

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
OFFICIAL SPECIAL MEETING MINUTES
AUGUST 7, 2025**

Italicized text is not part of the original conversation.

A special meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 PM.

Chair Reinhardt asked Cari Henry to call the roll:

MEMBERS PRESENT

Martha Bruckner
Kristen DuPree
Phillip Klein
Theresa Love-Hug, Assistant Secretary
Maureen Monahan, Secretary
Jessica Powell
Zach Reinhardt, Chair
Tammy Wright

MEMBERS ABSENT

Linda McDermitt, Treasurer
Fred Uhe, Vice Chair
Jeff “Boomer” Strawn, Faculty Ex Officio
Samuel Pembele, Student Ex Officio

Also Present: Randy Schmailzl, College President

Agenda Item 1 — Preliminaries

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on August 1, 2025, and on the Omaha World-Herald's website.*

2. *Affidavit of College employee Cari Henry, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — District Three Board Vacancy/Appointment of Replacement Discussion

Agenda Item 3a — Discussion of Proposed Process for Appointment of Candidate to Fill the Vacant District Three Board of Governors Seat

Dave Hohman, College Legal Counsel, announced the Board would be proceeding with the process to fill the vacant Board of Governors seat for District 3. He said Board Policy 10103 offered very defined, detailed information on the process and it was included in the packet materials. He also outlined the proposed timeline found in the packet materials, explaining that it contained the dates for all of the processes that needed to be approved. He reported that, per State of Nebraska statute, the vacancy must be filled within 45 days of its occurrence, so the window to seat a new Board member was tight. Since the regular July Board meeting had been held just two days prior to the resignation, it became necessary to hold two special meetings to complete the procedure – this one and one in early September – with the Board selecting the finalists for interviews at its regular meeting on Tuesday, August 26.

Monahan added that 45 days from the date the resignation was accepted is September 7, 2025. Hohman said that is a Sunday, so the Board will have to be finished with the process before then.

Wright asked if any candidates had come forward. Jim Thibodeau, Associate Vice President for Compliance and General Counsel, said that since the vacancy had not yet been advertised, he had not heard much. Reinhardt read from the packet materials that applications would be accepted beginning the next day (Friday, August 8) and the deadline for submitting them was Tuesday, August 19. Thibodeau confirmed that the notice of the vacancy and the application

would be posted on MCC's website beginning the next day (Friday, August 8) and added that the vacancy would be advertised in the Omaha World-Herald on Wednesday, August 13 and on Sunday, August 17.

Agenda Item 4 — District Three Board Vacancy/Appointment of Replacement Action Agenda

MOTION: Monahan moved to approve the Resolution Approving the Timeline for Appointment of Candidate to Fill the Vacant District Three Board of Governors Seat; DuPree seconded the motion.

Reinhardt asked if there was any discussion limited to the resolution. Schmailzl asked him to go over the three most important dates. Reinhardt restated that applications would be accepted beginning the next day (Friday, August 8) and the deadline for submitting them was Tuesday, August 19. He said the Board would discuss the applications received and select the finalists for interviews at the regular Board meeting on Tuesday, August 26, and then the finalists would be interviewed and the new Board member would be selected on Wednesday, September 3.

Thibodeau assured the Board that he processes each application as it is submitted and verifies that the candidate is eligible, so he did not anticipate problems delivering the application materials to each member on or before Thursday, August 21.

Agenda Item 4a — Consideration of Resolution Approving the Timeline for Appointment of Candidate to Fill the Vacant District Three Board of Governors Seat

BE IT RESOLVED by this Board of Governors that it sets the process and schedule for appointment of a new member to fill the vacancy on the Board to represent District 3 as follows:

- 1. The Recording Secretary of the Board shall advertise the District 3 vacancy and solicit applications from qualified residents of District 3 by placing official notice of the vacancy and instructions on how to apply for appointment to the Board in the public notice advertising section of the Omaha World-Herald on August 13, 2025 and August 17, 2025. Notice of the vacancy, the application, and instructions for submission of the application and supporting documentation shall also be published on the College website from August 8, 2025 until 3:00 PM on August 19, 2025.*
- 2. The deadline for submitting applications and supporting documentation shall be 3:00 PM on August 19, 2025. Applications and supporting documentation received after 3:00 PM on August 19, 2025 will be declared untimely and will not be considered by the Board. The application form shall be created by administration following the template that has been used in filling Board vacancies in the past. Applicants may deliver their applications and supporting documentation via hand delivery to the Board's office in the President's Suite (Suite 252) in Building 30 on the Fort Omaha Campus, via United States mail to the attention of Zach Reinhardt, Board Chair, at P.O. Box 3777, Omaha, NE 68103-0777, or via email to the Board's email address at board@mccneb.edu. The*

3:00 PM August 19, 2025 deadline for receipt of applications and supporting documentation shall apply equally for each delivery method. College administrative staff shall organize the application documents and transmit them to the Board members by each member's preferred method of delivery by August 21, 2025.

3. The Board shall discuss applicants in open session, and determine which applicants to interview, at its regular meeting on Tuesday, August 26, 2025 at 6:30 PM at the Fort Omaha Campus, 32nd Street and Sorenson Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska. The vote to determine which applicants to interview shall be by open roll call vote and shall require the affirmative vote of a majority of a quorum. College administration will notify each applicant as to whether they were selected for interview or not. College administration will notify those applicants selected to be interviewed of the date, time, and location for the interviews, and will be notified of any other necessary pertinent information.

4. The Board will hold a special meeting on Wednesday, September 3, 2025 at 6:30 PM at the Fort Omaha Campus, 32nd Street and Sorenson Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, for the purpose of interviewing those applicants selected to be interviewed, and to appoint the replacement Board member. Applicants selected for interview shall remain outside of the Board of Governors' meeting room during interviews that occur prior to their own interview, but may remain in the room after their interview has concluded. At the conclusion of interviews the Board may discuss the finalists in open session and shall appoint the new Board member. The vote to appoint the new Board member shall be by open roll call vote and shall require the affirmative vote of a majority of a quorum. Upon appointment of the new Board member, he or she shall immediately take the oath of office and take his or her seat at the Board table.

BE IT FURTHER RESOLVED by this Board that the College President, in consultation with College legal counsel, shall have the authority to make necessary and/or expedient discretionary administrative decisions during the application process that are not inconsistent with this resolution, state law, or College policies and procedures.

Roll Call vote on Action Agenda:

Kristen DuPree – yes
Phillip Klein – yes
Theresa Love-Hug – yes
Maureen Monahan – yes
Jessica Powell – yes
Zach Reinhardt – yes
Tammy Wright – yes
Martha Bruckner – yes

Motion carried.

Agenda Item 5 — Adjournment

MOTION: Monahan moved to adjourn the meeting; Powell seconded the motion.

Roll Call vote on Adjournment:

Phillip Klein – yes
Theresa Love-Hug – yes
Maureen Monahan – yes
Jessica Powell – yes
Zach Reinhardt – yes
Tammy Wright – yes
Martha Bruckner – yes
Kristen DuPree – yes

Motion carried. The meeting was adjourned at 6:40 PM.

Maureen Monahan
Secretary, Board of Governors

Date

**AFFIDAVIT OF TRANSMISSION OF NOTICE
OF MEETING OF BOARD OF GOVERNORS
OF METROPOLITAN COMMUNITY COLLEGE AREA**

STATE OF NEBRASKA)
) SS
COUNTY OF DOUGLAS)

Cari Henry, being first duly sworn upon oath, deposes and states as follows:

1. **That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:**

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will hold a Special Meeting on Thursday, August 7, 2025, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building 30, Omaha, Nebraska, during normal business hours.

Zach Reinhardt
Chair, Board of Governors

to be published in the *Omaha World-Herald* on August 1, 2025; and that the order to said newspaper was made by electronic transmission on July 29, 2025.

2. **That on July 29, 2025, a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.**

Further affiant sayeth not.

Cari Henry

SUBSCRIBED AND SWORN TO before me this 5th day of August, 2025.

Jolynn Emery
Notary Public

State of Nebraska – General Notary
JOLYNN EMERY
My Commission Expires
November 30, 2026



AFFIDAVIT

State of Florida, County of Orange, ss:

I, Anjana Bhadoriya, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the counties of Douglas and Cass and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:
Aug. 1, 2025

NOTICE NAME: 08 07 25 MCC BOG Special Meeting OWH Notice

PUBLICATION FEE: \$39.60
Anjana Bhadoriya

(Signed) _____



VERIFICATION

State of Florida
County of Orange

Subscribed in my presence and sworn to before me on this: 08/05/2025

J. DeG

Notary Public

Notarized remotely online using communication technology via Proof.

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Zach Reinhardt
Chair, Board of Governors
2025, (8) 1 - Fridays, ZNEZ