



Ref: Return of Military Tuition Assistance Policy

Return of Tuition Assistance: Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded.

Metropolitan Community College will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch.

Instances when a Service member stops attending due to a military service obligation, the educational institution will work with the affected Service member to identify solutions that will not result in student debt for the returned portion.

All unearned TA funds will be returned to the government when a determination is made that a return is required. All charges and credits to student accounts are completed each quarter to reflect necessary adjustments in compliance with DoDI 1322.25 requirements. The following schedules will be followed based on the individual course registrations:

4-week Course Withdraw submitted

Day 1-7 100% return

Day 8 71% return

Day 9 68% return

Day 10 64% return

Day 11 61% return

Day 12 57% return

Day 13 54% return

Day 14 50% return

Day 15 46% return

Day 16 43% return

Day 17 39% (60% of course is complete)

Day 18 0% return

Note: The educational institution's week of instruction is counted as 7 days.



5-week Course Withdraw submitted

Day 1-7 100% return

Day 8 77% return

Day 9 74% return

Day 10 71% return

Day 11 69% return

Day 12 66% return

Day 13 63% return

Day 14 60% return

Day 15 57% return

Day 16 54% return

Day 17 51% return

Day 18 49% return

Day 19 46% return

Day 20 43% return

Day 21 40% return (60% of course is completed)

Day 22 0% return

Note: The educational institution's week of instruction is counted as 7 days.

10-week Course Withdraw submitted

Before or during Week 1 100% return

Week 2 80% return



Week 3 70% return

Week 4 60% return

Week 5 50% return

Week 6 40% return (60% of course is completed)

Week 7-10 0% return

Note: The educational institution's week of instruction is counted as 7 days.

11-week Course Withdraw submitted

Before or during Week 1 100% return

Week 2-3 75% return

Week 4-5 50% return

Week 6-7 40% return (60% of course is completed)

Week 8-11 0% return

Note: The educational institution's week of instruction is counted as 7 days.

4-week Course Withdraw submitted, the 60% of course completed at 2.4 weeks

5-week Course Withdraw submitted, the 60% of course completed at 3 weeks

10-week Course Withdraw submitted, the 60% of course completed at 6 weeks

11-week Course Withdraw submitted, the 60% of course completed at 6.6 weeks