

# Prior Learning Assessment

## MCC Challenge Exam Instructions

Challenge Exam for: INFO 1001 – Information Systems and Literacy

Credits Hours: 4.5

### Course Objectives:

Upon successful completion of this course, students will be able to:

1. Explore Metropolitan Community College information systems and student resources.
2. Describe the fundamentals of Information Technology (IT) infrastructure components: hardware, software, and data communications systems.
3. Explain the guiding principles of professional behavior in computing.
4. Explore the concept of information literacy and discuss how best to transform an ordinary student into a “wise information consumer” and “lifelong learner.”
5. Demonstrate proper file management techniques to manipulate electronic files and folders in a local and networked environment.
6. Explain the concepts and terminology used in the operation of application systems in a business environment.
7. Identify emerging technologies in the digital environment.
8. Complete projects that integrate business software applications.

**Qualifications to Test:** The student feels they have mastered the course objectives.

### Test Information

1. Students will complete the IC3 Digital Literacy exam at one of the MCC Testing Centers using their Certiport login credentials and three vouchers purchased from Certiport. There are three sections of the exam titled:
  - a. Section: Living Online – 50 Questions
  - b. Section: Computing Fundamentals – 50 Questions
  - c. Section: Key Applications – 45 Questions
2. Time Limit: Students are allowed 50 minutes to complete each section.
3. Students must schedule an appointment with the MCC Testing Center for each section of the exam. Scheduling is based on the availability at each Testing Center. There is more seating available at FOC, due to Covid-19 and social distancing guidelines.
  - a. Elkhorn Valley Campus: [testingcenterevc@mccneb.edu](mailto:testingcenterevc@mccneb.edu), 531-622-1278
  - b. Fort Omaha Campus: [testingcenterfoc@mccneb.edu](mailto:testingcenterfoc@mccneb.edu), 531-622-2204
  - c. Fremont Center: [testingcenterfrc@mccneb.edu](mailto:testingcenterfrc@mccneb.edu), 531-622-3000
  - d. Sarpy Center: [testingcentersrp@mccneb.edu](mailto:testingcentersrp@mccneb.edu), 531-622-3803
  - e. South Omaha Campus: [testingcentersoc@mccneb.edu](mailto:testingcentersoc@mccneb.edu), 531-622-4613
4. **Exams taken on the first day of the quarter through the Census Date will not be accepted.**

## Create Account through Certiport & Purchase Exam Voucher

1. Create an account through [Certiport Registration](#).
2. Click [Login/Register](#) to login to your account and purchase voucher(s) for the IC3 Digital Literacy Exam.
  - a. IC3 Exam Voucher (for one section) - \$35.50
  - b. IC3 Exam Voucher with Retake (for one section) -\$42.00
  - c. IC3 Digital Literacy Exam Bundle (for three sections) - \$125.00
  - d. IC3 Digital Literacy Voucher + Practice Test Bundle - \$240
  - e. IC3 Digital Literacy Voucher + 3 Preparation Bundle – CCI Learning - \$270
  - f. \*\*\*Certiport sets the pricing for these exams and costs may change as determined by Certiport. These are the prices as of June 17, 2021.
3. **SAVE the EXAM VOUCHER CODES** as you will need them when you test.

## Scheduling the Exam

1. After you purchase the voucher(s) through Certiport, contact the Testing Center (see above) to schedule an appointment to test. Each appointment is for *one section only*. If you purchase the bundle which contain 3 sections, you may schedule for all 3 sections at once if you wish.
2. All requests must be at least three days in advance.
3. **Exams taken on the first day of the quarter through the Census Date will not be accepted.**

## Taking the Exam

1. Arrive at the MCC Testing Center for the scheduled exam with the completed challenge exam application. Due to the requirement to purchase three vouchers for testing, students taking the INFO 1001 Challenge Exam are exempt from the \$40 fee.
2. After signing in at the front desk and showing ID, you will be asked to put any personal items (cell phone, smart watch, fit-bit device, etc.) into a locker.
3. Staff will log into a computer and you will login to Certiport. Ensure you have your Certiport login memorized. If not, go to [Certiport](#) to reset your login credentials.
4. The Staff/Proctor will enter their credentials to unlock the exam. The student will choose the exam to take.
5. Students are required to earn a 70% on each section of the exam. You will see a PASS/FAIL notice after you complete each section.
6. Upon completion of all three sections of the exam, the Testing Center technician will submit the completed application and verification of testing to the Records office.

## Additional Information:

1. [MCC Testing Services](#)