



## **SCHOLARSHIP AUTHORIZATION FORM**

Metropolitan Community College has received a scholarship check (check # \_\_\_\_\_) from  
(Company Name/Organization): \_\_\_\_\_ for  
(Student Name): \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Please provide the following information so we can apply funds to the student's account to meet your scholarship specifications.

First quarter to be used: \_\_\_ Fall \_\_\_ Winter \_\_\_ Spring \_\_\_ Summer OR \_\_\_ First quarter of attendance

**Check only one of the following boxes:**

- Tuition and required facility fee only
- Tuition, facility, other required class fees
- Tuition, fees and books
- Tuition, fees, books and supplies
- Other (Please Specify) \_\_\_\_\_

**Disbursement of Funds:**

- Apply to each quarter until all funds are used
- Apply specified amount each quarter \$ \_\_\_\_\_ .

If funds are left over after all charges are paid for and student no longer attends MCC:

- Return funds to scholarship agency
- Refund to student



**METROPOLITAN**  
Community College

**Return this form to:**

Metropolitan Community College  
Attn: Student Accounts, FOC #30  
PO Box 3777  
Omaha, NE 68103-0777

Student Accounts 531-622-2405

Fax: (402) 403-0648

Email: StudentAccounts@mccneb.edu

Comments or Other Info:

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Signature of Company Authorizing Person

Date Approved

**PLEASE KEEP A BLANK COPY OF THIS DOCUMENT TO SUBMIT WITH SCHOLARSHIP  
CHECKS FOR FUTURE MCC STUDENTS. THANK YOU.**