

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
JULY 28, 2020**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:31 p.m.

Chair Monahan asked Rita Eyerly, Recording Secretary to the Board, to call the roll:

MEMBERS PRESENT

Roger Garcia, *via Zoom Meeting*

Steve Grabowski, Treasurer, *via Zoom Meeting*

Ron Hug, *via Zoom Meeting*

Phillip Klein, *via Zoom Meeting*

Linda McDermitt, Secretary, *was present via Zoom Meeting but lost power during the meeting*

Maureen Monahan, Chair, *in-person in the Board meeting room*

Angela Monegain, *via Zoom Meeting (arrived at 6:43 pm)*

Dave Pantos, Vice Chair, *via Zoom Meeting*

Fred Uhe, *via Zoom Meeting*

Gloria Chavez, Ex Officio Student, *via Zoom Meeting*

MEMBERS ABSENT

Erin Feichtinger, Assistant Secretary

Michael Young

Joy Schulz, Ex Officio Faculty

Also Present: Randy Schmailzl, College President

Agenda Item 1d—Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted on the MCC website as noted in Agenda Item 1d. and in the rear of the Board Room on the Fort Omaha Campus.

Pursuant to certain requirements of the Nebraska Open Meetings Act and in order to comply with social distancing guidelines due to the COVID-19 outbreak, the Board of Governors of the Metropolitan Community College Area provided members of the Board, College administration, the general public, and members of the media with the option to attend this meeting and provide public comment in-person or via Zoom online conferencing service. Instructions for accessing the meeting via Zoom online conferencing service were included in the Meeting Agenda, and were posted on the College website.

Agenda Item 1e—Approval of Notice of Public Meeting

The Chair then reported on the Notice of Public Meeting and presented the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on July 17, 2020; and*
2. *Affidavit of College employee Rita Eyerly, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2—Public Comments—Via Zoom or In-Person

There were no public comments.

Chair Monahan called for a motion to excuse absent Board members.

MOTION: Uhe moved to excuse Feichtinger, Monegain, and Young; Pantos seconded the motion.

Garcia, yes

Grabowski, yes

Hug, yes

Klein, yes

McDermitt, *following the meeting administration learned that she lost power*

Monahan, yes

Pantos, yes

Uhe, yes

Motion carried.

Agenda Item 3—Report Agenda

Agenda Item 3a—Ex Officio Board Members' Reports

- **Student Ex Officio Report**

Chavez shared highlights of the report in the meeting documents, noting the success of the Omaha Collegiate Consortium focus group, where substance abuse issues

were discussed. She also noted her participation as a student contributor to a panel session during the July virtual conference, *Re-framing the Narrative: Covid-19 Impact on Advising Models*, hosted by MCC.

- **Faculty Ex Officio Report**

Monahan asked Jamie Burmeister, Art Instructor, to report on his sabbatical.

Burmeister thanked MCC for the opportunity to take a sabbatical and put on an international exhibition in Puerto Vallarta, Mexico. He noted the experience provided the opportunity to improve his Spanish and better understand students from different cultures.

Burmeister shared details of his projects and photos. Highlights included preparatory work in his Omaha studio. He used 3D scanning and printing to cast over 200 small bronze figures which he shipped to Mexico to use in his artwork. In Mexico, he worked with local Mexican craft people to create artwork for his exhibition. He referenced the challenge of gathering materials in Mexico.

Burmeister stated that the sabbatical experience has resulted in the development of digital 3D scanning, printing, and bronze casting techniques that will be used to teach art students in sculpture, 3D design, jewelry, and ceramics classes at MCC.

Agenda Item 3b—Chair of the Board’s Report

Monahan remarked on the faculty, staff, and students, who continue to do the hard work of figuring out how to advance the College mission into the future, during these unusual times.

Agenda Item 3c—Board Members’ Reports

There were no reports.

Agenda Item 3d—President’s Report

Schmailzl reviewed the report in the Board material:

- **Legislative / Federal Update**

On July 28, the state budget moved forward to final reading without amendment, despite debate. Following the final vote, it will go to the governor next week, where he will have line item veto power.

Federal debate continues about the next COVID-19 relief package. RAMC community colleges have been advocating for flexible support rather than federal dictates, but details remain to be seen.

- **COVID-19 Update**

The summer term has gone smoothly. Faculty and students have done a great job of managing under the new learning modalities. The faculty and staff are on track going into fall. Schmailzl noted his plans to send out an all-staff email soon to set the tone for the fall quarter; Board members will receive a copy.

- **Student Advising Conference**

Schmailzl called upon Dr. Maria Vazquez, Vice President for Student Affairs, to comment on the recent virtual conference, *Re-framing the Narrative: Impact of COVID-19 on Advising Models*. She publicly thanked the coordinating committee, with special mention of Dr. Neena Nizar, Coordinator of Training and Assessment, who served as conference chair.

The nearly 400 conference attendees were from just under 200 colleges and universities around the world, including 30 community colleges. Session titles included: *Faculty and Advisor Collaboration*, *Disability Support Services in a Covid World*, *Leading in Times of Crisis*, and *The Role of Peer Mentors*. All sessions were closed-captioned to provide accessibility to participants. A highlight of the Conference was the student voice panel, featuring four MCC students sharing challenges and successes of transitioning to the virtual world of learning.

Vazquez noted feedback of the Conference was very positive and the College has received three requests to speak at other conferences across the country, as a result of the Conference.

Pantos asked if there was any earned media; none was noted, but social media activity was high.

- **Construction Update**

Schmailzl commented that training programs in the Center for Advanced Manufacturing on the South Omaha Campus (SOC), are starting to move back in for fall quarter. He noted that Stan Horrell, Director of Campus Planning and Sustainability, has done a tremendous job of managing this project despite the pandemic. Administration will plan tours for the Board when conditions allow.

The Automotive Training Center (SOC) is on schedule for late spring/early summer completion. Work on the parking lot south of the automotive center will begin as soon as the closing on the land acquisition is completed.

Schmailzl noted the remodel at Building 34 (Booker Building) on the Fort Campus, is nearly complete with move-in planned for September for the MCC Police/Public Safety.

Agenda Item 3e—Regular Monthly Reports—Randy Schmailzl

There were no questions or comments.

Agenda Item 3f—Quarterly Reports—Randy Schmailzl

There were no questions or comments.

Agenda Item 3g—2020-21 College Budget Report—Gordon Jensen, Coordinator of Budget Projects

Monahan introduced Jensen, who shared a PowerPoint overview of the annual budget process and status. He noted that enrollment is difficult to project due to the extenuating circumstances.

The College has paused most hiring of faculty and staff at this time. The CARES Act has provided direct aid to students and some support to the College. There is a 1.34% total increase projected over last year's budget; the general fund has been held constant, and the only capital increases are based on South Omaha Campus capital projects.

Over 50% of the General Fund budget would be supported by property tax, which increased 6.77%; state appropriations is a 2% increase, tuition and fees are down 7.14% and other revenues are down due to interest rates. The property tax levy rate is unchanged.

Other items of interest include travel, down about 50% and equipment costs are down pending the ability to hold classes on campus.

Jensen referenced the public hearings in August and September with the final budget to be adopted at the September 15, 2020, Board meeting.

Pantos asked what the impact would be if we did not increase tuition \$2 this year. Jensen said the revenue reduction would be about \$750,000 and added that financial aid for students has increased substantially.

Grabowski thanked Jensen for the budget and presentation.

Monahan thanked Jensen for the budget detail provided in the budget binders (and online budget).

Agenda Item 3h—Report on Equity and Inclusion Assessment—Dr. Cynthia Gooch-Grayson, Associate Vice President for Equity and Inclusion

Schmailzl introduced Gooch-Grayson to share the first report since the Board passed a resolution to review equity and inclusion and assessment at the College.

Gooch-Grayson addressed the assessment process that will start with the President's Cabinet and allow Cabinet members to review their strengths and opportunities, while affirming their commitment to ongoing improvement. She presented five key goals for

guiding and measuring our progress for the coming five years:

1. Develop and maintain a campus climate and culture of understanding, respect, support, and advancement of diversity, equity, and inclusion.
2. Attract, retain, and graduate academically prepared students who reflect a wide range of diversity.
3. Recruit, hire, and promote an increased percentage of historically underrepresented and other diverse faculty and staff.
4. Continue to develop and implement a comprehensive system of accountability and assessment around diversity initiatives, practices, and policies.
5. Develop and cultivate collaborations and partnerships with community-based organizations that promote diversity and inclusion and increase supplier diversity.

Gooch-Grayson also noted that these key goals will be revisited and could be revised, based on the initial assessment with the President's Cabinet.

Grabowski thanked Gooch-Grayson for the report and the goals as presented.

Pantos asked about goal #3 regarding faculty and staff diversity. He asked what success would look like in that area, based on her professional opinion. Gooch-Grayson noted our student diversity is about 33%, so the goal would be to mirror that to the furthest extent possible. She further noted current discussion includes grow-your-own and working with local entities to share staff and ideas.

Monahan also thanked Gooch-Grayson for the timely work.

She welcomed ideas and further discussion on the subject.

Agenda Item 3i—Report on the Tim Dempsey Power Forward Scholarship—Dr. Tom McDonnell, Vice President for Academic Affairs

Schmailzl introduced McDonnell who provided an overview of the progress made so far in researching the potential of this opportunity. McDonnell invited Jane Franklin, Dean of Social Sciences, Stacey Ocander, Dean of Health Careers, and key faculty to a conversation to look for ways to review current scholarships and ways to leverage existing efforts to strengthen the first responder pipeline, including tapping into:

- Junior Firefighter Program for third through fifth graders at Howard Kennedy Elementary School,
- College for Kids Fire Science and Law Enforcement program,
- MCC Criminal Justice career academy at Omaha Northwest High School, and
- Fire Science Career Academy at MCC's Applied Technology Center.

Other ideas include engaging local fire science and law enforcement organizations and increasing membership in the industry advisory committee.

Grabowski encouraged contacting agencies in smaller communities, throughout the four-county service area and offered assistance in making contacts. McDonnell noted

that that team is in the early stages of planning and organizing and thanked Grabowski for the input.

Agenda Item 4—Consent Agenda Items

Items remaining on the consent agenda are 6a, 6c, 6d, 6e

Agenda Item 5—Items Removed from Consent Agenda (If Any)

Monahan removed Agenda item 6b from the Consent Agenda on behalf of the Administration.

Agenda Item 6—Action Agenda

Agenda Item 6a—Consideration of Approval of Minutes of June 23, 2020 Board of Governors' Meeting, Board Doc. 7666

Agenda Item 6c—Consideration of Resolution Accepting and Approving the President's Proposed Budget as the MCCA Board of Governors' Proposed Budget and Plan to Administer the Budget for Fiscal Year 2020-21, Board Doc. 7668

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area, pursuant to Nebraska statutes including but not limited to Section 13-504, hereby accepts for review and consideration and hereby approves Board Doc. No. 7668a as the MCCA Board of Governors' Proposed Budget Statement 2020-21, for the fiscal year beginning July 1, 2020, and ending June 30, 2021. The Board of Governors and the College will make said Proposed Budget Statement available to the public prior to publication of notice of hearing on the Proposed Budget Statement and at the hearing along with other information pursuant to Nebraska statute §13-506, as amended, and said Proposed Budget Statement shall be subject to the public hearings to be held, amendments by the Board to reflect any changes in county property valuations, and further consideration and possible amendment by the Board prior to and in preparation for final approval; and

BE IT FURTHER RESOLVED, that the Board accepts for review and consideration and hereby approves the Plan to Administer the Budget for 2020-21, Board Doc. No. 7668a subject to approval of the Proposed Budget Statement by the Board, and the Board directs that the Plan shall be subsequently deemed to have been amended to conform with the Proposed Budget Statement and any amendments thereto finally approved by the Board of Governors.

Agenda Item 6d—Consideration of Resolution Approving Sabbatical Leave Date Change for 2020-21, Board Doc. 7669

***BE IT RESOLVED** that the Board of Governors approves a sabbatical leave change for Joy Schulz from fall quarter 2020-21 (August 31, 2020, to November 25, 2020) to winter quarter 2020-21 (December 1, 2020, to February 28, 2021).*

Agenda Item 6e—Consideration of Resolution Approving Appointment of the Directors of the LaVista/Metropolitan Community College Condominium Owners Association, Inc., Board Doc. 7670

WHEREAS, the Declaration and Master Deed of La Vista Metropolitan Community College Condominium Property Regime, dated December 29, 1997 ("Declaration"), mandated the creation of the La Vista/Metropolitan Community College Condominium Owners Association, Inc. ("Association") for the purpose of administering the Condominium Property Regime, and maintaining the common areas under the Declaration; and,

WHEREAS, the Association is governed by a Board of Directors selected pursuant to Article VII, § 7.3(b) of the Declaration, as amended, which provides that the Owner of each unit is entitled to elect three Directors to serve on the Association Board of Directors; and,

WHEREAS, the College desires to exercise its right to elect three Directors to represent it on the Association Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of Metropolitan Community College Area hereby elects the following as Directors of the Association:

*Patrick Boyle, Director of Student Services and Community Relations
Rich Hanneman, Director of Administrative Management
Bernie Sedlacek, Director of Facilities Management, Planning and Construction*

BE IT FURTHER RESOLVED, that the individuals named in the foregoing resolution are authorized and directed to attend the annual meeting of the Association and cast such votes and take such other action as is necessary or appropriate to elect said individuals as directors of the Association on behalf of the College.

MOTION: Grabowski moved to approve the Consent Agenda without Agenda Item 6b; Pantos seconded the motion.

Grabowski, yes
Hug, yes
Klein, yes
McDermitt, *not available*
Monahan, yes
Monegain, yes
Pantos, yes
Uhe, yes
Garcia, yes

Motion carried.

Agenda Item 6b—Consideration of Resolution Approving Personnel Appointment and Separations, Board Doc. 7667

WHEREAS, Per board policy (60205) the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointment and employment contract be approved by the Board of Governors:

<u>Name</u>	<u>Position</u>	<u>Contract Period</u>	<u>Contract Salary</u>
Nicholas Endorf	Advanced Manufacturing Instructor	08/31/20-08/18/21	\$78,185.00

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>
Mark Church	Mathematics Instructor	05/22/20
Margaret Dean	Emergency Management Instructor / Program Director	07/31/20
Daniel Smith	Entrepreneurship / Management Instructor	06/11/20
James VanArsdall	Social Sciences Instructor	06/17/20
James Wolf	Digital, Interactivity & Media Arts Instructor	05/22/20

MOTION: Grabowski moved to approve Agenda Item 6b; Pantos seconded the motion.

Monahan asked Schmailzl to explain the request. Schmailzl asked to have the only appointment, Line 19 of the resolution removed, for further review.

Monahan asked for any questions or discussion, seeing none, she called for a motion to approve the amendment.

Amended Resolution:

WHEREAS, Per board policy (60205) the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointment and employment contract be approved by the Board of Governors:

<i>Name</i>	<i>Position</i>	<i>Contract Period</i>	<i>Contract Salary</i>
Nicholas Endorf	Advanced Manufacturing Instructor	08/31/20-08/18/21	\$78,185.00

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>
Mark Church	Mathematics Instructor	05/22/20
Margaret Dean	Emergency Management Instructor / Program Director	07/31/20
Daniel Smith	Entrepreneurship / Management Instructor	06/11/20
James VanArsdall	Social Sciences Instructor	06/17/20
James Wolf	Digital, Interactivity & Media Arts Instructor	05/22/20

MOTION: Hug moved to approve to amend the Resolution without Line 19 of the Personnel Appointment and Separations Resolution, Agenda Item 6b; Grabowski seconded the motion.

Vote to approve the amendment:

- Klein, yes
- McDermitt, *not available*
- Monahan, yes

Monegain, yes
Pantos, yes
Uhe, yes
Garcia, yes
Grabowski, yes
Hug, yes

Motion carried.

Vote to approve Agenda Item 6b as amended, without Line 19:

Hug, yes
Klein, yes
McDermitt, *not available*
Monahan, yes
Pantos, yes
Monegain, yes
Uhe, yes
Garcia, yes
Grabowski, yes

Agenda Item 7—Adjournment

MOTION: Pantos moved to adjourn the meeting; Hug seconded the motion.

Monahan, yes
Monegain, yes
Pantos, yes
Uhe, yes
Garcia, yes
Grabowski, yes
Hug, yes
Klein, yes
McDermitt, *not available*

Motion carried. The meeting was adjourned at 7:35 p.m.

Linda McDermitt, Secretary, Board of Governors

Date



Omaha World-Herald

Date: July 17, 2020

Affidavit of Publication

METROPOLITAN COMMUNITY COLLEGE
ACCOUNTS PAYABLE
PO BOX 3777
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Date	Category	Description	Ad Size	Total Cost
07/23/2020	Legal Notices	NOTICE OF MEETING Notice is hereby given that I	1 x 0 L	296.65

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, July 28, 2020, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building #21, Board Room #112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska by making prior arrangements for public inspection by calling 531-622-2415.

In order to comply with social distancing guidelines due to the COVID-19 outbreak, the Board of Governors of the Metropolitan Community College Area are providing members of the Board, College administration, the general public, and members of the media with the alternative to attend the July 28, 2020 Board of Governors' meeting and provide public comment during the meeting via Zoom Meeting <https://zoom.us/j/95922762950> - Meeting ID: 959 2276 2950. If attending in-person, MCC requires masks when more than one person is located in a room.

Maureen Monahan
Chair, Board of Governors

Publisher of the World Herald

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice NOTICE OF MEETING Notice was published in said newspapers on the following dates:

07/17/2020

The First insertion being given ... 07/17/2020

Newspaper reference: 0000158523

Billing Representative

Sworn to and subscribed before me this Friday, July 17, 2020

Notary Public

Sharon R Carsten
NOTARY PUBLIC

State of Virginia

City of Richmond

My Commission expires

Commonwealth of Virginia
Notary Registration Number 329549
Commission Expires July 31 2021