

**METROPOLITAN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS'  
MEETING MINUTES  
JUNE 25, 2019**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:32 p.m., in Building #21, the Mule Barn, Fort Omaha Campus, 32<sup>nd</sup> Street and Sorensen Parkway, Omaha, Douglas County, Nebraska.

**MEMBERS PRESENT**

Erin Feichtinger  
Roger Garcia  
Steve Grabowski, Chair  
Ron Hug, *arrived at 6:35 pm*  
Phillip Klein  
Linda McDermitt, Treasurer  
Maureen Monahan  
Dave Pantos, Secretary  
Michael Young, Vice Chair  
Joy Schulz, Ex Officio Faculty  
Marie Ouedraogo, Ex Officio Student

**MEMBERS ABSENT**

Angela Monegain

**Also Present:** Randy Schmailzl, College President.

**Agenda Item 1d—Announcement of Posted Location of Open Meetings Act**

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted at the back of the room. A copy was made available for public inspection.

**Agenda Item 1e—Approval of Notice of Public Meeting**

The Chair then reported on the Notice of Public Meeting and presented the following:

- 1. Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on June 14, 2019; and*
- 2. Affidavit of College employee Rita Eyerly to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

*The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort*

*Streets, Omaha, Nebraska, during normal business hours. Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.*

## **Agenda Item 2—Public Comments**

There were no public comments.

**MOTION:** Klein moved to excuse Hug and Monegain from the Board meeting; Young seconded the motion.

Garcia, yes  
Grabowski, yes  
Klein, yes  
McDermitt, yes  
Monahan, yes  
Pantos, yes  
Young, yes  
Feichtinger, yes

Motion carried.

## **Agenda Item 3—Action Agenda**

### **Agenda Item 3a—Consideration of Resolution Electing and Approving the Assistant Secretary of the Board of Governors of the Metropolitan Community College Area and Establishing Term of Office, Board Doc. 7557**

Grabowski stated the Board would address Agenda Item 3a regarding the election of Assistant Secretary to the Board of Governors to fill the vacancy in the office created by the resignation of Michelle Nekuda as a Board Member. He called for nominations. Garcia nominated Feichtinger. Grabowski asked for further nominations. Hearing none, he declared the nominations closed. Since there was only one candidate, Grabowski called for a motion to adopt the resolution electing and approving Erin Feichtinger as Assistant Secretary of the Board of Governors and establishing the term of office

**MOTION:** Hug moved to elect Erin Feichtinger as Assistant Secretary to the Board of Governors; Young seconded the motion.

***WHEREAS,** with the resignation of Michelle Nekuda as a District 5 representative on the Board of Governors effective as of June 15, 2019, Ms. Nekuda's position as Assistant Secretary of the Board of Governors also became vacant.*

***BE IT RESOLVED** by the Metropolitan Community College Board of Governors, pursuant to Board of Governors Policy 10302, as follows:*

*That Erin Feichtinger be, and he/she hereby is, elected to the position of Assistant Secretary of the Board of Governors of the Metropolitan Community College Area, to serve in such position beginning on June 25, 2019, and continuing until his/her successor is duly appointed or elected.*

Roll call vote on Agenda Item 3a.

Grabowski, yes  
Hug, yes  
Klein, yes  
McDermitt, yes  
Monahan, yes  
Pantos, yes  
Young, yes  
Feichtinger, yes  
Garcia, yes

Motion carried.

**Agenda Item 3b—Consideration of Resolution Selecting Finalists to Interview to Fill the District 5 Vacancy on the Board of Governors, Board Doc. 7568**

Grabowski stated the Board would address Agenda item 3b regarding the selection of finalists to interview for the District 5 vacancy on the Board of Governors. On May 30, 2019, members of the Board received the application materials that were submitted by nine candidates for the District 5 vacancy. Each of these applications has been reviewed by the College's legal counsel and has been determined to meet the legal requirements for this Board vacancy. Grabowski read, in alphabetical order, the names and residence addresses of the nine applicants as acknowledgement of receipt of their applications:

1. William H. Arnold Jr. – 2120 Sand Hills Drive, Papillion, NE 68046
2. William Anthony Forsee – 4942 Greene Avenue, Bellevue, NE 68157
3. Timothy L. Hall – 901 Michael Drive, Papillion, NE 68046
4. Darling U. Handlos – 2008 Calhoun Street, Bellevue, NE 68005
5. Eugene (Gene) Kelly – 1105 Rousseau Court, Papillion, NE 68046
6. Alvin Formalejo Lugod – 7118 S. 49<sup>th</sup> Street, Omaha, NE 68157
7. James Arthur Moudry – 1207 Rebecca Court, Bellevue, NE 68123
8. Jeffrey Donn Parris – 8718 Bayberry Road, La Vista, NE 68128
9. Frederick "Fred" John Uhe – 307 E. 7<sup>th</sup> Street, Papillion, NE 68046

Grabowski invited any applicants present to stand and introduce themselves, but per Board Policy they were not to make statements at this time.

Applicants Gene Kelly, Jim Moudry, and Tim Hall each stood and stated their names.

Grabowski then asked each Board member to list on the "*Interview Preference Form*", the four candidates they wished to see interviewed at the July Board meeting. Prior practice has been to request that each Board member list the same number of

candidates on the Preference Form, in this case four, so that the voting results are not skewed by “under votes”.

Forms were returned to Dave Hohman, Legal Counsel to the Board, to be read aloud. Pat Crisler, Senior Aide to the College President, recorded the tallies on a spreadsheet visible on the monitors for all to see.

Hohman read the voting by each Board member, in no particular order, as follows:

Hug selected: Uhe, Hall, Kelly, and Moudry

Klein selected: Uhe, Hall, Kelly, and Moudry

Pantos selected: Parris, Forsee, Handlos, and Uhe

McDermitt selected: Uhe, Forsee, Hall, and Kelly

Feichtinger selected: Handlos, Parris, Uhe, and Forsee

Young selected: Parris, Handlos, Kelly, and Uhe

Garcia selected: Handlos, Parris, Forsee, and Uhe

Monahan selected: Forsee, Arnold, Handlos, and Uhe

Grabowski selected: Uhe, Hall, Kelly, and Handlos

Grabowski asked Crisler to highlight the top candidates. Four applicants received the most votes: Uhe - 9, Handlos - 6, Forsee - 5, and Kelly - 5. Grabowski asked the Board for a motion to interview the top four applicants.

**MOTION**: Pantos moved to interview the top four candidates, Uhe, Handlos, Forsee, and Kelly and adopt the resolution; McDermitt seconded the motion.

***BE IT RESOLVED BY THE BOARD OF GOVERNORS that it hereby selects the following qualified applicants as finalists, to be interviewed at its regular meeting on July 23, 2019, to fill the District 5 vacancy on the Board of Governors:***

William Forsee

Darling Handlos

Eugene (Gene) Kelly

Frederick “Fred” Uhe

Roll call vote on Agenda Item 3b.

Hug, yes  
Klein, yes  
McDermitt, yes  
Monahan, yes  
Pantos, yes

Young, yes  
Feichtinger, yes  
Garcia, yes  
Grabowski, yes

Motion carried.

Grabowski thanked Garcia for his work with Bob Cannella, former Legal Counsel, on devising the system just used to determine which applicants to interview.

He also thanked all the applicants for their interest in the Board of Governors and encouraged them to stay informed and involved with MCC.

#### **Agenda Item 4—Report Agenda**

##### **Agenda Item 4a—Ex Officio Board Members' Reports**

- Ouedraogo had no report.
- Schulz referenced the article summaries included in the material for the Board meeting. They referenced research on students with associate degrees and their success at earning bachelor degrees and positive outcomes of students who earn associate degrees.

##### **Agenda Item 4b—Chair of the Board's Report**

Grabowski thanked those who donated to the MCC Foundation during OmahaGives in May.

##### **Agenda Item 4c—Board Members' Reports**

Young noted his attendance at the African American Leadership Awards evening coordinated by the Urban League of Nebraska. He enjoyed the camaraderie and noted the scholarships, which come from the collaborative effort.

##### **Agenda Item 4d—President's Report**

- **MCC Food Insecurity Task Force**

Schmailzl referenced the report provided in the Board materials, noting the preliminary work in progress. The goal is to customize the process for MCC students and to use donated funds for this purpose. Monthly updates will be provided.

Feichtinger asked about the peer donation item on the report. Jackie Almquist, Executive Director of the MCC Foundation, explained that a faculty member sent an email to other faculty, requesting donations. Thus, it was a faculty-to-faculty request. Feichtinger asked for the donation link to be forwarded to the Board.

Young asked about the status of the Q Street project. Stan Horrell, Director of Campus Planning and Sustainability, noted the project is on target. Schmailzl said MCC students have been kept apprised of progress as it may impact their transportation to the South Omaha Campus.

- **Automotive Training Center**

Schmailzl referenced the report noting the bids for General Contractor go out on June 26. The goal is bring the bids to the Board for review and approval in August. He noted the site package resolution in the Action Agenda to demolish the parking lot at the South Omaha Campus. He stated the geopier design and installation are due to the type of soil at the South Omaha Campus.

#### **Agenda Item 4e—Regular Reports – Randy Schmailzl**

There were no questions or comments.

#### **Agenda Item 4f—Report on Employee Benefits and Board of Governors Health Insurance Plan – Missy Beber, Associate Vice President for Human Resources**

Schmailzl introduced Beber and Heather Kelln, Director of Human Resources, who reviewed the report in the Board materials and answered questions.

Beber stated that they have been assessing portions of the employee benefits package, looking for enhancements and cost reductions.

**Vision Care Coverage through Vision Service Plan (VSP)** – To expand benefit offerings, the College plans to offer vision care to MCC employees with no cost to the College. It will be voluntary with 100% of cost paid by the employee. Pantos asked how MCC compares to other community colleges in regards to vision care. Kelln noted that the majority of the community colleges offer vision insurance.

**Retirement Plan Changes – TIAA Only** – TIAA offered to reduce plan fees in exchange for the addition of extended plan options/services, including a 5-year contract renewal and the addition of a Roth option.

Feichtinger asked about staff reactions to the changes. Beber stated that during new employee human resource orientation and exit interviews, employees have asked about the availability of vision insurance.

**Long-term Disability, Group Term Life and Accidental Death and Dismemberment – Vendor Change** – Beber noted that following a Request for Proposals for long-term disability, group life and accidental death and dismemberment insurance, the College administration will be recommending a move from UNUM to Mutual of Omaha, effective September 1, 2019. That resolution will be brought to the Board for approval. The move

to Mutual of Omaha will save the College approximately \$88,000 over the renewal cost from UNUM.

**Board of Governors – Eligibility for Medical/Dental Plans through Educators Health Alliance (EHA)** – Beber noted this topic is related to LB 256, passed by the Nebraska Legislature this session, which allows members of community college Boards of Governors to choose to participate in the College’s medical and dental plans, should the insurance carrier and the Board approve. Based on current information, EHA expects to make a decision regarding the eligibility of Board members by mid-August. The next step would be for the MCC Board to approve extending the College’s medical and dental plans to Board members.

Young asked about level of coverage. Kelln stated that if all the approvals are granted, Board members would be eligible for the same coverage as MCC employees. Board members would cover the entire cost of the premium, with no contribution by the College, should they choose to participate.

Feichtinger asked which College employees are eligible for coverage. Kelln stated medical and dental insurance is available to full-time regular employees. Vision would be the same. Retirement matching contributions are available to full-time regular employees. Part-time employees may contribute to the retirement plan, but without the College match.

McDermitt stated that it was important to stress that if Board member participation in the College medical and dental insurance plans is approved, 100% of the insurance premium cost would be paid by the Board member, with no contribution by the College.

Garcia asked whether the premium figures provided in the Board materials are the current premiums or estimates. Kelln stated that they are the current premiums and deductibles posted on the EHA website. In response to Garcia’s questions about the attitude of EHA in extending coverage to Board members, Schmailzl stated some K-12 school districts already have had this option for school board members and LB 256 extended the opportunity to community college Board members, upon approval by the insurance carriers and the respective Boards.

Schmailzl summarized the discussion by noting resolutions will be coming to the MCC Board in July and thanking Beber and Kelln for taking the lead to look for the best insurance and benefits options for MCC employees. He also stated the method of advance payment for health insurance will be presented to the Board in July.

McDermitt suggested a two-year window in the Board Member health insurance resolution. Hohman and Schmailzl agreed that a clause for review in two years could be placed in a resolution presented to the Board for approval.

Pantos asked if any Nebraska institutions provided assistance for insurance to Board members. Schmailzl and legal counsel noted that state statute does not allow for MCC to pay for any portion of the insurance costs.

#### **Agenda Item 4g—Pre-Audit Discussion – Brenda Scherer, CliftonLarsonAllen, LLP**

Scherer provided a timeline and overview for the upcoming audit. The pre-audit will begin in July with the full-time equivalent audit and the student financial aid audit, so the majority of the work is done before the fall term begins. The MCC Foundation audit begins in early September and the College audit begins the end of September.

The audit approach is risk-based, involving reviews of financial statements and identifying areas of higher risk of misstatement. Misstatement can be the result of human error, weakness in internal control, or fraud.

Current risk areas include:

- Student financial aid due to the complexity, dollars, and compliance requirements.
- Tuition and related receivable and unearned revenue. The allowances are reviewed, as is the revenue.
- Government contracts, due to the multiple nuances.
- Payroll expense is considered a high risk as it is the highest expense of the College.
- Compensated absences are a risk in terms of how much the College “owes” employees and when will it be paid.
- Purchase cards (p-cards) and employee reimbursements.

Scherer asked if there were any other areas of risk the Board was concerned about.

Feichtinger asked for clarification regarding unearned revenue. Scherer explained that it deals with the time period between the end of the term and the end of the fiscal year. So it is the time period where the student has paid their tuition up front, but the college hasn't “earned” all of that yet, due to the Fiscal year ending before the end of the term. The unearned portion is considered a liability on the balance sheet at the Fiscal year end.

In terms of financial aid risk, Scherer stated the College staff has a variety of controls in place and are very passionate about administering aid correctly.

#### **Agenda Item 5—Consent Agenda (Items#) 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i, and 7j**

Items remaining on the consent agenda are 7a, 7c, 7d, 7e, 7f, 7g, 7h, 7i and 7j.

#### **Agenda Item 7—Action Agenda**

**Agenda Item 7a—Consideration Minutes of May 21, 2019 Board of Governors’ Meeting, Board Doc. 7558**

**Agenda Item 7c—Consideration of Resolution Authorizing the President to Continue to Operate the College Until the 2019-20 Budget is Approved, Board Doc. 7560**

*WHEREAS, a budget for 2019-20 has not yet been adopted; and*

*WHEREAS, the Board of Governors wishes to continue to operate the College in an efficient manner, pending the adoption of the 2019-20 budget;*

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area, pursuant to Neb. Rev. Stat. §§13-509.01 and 13-509.02, authorizes the President to expend any balance of cash on hand for the current expenses of the College and to continue operating the College under the 2018-19 Plan to Administer the Budget;*

*BE IT FURTHER RESOLVED, that the total expenditures authorized hereunder that are made prior to the adoption of the 2019-20 budget shall not exceed an amount equivalent to the total amount expended under the last budget in the equivalent period for the prior budget year; provided, however, that such expenditures may be exceeded upon the express finding by the Board of Governors that additional expenditures are necessary to enable the College to meet its statutory duties and responsibilities.*

*BE IT FURTHER RESOLVED, that the Board of Governors has determined that it is necessary to authorize expenditures in excess of an amount that is equivalent to the total amount expended under the last budget in the equivalent period for the prior budget year (and that such additional expenditures are necessary to enable the College to meet its statutory duties and responsibilities) and, accordingly, that the President be, and hereby is, authorized to increase expenditures under such a plan by no more than five percent (5%) provided such limit shall not apply to:*

- a. Salary and fringe benefit increases for College personnel which might otherwise be established by the Board of Governors; and*
- b. FICA, electricity, and fuel for any purpose.*

*BE IT FURTHER RESOLVED, that the total expenditures authorized hereunder shall be charged against appropriations for each individual fund or purpose as provided in the budget when adopted, and that nothing in this Resolution shall authorize expenditures by the College in excess of that otherwise permitted by Nebraska statute.*

**Agenda Item 7d—Consideration of Resolution Establishing the Calendar for Adoption of the 2019-20 Budget, Board Doc. 7561**

*BE IT RESOLVED, by the Board of Governors of the Metropolitan Community College Area that in providing for the adoption of the 2019-20 budget and the establishment of the tax levy for same, in accordance with applicable requirements of Nebraska Statutes and rules and regulations promulgated thereunder, the Board of Governors does hereby find and determine that same can best be accomplished by establishing a schedule.*

*BE IT FURTHER RESOLVED, that the Board of Governors does hereby adopt and establish the following schedule:*

*FIRST: On or before Friday, July 19, 2019, the President of the College Area shall prepare a proposed budget statement in accordance with State Statutes, including §§13-504 and 13-505, on forms prescribed and furnished by the Auditor of Public Accounts and mail a copy of same to each member of the Board of Governors at his or her address as shown on the books and records of the College Area.*

*Said instrument shall be clearly marked and identified as "President's Proposed Budget Statement—2019-20." Said proposed budget statement also shall include a calculation of restricted funds authority and an accounting of unused restricted funds authority to be carried forward and used in future years, if any, as well as forms of notice that must be given prior to any hearing or meeting on the proposed budget statement.*

*SECOND: On Tuesday, July 23, 2019, the Board of Governors shall meet at a time and place designated by the Chair of the Board for the purpose of reviewing the President's Proposed Budget Statement—2019-20, and for such other purposes as may be designated in the agenda. After review and consultation, the Board of Governors shall approve a proposed budget statement. Said instrument shall be clearly marked and identified as "MCCA Board of Governors' Proposed Budget Statement—2019-20," and shall be on a form prescribed and furnished by the Auditor of Public Accounts of the State of Nebraska in accordance with State Statute §13-504 and shall contain the information described in "FIRST" above. The MCCA Board of Governors' Proposed Budget Statement shall be made available to the public by the College prior to publication of notice of hearing on said Proposed Budget Statement pursuant to State Statute §13-506.*

*At the meeting on July 23, 2019, the Board of Governors shall also adopt a Plan to Administer the Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, which Plan to Administer the Budget shall be predicated upon the MCCA Board of Governors' Proposed Budget Statement—2019-20.*

*THIRD: On or before Tuesday, August 13, 2019, or at least seven days prior to one or more public hearings on the MCCA Board of Governors' Proposed Budget Statement—2019-20, the President shall cause the notice(s) to be published in the Omaha World-Herald in accordance with State Statutes, as appropriate, including §13-506.*

*FOURTH: On Tuesday, August 27, 2019, the Board of Governors shall meet at the time and place specified in the notice(s) approved and published as aforesaid for the following purpose, among others, that might be set out in the agenda for such meeting, to wit: For the purpose of holding one or more public hearings on the MCCA Board of Governors' Proposed Budget Statement—2019-20. A written record shall be kept of such hearings.*

*FIFTH: On or before Tuesday, September 3, 2019, or at least five days prior to one or more public hearings on the MCCA Board of Governors' Proposed Budget Statement—2018-19, the President shall cause the notice(s) to be published in the Omaha World-Herald in accordance with State Statutes as appropriate, including §77-1601.02.*

*SIXTH: On or before Tuesday, September 17, 2019, the President shall prepare a written statement setting forth:*

- 1. The total certified taxable value of the taxable property subject to levy within the College Area as provided by the county assessors; and*
- 2. The exact amount, and number of cents on each one hundred dollars (\$100.00) on the taxable valuation of all property subject to the levy within the College Area, necessary to raise that portion of the budget revenue to be raised by taxation; and the President shall distribute a copy of said written statement to each member of the Board of Governors.*

*SEVENTH: On Tuesday, September 17, 2019, the Board of Governors shall meet at the time and place specified in the notice(s) approved and published as aforesaid for the following purposes, among others, that might be set out in the agenda for such meeting, to wit:*

- 1. For the purpose of holding one or more public hearings on the MCCA Board of Governors' Proposed Budget Statement—2019-20, including any special public hearing on the property tax request. A written record shall be kept of such hearings.*

2. *For the purpose of adopting, or amending and adopting, the "MCCA Board of Governors' Proposed Budget Statement—2019-20," the instrument which is adopted, or amended and adopted, at this meeting shall be clearly marked and identified as "MCCA Board of Governors' Adopted Budget Statement—2019-20."*
3. *For the purpose of determining and fixing a property tax requirement and levying a tax on the taxable valuation of all property subject to the levy within the College Area as necessary to raise that portion of the budget which is to be raised by taxation, within the limits set forth in State Statutes, including, but not limited to, §§13-518 et seq., 77-3442 and 85-1517, setting out separately (i) the amount to be levied for the payment of principal or interest on bonds issued by the College and (ii) the amount to be levied for all other purposes; and to establish such tax requirement as the current year property tax request and to override any deemed request or levy adjustment under State Statute §77-1601.02, if necessary. Any reference in this paragraph 3 or elsewhere in this Resolution to State or Nebraska Statutes shall mean Nebraska Revised Statutes as adopted or amended from time to time.*
4. *For the purpose of considering adjustments, if any, to the property tax requirement or levy or otherwise, subject to the maximum allowable property tax levy under State Statutes, including §§85-1517 and 77-3442.*
5. *For the purpose of considering a property tax levy necessary for paying off bonds issued under sections 85-1520 to 85-1527, a capital improvement and bond sinking fund, or for other permissible purposes pursuant to State Statute §85-1517.*
6. *For the purpose of considering total budgeted restricted funds, as defined in State Statute §13-518, of up to the amount allowed pursuant to State Statute §13-519, including consideration of an additional one percent (1%) of budgeted restricted funds pursuant to State Statute §13-519(2).*
7. *For the purpose of considering the amount of prior years' unused restricted funds authority to be used to increase 2019-20 restricted funds authority.*
8. *For the purpose of considering the amount of unused restricted funds authority to carryforward from the current fiscal year to be used in future years, with any unused restricted funds authority in existence from any prior year.*
9. *For the purpose of correcting the Plan to Administer the Budget adopted by the Board of Governors on July 23, 2019, to reflect any changes in the MCCA Board of Governors Adopted Budget Statement—2019-20.*
10. *For the purpose of considering any other matters determined necessary or advisable.*

*EIGHTH: Certified taxable values as provided by the County Assessors pursuant to Neb. Rev. Stat. Section §13-509 shall be used in setting or certifying the tax levy. If final valuations shall not have been certified to and reviewed by the Board prior to the time it shall have fixed the amount of tax to be levied pursuant to Paragraph SEVENTH above, the Board shall use the preliminary valuation data available to it at the time in fixing the amount of the levy. The Secretary or Assistant Secretary of the Board of Governors, prior to certifying the amount to be received from personal and real property taxation to the respective Boards of Equalization of the four counties within the College area, shall review, or cause to be reviewed, the certified valuations to determine that they do not vary sufficiently from the valuations used by the Board so as to require a levy of a different amount in order to raise the amount of the Board's Adopted Budget Statement—2019-20 to be raised by taxation, and if such a variance does exist, pursuant to State Statute §13-508, to adjust the Board's levy so that the Board's levy is consistent with final valuations certified to the Board.*

*NINTH: On or before September 20, 2019, the Secretary or Assistant Secretary of the College Area shall certify a copy of the MCCA Board of Governors' Adopted Budget Statement—2019-20, together*

*with the amount of tax required to fund the Adopted Budget (segregated between amounts necessary to pay income and principal on bonded indebtedness and amounts needed for all other purposes), the number of cents on each one hundred dollars (\$100.00) on the taxable valuation of all property subject to the levy within the College Area as necessary to raise such amount, and all applicable proofs of publication, and shall cause same to be filed with the Boards of Equalization of Dodge, Douglas, Sarpy, and Washington Counties, Nebraska, and with the Auditor of Public Accounts of the State of Nebraska.*

*TENTH: Within twenty days after adoption of the budget, if the MCCA Board of Governors' Adopted Budget Statement—2019-20 reflects a change from that shown in the notice approved and published in accordance with paragraph THIRD of this resolution, the President shall cause a summary of such change to be published in the Omaha World-Herald in accordance with State Statute §13-506.*

*ELEVENTH: That on or before October 13, 2019, the Secretary or Assistant Secretary of the College Area shall certify a copy of the resolution setting the property tax request pursuant to State Statute §77-1601.02 and file the same with the Clerks of Dodge, Douglas, Sarpy and Washington Counties.*

**BE IT FURTHER RESOLVED**, as follows:

1. *That the references in this resolution to the State Statutes are to sections of the Nebraska Revised Statutes, as amended from time to time.*

2. *That the preparation of the President's Proposed Budget Statement and the Board of Governors' adoption of the Proposed Budget Statement shall specifically include the amount to be raised from taxation. The setting of a levy shall be deferred until Tuesday, September 17, 2019, at the time of the adoption of the "MCCA Board of Governors' Adopted Budget Statement—2019-20" at which time the necessary information as to valuation in the College Area shall be more complete.*

3. *That the Secretary or Assistant Secretary of the College Area be, and hereby is, authorized and directed to certify a copy of this resolution and place same on file in the principal office of the Board of Governors.*

4. *That the officers of the College Area be, and hereby are, authorized and directed to take all steps reasonably necessary in order to carry out the intent of the Board of Governors as contained in this resolution and to assure compliance by the College Area with all applicable provisions of the Nebraska Budget Act and other statutes, rules and regulations applicable to the College Area's adoption and certification of its 2019-20 budget.*

### **Agenda Item 7e—Consideration of Resolution Accepting the Bid for the South Omaha Campus Automotive Training Center Site Package, Board Doc. 7562**

*BE IT RESOLVED*, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for the South Omaha Campus automotive training center site package and authorizes the President to negotiate, sign and implement such agreement with Ronco Construction Company, Inc., in an amount not to exceed \$1,457,400 plus associated fees, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

### **Agenda Item 7f—Consideration of Resolution Approving the Purchase of Consulting Services from Gartner, Inc., Board Doc. 7563**

*BE IT RESOLVED*, that the Board of Governors of the Metropolitan Community College Area hereby approves the purchase of consulting services for a period of two years, commencing July 1, 2019 through June 30, 2021, from Gartner, Inc., for \$281,800 as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

**Agenda Item 7g—Consideration of Resolution Accepting the Bid for CNC Lathes and CNC Vertical Milling Machine for the Center for Advanced Manufacturing, Board Doc. 7564**

*BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for two CNC lathes and a CNC vertical milling machine for the Center for Advanced Manufacturing on the South Omaha Campus and authorizes the President to negotiate, sign and implement such agreement with Productivity, Inc., in an estimated amount of \$157,029, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.*

**Agenda Item 7h—Consideration of Resolution Accepting the Bids for the Center for Advanced Manufacturing Precision Shop Equipment, Board Doc. 7565**

*BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bids for precision shop equipment for the Center for Advanced Manufacturing on the South Omaha Campus and authorizes the President to negotiate, sign and implement such agreements with Productivity, Inc. and Blackhawk Industrial, in an estimated total cost of \$130,817 as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.*

**Agenda Item 7i—Consideration of Resolution Approving Sole Source Purchase of Science on a Sphere, Board Doc. 7566**

*BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the sole source purchase and installation of Science On a Sphere® from the National Oceanic and Atmospheric Administration, in an estimated amount of \$105,000, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.*

**Agenda Item 7j—Consideration of Resolution Approving Conditional Purchase Agreement for Acquisition of Real Estate Adjacent to South Omaha Campus, Board Doc. 7567**

*WHEREAS, on April 25, 2017, the Board of Governors, pursuant to the provisions of Neb. Rev. Stat. § 85-1511(12), as amended, authorized the President to negotiate for and acquire, on a willing buyer-willing seller basis, certain real estate adjacent to the College's South Omaha Campus; and,*

*WHEREAS, the Board simultaneously delegated to the College President the authority and responsibility to provide for the giving of notice of a public hearing or hearings, in accordance with the terms of Nebraska Revised Statute § 25-2505, as amended, and to act for, on behalf of, and in the name of the Board of Governors in conducting any such hearing or hearings; and,*

*WHEREAS, on September 7, 2017, the President duly conducted such public hearing with respect to the acquisition of such real estate, and subsequently thereto the President has negotiated a conditional Purchase Agreement for the acquisition of such real estate by the College.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Governors hereby approves the terms of the conditional Purchase Agreement negotiated by the President (Board Document No. 7567a), for the acquisition by the College, on a willing buyer-willing seller basis, of real estate situated adjacent to the College's South Omaha Campus, comprised of approximately 1.5637 acres, for \$375,000.00 plus certain closing costs and related expenses; and,*

**BE IT FURTHER RESOLVED** that the President is authorized to negotiate any and all changes, additions, and amendments to such Purchase Agreement, without restriction, that the President, in consultation with College Legal Counsel, hereafter deems to be satisfactory and in the best interests of the College; and,

**BE IT FURTHER RESOLVED**, that pursuant to the provisions of Neb. Rev. Stat. § 85-1511(12), as amended, and in accordance with the foregoing, the President of the College is authorized to enter into, sign, accept, and perform any and all agreements, amended agreements, and documents, and to do any and all other things necessary or convenient for the acquisition of such real estate by the College as the President, in consultation with College Legal Counsel, may deem appropriate and in the best interests of the College.

**MOTION:** Hug moved to approve the Consent Agenda without Agenda Item 7b; McDermitt seconded the motion.

Klein, yes  
McDermitt, yes  
Monahan, yes  
Pantos, yes  
Young, (left the meeting at 7:16 pm – absent for this roll call)  
Feichtinger, yes  
Garcia, yes  
Grabowski, yes  
Hug, yes

Motion carried.

### **Agenda Item 6—Items removed from the Consent Agenda (If Any)**

Agenda Item 7b was removed from the Consent Agenda.

### **Agenda Item 7b—Consideration of Resolution Approving Personnel Appointments and Separations, Board Doc. 7559**

**WHEREAS**, Per board policy (60205) the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

**NOW THEREFORE BE IT RESOLVED** that the following appointments and employment contracts be approved and/or ratified by the Board of Governors:

<u>Name</u>	<u>Position</u>	<u>Contract Period</u>	<u>Contract Salary</u>
Ann Welty	Academic Advisor	07/08/19-06/30/20	\$46,388.50
French Mackes	Associate Director of Administrative Computing/Systems & Processes	08/05/19-06/30/20	\$72,365.58
Timothy Sievers	Auto Collision Technology Instructor	08/26/19-08/15/20	\$74,866.00
Rita Laughlin	Career Skills Coach	07/22/19-06/30/20	\$50,341.07
Hollie Lander	Executive Director of EVC	07/15/19-06/30/20	\$75,373.20
Ashley Peters	Finance/Business Management Instructor	08/26/19-05/22/20	\$60,943.00
Michael Belik	Industry Training Manager-ITC	07/01/19-06/30/20	\$60,256.00

**BE IT FURTHER RESOLVED** that the following separations be acknowledged and accepted by the Board of Governors:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Colleen O'Doherty	Adult Education Program Facilitator	06/18/19
Joan Trimpey	Dental Assistant Instructor/Program Director	08/15/19

**MOTION**: Grabowski moved to approve Agenda Item 7b; Hug seconded the motion.

Grabowski noted that under the separations, Joan Trimpey, Dental Assistant Instructor/Program Director, is retiring from the College. He said Trimpey was one of the College's longest standing employees. She worked for Omaha Tech, which merged to become part of the original Metro Tech. He thanked her for her years of service and dedication, adding that she will be missed.

McDermitt, yes  
Monahan, yes  
Pantos, yes  
Feichtinger, yes  
Garcia, yes  
Grabowski, yes  
Hug, yes  
Klein, yes

Motion carried.

### **Agenda Item 8—Adjournment**

**MOTION**: Garcia moved to adjourn the meeting; Feichtinger seconded the motion.

Monahan, yes  
Pantos, yes  
Feichtinger, yes  
Garcia, yes  
Grabowski, yes  
Hug, yes  
Klein, yes  
McDermitt, yes

Motion carried. The meeting was adjourned at 7:21 p.m.

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Dave Pantos, Secretary, Board of Governors

Date





# Omaha World-Herald

Date: June 14, 2019

## Affidavit of Publication

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06/20/2019	Legal Notices	NOTICE OF MEETING Notice is hereby given that I	1 x 24 L	206.08

### NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, June 25, 2019, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building #21, Board Room #112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska, during normal business hours.

Steve Grabowski  
Chair, Board of Governors

### Publisher of the World Herald

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice NOTICE OF MEETING Notice was published in said newspapers on the following dates:

06/14/2019

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Newspaper reference: 0000053192

Billing Representative

Sworn to and subscribed before me this Friday, June 14, 2019

Notary Public

State of Virginia  
City of Richmond  
My Commission expires \_\_\_\_\_

Kimberly B. Harris  
NOTARY PUBLIC  
Commonwealth of Virginia  
Notary Registration Number 356753  
Commission Expires January 31, 2021