

My Way User Guide Secondary Partnerships

What is My Way?

MCC My Way is the web portal at MCC. The portal provides single sign-on access by automatically logging into My Services, Microsoft Outlook Calendar, and Canvas.

How do I log into My Way?

1. Open a web browser and enter www.mccneb.edu into the address bar of the browser.
2. Click Login (My Way)



3. Sign in using your MCC email address (ex. user@mail.mccneb.edu)

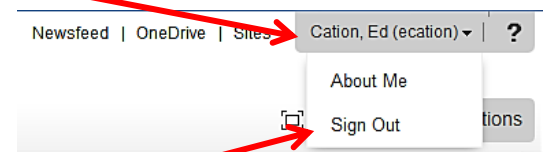
NOTE: You can visit the Password Station website to change or reset your password: mccneb.edu/password. If you are a first-time user, please watch the [Password Station Video Tutorial](#).

If I am unable to sign on to My Way, who do I contact?

If you are unable to log in or have questions about the Password Station, contact ITSupportservices@mccneb.edu or call 531-622-2900.

How do I know if I am properly logged into the portal?

Your name will appear in the top right corner of the portal page.



How do I sign out of the Portal?

Your name appears in the top right corner of the portal page. Click the drop down arrow and click **Sign Out**.