensuring the data collected this year allows the positive things to be institutionalized. Schmailzl shared that prior to Path Forward five percent of general studies degree students graduated, so a better way was needed. Cook stressed the importance of improved data which allows staff and administration to be better

informed and make decisions. For instance, early indicators suggest that non-credit students are transitioning into credit-bearing courses. Wright commended the presenters on the matrix used and ability to get students back on track. Barry commended institutional effectiveness and student services staff. He stated staff are now able to catch students before they get-off track. DuPree inquired if other institutions have implemented a similar plan or is MCC on the leading edge. Barry stated MCC is on the leading edge and recently joined the National Center for Inquiry and Improvement (NCII) which is a national collaborative that will help identify students who come for one or two courses and “job out.” NCII will also allow member institutions to share best practices. Schmailzl stressed the best practices are “Metro practices”.

Agenda 3f — Regular Reports

No comments. No questions were asked.

Agenda 3g — MCC Foundation Annual Report

Amy Recker, associate vice president for advancement and executive director of the MCC Foundation, pointed out some highlights from this year’s MCC Foundation annual report, which was included in the Board packet. The foundation raised over \$10 million and distributed over \$620,000 in student aid this past fiscal year. The foundation has a 23-member volunteer board. She mentioned their 2023 goals. Uhe asked what the minimum amount to endow a scholarship is. Recker stated it is \$10,000 minimum that needs to be fulfilled within five years.

Agenda Item 4 — Consent Agenda Items

Items remaining on the consent agenda are 6a, 6b, 6d.

Agenda Item 5 — Items Removed from Consent Agenda (if any)

Removed from the consent agenda item 6c, 6e.

Agenda Item 6 — Action Agenda

Agenda Item 6a — Consideration of Approval of Minutes of February 28, 2023, Board of Governors Meeting, Board Doc. 7928

Agenda Item 6b — Consideration of Resolution Approving Personnel Appointments and Separations, Board Doc. 7929

WHEREAS, Per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support, and faculty personnel.

***NOW THEREFORE BE IT RESOLVED** that the following appointments and employment contracts be approved by the Board of Governors:*

<u>Position</u>	<u>Name</u>	<u>Contract Period</u>	<u>Contract Salary</u>
Alumni and Annual Giving Coordinator	Jordan Matukewicz	04/10/2023-06/30/2023	\$12,184.20
Career Experiences Coordinator	Adam Williams, III	04/16/2023-06/30/2023	\$13,226.95
Director of Foundation Accounting	Xiaolan (Maggie) Bosshamer	04/01/2023-06/30/2023	\$19,799.00
Education Specialist (UBMS)	Andre Tan	04/01/2023-06/30/2023	\$12,327.90
Education Specialist (VUB)	Kyla Collins	04/10/2023-06/30/2023	\$10,919.40
Powersports Technology Instructor	Terry Kuebler	06/02/2023-08/17/2023	\$20,544.30

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

<u>Position</u>	<u>Name</u>	<u>Effective Date</u>
Associate Director of Financial Aid Systems and Processing	Erika Kampschnieder	05/01/2023
Biology Instructor	Alan Wasmoen	05/26/2023
C.N.A. Instructor	Jean Templeton	05/26/2023
HVAC Instructor	Robert Nirenberg	08/17/2023
Information Technology Instructor	Patrick Phillips	05/26/2023
Medical Assisting Instructor	Dona Marotta	05/26/2023
Social Sciences Instructor	H. Lynn Bradman	05/26/2023
Social Sciences Instructor	Jennifer Fauchier	05/26/2023
Vice President for Institutional Effectiveness	T. Hank Robinson	03/30/2023

Agenda Item 6d — Consideration of Resolution Awarding the 2023 Don Wagner Award for Leadership and Service to Metropolitan Community College and to Those it Serves, Board Doc. 7931

WHEREAS, on December 20, 2005, the Metropolitan Community College Area Board of Governors created the Don Wagner Award for Leadership and Service to the community in recognition of Mr. Wagner's long history of outstanding contributions to the College and service on the Board of Governors from 1999-2005; and,

WHEREAS, the Don Wagner Award was intended to recognize leadership and assistance to Metropolitan Community College, as well as to individuals, groups, and communities served by the College; and,

WHEREAS, the Board of Governors received a nomination to award the 2023 Don Wagner Award to Senator Mike McDonnell in recognition of his leadership to Metropolitan Community College and those the College serves; and,

WHEREAS, the Board of Governors concurs that Senator Mike McDonnell should be recognized for his embodiment of the spirit, exemplary leadership, and contribution to the College and to the community that was exemplified by Don Wagner.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby awards the 2023 Don Wagner Award for Leadership and Service to Senator Mike McDonnell in recognition of his outstanding leadership and service to both the College and to those it serves.

MOTION: Hug moved to approve the consent agenda without agenda items 6c and 6e; Reinhardt seconded the motion.

Kristen DuPree, yes
Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes

Motion carried.

Agenda Item 6c — Consideration of Resolution Approving Credit Program Modifications, Board Doc. 7930

WHEREAS, the Metropolitan Community College Board of Governors must approve credit program additions and modifications prior to submission for review of the Nebraska Coordinating Commission for Postsecondary Education; and,

WHEREAS, all credit programs are reviewed by faculty and administration at least annually to identify necessary and appropriate modifications; and,

WHEREAS, Board of Governors' Policy 40101 provides a guide for program development.

NOW, THEREFORE, BE IT RESOLVED, that The Metropolitan Community College Area Board of Governors accepts and approves the credit program modifications as set forth in Board Document.

MOTION: Hug moved to approve agenda item 6c; Gotschall seconded the motion.

Gotschall inquired as to why programs or certificates are being deleted or modified. Tom McDonnell, vice president for academic affairs, explained that some programs are being consolidated, rebranded, or eliminated as program mapping has been refined and enrollment numbers are reviewed. Schmailzl stated the Board approves degree programs being added or eliminated. Degree programs are evaluated regularly by the Nebraska Coordinating Commission for Postsecondary Education (CCPE), MCC, and the Higher Learning Commission. Schmailzl suggested this is a topic that should be discussed with the Board in the future as tonight's conversation is to clean up the catalog. McDonnell clarified that MCC does an internal program review annually, and the CCPE follows a seven-year cycle for program reviews. He added that faculty and deans are involved with course recommendations that appear on this report. Schmailzl pointed out that certificates change often due to the workforce needs. Wright asked why financial literacy and marketing are being eliminated. McDonnell clarified that the certificate is being eliminated but the course remains in a degree program.

Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes

Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes

Motion carried.

Agenda Item 6e — Consideration of Resolution Accepting the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units for the Year Ended June 30, 2022, Board Doc. 7932

BE IT RESOLVED, that the Board of Governors of Metropolitan Community College hereby accepts the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units for the year ended June 30, 2022, Board Doc. No. _____, as presented by CliftonLarsonAllen, LLP.

MOTION: Hug moved to approve agenda item 6e; Gotschall seconded the motion.

Monahan made a motion to postpone this resolution until a definite later time, April 25, 2023. Uhe explained the independent auditors want to verify some numbers before presenting a final report for the Board's acceptance.

Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes
Adam Gotschall, yes

Motion to move this item to April 25, 2023, carried.

Agenda Item 7 — Adjournment

MOTION: Hug moved to adjourn the meeting; Reinhardt seconded the motion.

Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes

Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes
Adam Gotschall, yes
Ron Hug, yes

Motion carried. The meeting was adjourned at 7:41 p.m.

Adam Gotschall, Secretary, Board of Governors

Date



AFFIDAVIT

State of Washington, County of Whatcom, ss:

I, Leo Hentschker being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:
15 Mar 2023

NOTICE NAME: 03 2023 Wkshp and Meeting Notices

PUBLICATION FEE: \$50.03

Leo Hentschker
(Signed)

VERIFICATION

State of Washington
County of Whatcom

KELSEY D KLEVENBERG
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION # 22032969
COMMISSION EXPIRES 10/19/2026

Subscribed in my presence and sworn to before me on this: 03/15/2023

[Signature]

Notary Public

This notarial act involved the use of communication technology

NOTICE OF MEETINGS

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will hold a workshop on Saturday, March 25, 2023, commencing at 9:00 o'clock AM, at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public.

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, March 28, 2023, commencing at 6:30 o'clock PM, at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public.

Agendas for such meetings, kept continually current, are readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building 30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors