A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m., via Zoom Meeting.

Chair Monahan asked Rita Eyerly, Recording Secretary to the Board, to call the roll:

**Members Present:**

Brad Ashby, *Via Zoom Meeting*
Erin Feichtinger, *Via Zoom Meeting*
Adam Gotschall, *Joined Via Zoom Meeting at 6:42 p.m.*
Steve Grabowski, Treasurer, *Via Zoom Meeting*
Ron Hug, *via Zoom Meeting*
Phillip Klein, *Via Zoom Meeting*
Linda McDermitt, Secretary, *Via Zoom Meeting*
Maureen Monahan, Chair, *Via Zoom Meeting*
Zach Reinhardt, Assistant Secretary, *Via Zoom Meeting*
Fred Uhe, Vice Chair, *Via Zoom Meeting*
Joe Baker, Ex Officio Faculty, *Via Zoom Meeting*
Brianna Ouedraogo, Ex Officio Student, *Via Zoom Meeting*

**Members Absent:**

Angela Monegain

**Also Present:**  Randy Schmailzl, College President

1c—Pledge of Allegiance

Monahan led the Zoom attendees in the Pledge of Allegiance.

Monahan called for a moment of silence in memory of Amber Tjaden, MCC employee, who recently passed away.

**Agenda Item 1d—Announcement of Posted Location of Open Meetings Act**

The Chair reported that a copy of the Nebraska Open Meetings Act had been posted on the MCC website as noted in Agenda Item 1d. and is available for public inspection on the MCC Board of Governors webpages.
Agenda Item 1e—Approval of Notice of Public Meeting

The Chair then reported on the Notice of Public Meeting and presented the following:

1. **Proof of Publication**, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, a newspaper of general circulation within Dodge, Douglas, Sarpy, and Washington Counties, Nebraska to the effect that notice of this meeting was published in that newspaper on February 12, 2021 and on the Omaha World-Herald website Omaha.com from February 12 – 18, 2021.

2. **Affidavit of College employee Rita Eyerly**, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors, on February 10, 2021, in a manner specified by Policy 10503 of the Board of Governors.

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board directed that the affidavits, along with the methods and dates of providing notice be recorded in the minutes of this meeting.

Agenda Item 1f—Statement Regarding Access to Meeting via Zoom Online Conferencing Service / State of Nebraska Executive Order No. 21-02

Monahan made the following announcement:

I would also like to announce that pursuant to **Executive Order No. 21-02** issued by the Governor of Nebraska on January 11, 2021, which provided a limited waiver of certain requirements of the Nebraska Open Meetings Act (a copy of such Executive Order is attached to Item 1f. of the Meeting Agenda), and in order to comply with government orders restricting public gatherings and allowing governing bodies to meet by videoconference or by telephone conference, this meeting of the Board of Governors of the Metropolitan Community College Area is being made accessible to members of the Board, College administration, the general public, and members of the media via Zoom online conferencing service. Instructions for accessing the meeting via Zoom online conferencing service have been included on the Meeting Agenda, were posted on the College website, and were posted on the doors of the building where the Board usually meets.

Agenda Item 2—Public Comments

The Chair called for public comments and paused to allow time for members of the public to speak via Zoom Meeting. There were no public comments.

Agenda Item 3—Action Agenda: Approving Appointment

Agenda Item 3a—Consideration of Resolution Approving the Appointment of the Board of Governors’ 2021 Metropolitan Area Planning Agency Representative, Board Doc. 7717
BE IT RESOLVED BY THIS BOARD OF GOVERNORS that it hereby appoints _______ to serve as its representative on the Metropolitan Area Planning Agency (MAPA), to serve in such position for a term of office beginning February 24, 2021, and ending on the date of the first regular meeting of the Board of Governors in February 2022.

Monahan stated that Linda McDermitt had volunteered to serve as the MCC MAPA representative. She called for a roll call vote to approve McDermitt’s appointment.

MOTION: Feichtinger moved to appoint Linda McDermitt as the 2021 MAPA representative; Grabowski seconded the motion.

Feichtinger, yes
Grabowski, yes
Hug, yes
Klein, yes
McDermitt, yes
Monahan, yes
Reinhardt, yes
Uhe, yes
Ashby, yes

Motion carried.

Monahan then called for a roll call vote to adopt the resolution with Ms. McDermitt’s name.

BE IT RESOLVED BY THIS BOARD OF GOVERNORS that it hereby appoints Linda McDermitt to serve as its representative on the Metropolitan Area Planning Agency (MAPA), to serve in such position for a term of office beginning February 24, 2021, and ending on the date of the first regular meeting of the Board of Governors in February 2022.

Grabowski, yes
Hug, yes
Klein, yes
McDermitt, yes
Monahan, yes
Reinhardt, yes
Uhe, yes
Ashby, yes
Feichtinger, yes
Gottschall, was in the process of connecting to the Zoom meeting

Resolution approved.

McDermitt thanked the Board for the appointment and stated she looks forward to bringing information back to the Board from the MAPA meetings.
Agenda Item 4—Report Agenda

Agenda Item 4a—Ex Officio Board Members’ Reports

- **Student Ex Officio Report**

  Monahan called on Ouedraogo to report. Ouedraogo reviewed her written report in the packet, highlighting future events the Student Advisory Council (SAC) will participate in. Once a month SAC members will meet with other students, virtually, to learn more about their MCC experience with the goal of developing a sense of community in the current virtual environment.

- **Faculty Ex Officio Report**

  Monahan called on Joe Baker to introduce Corey Woods, Construction and Building Science Faculty member.

  Baker introduced Woods, who is with the MCC construction department to share details on a sustainable small house under construction at MCC.

  Woods began by noting the sustainable small house project is a collaboration with the University of Nebraska, Omaha Public Power District (OPPD), Metropolitan Utilities District (MUD), and MCC and is funded by the Nebraska Environmental Trust. He highlighted the involvement of Dr. Bing Chen, Professor with the University of Nebraska engineering program (and the mastermind behind the project), Brandon Kreiling, an assistant professor at the University, the project coordinator, and Steven Eggerling, from the electrical engineering program at the University, who is responsible for the drawings for the project.

  Sustainable construction creates a healthy environment based on ecological principles. It focuses on principles such as conserve, reuse, recycle, renew, and protect nature with a goal to reduce the industry’s impact on the environment.

  The sustainable small house is under construction in the Center for Advanced and Emerging Technology (CAET), on the Fort Omaha Campus. When complete, it will be a self-sufficient, ADA-compliant, energy efficient, automated residence, which can be programmed to provide an extra measure of protection for elders or people with disabilities. One feature is use of a new solar technique using panels made from corrugated steel instead of glass solar panels. Currently, MCC students from the construction program, electric program, and HVAC program are gaining hands-on experience with this build.

  The completed small house will be moved to Aksarben village to be monitored by the University electrical engineering department.
Woods also shared that MCC construction instructors and students will be helping to build seven tiny homes as part of a project called The Cottages, with the Sienna Francis House. The concept is to provide independence for people experiencing homelessness. Each house will be rented and will include a kitchen, bedroom, a living area, and a covered porch. This will be a gated community with a community center, common laundry facility, storage rooms, and on-site managers. As the concept is finalized, MCC students will build a mock-up of a tiny house in the spring quarter, to provide engineers with the design details. Sustainability will be key to these tiny homes, and will serve as more hands-on experience for MCC students.

Feichtinger noted how proud she is to be associated with MCC and the various creative ways students are involved in situations that impact the community.

Reinhart asked if the small sustainable house will be inhabited when it is moved. Woods noted that at first, it will not be occupied, but that may change when the University project and data gathering is completed. Reinhardt asked about the budget for the house. Woods stated that the projected budget is about $150,000 for the model created, but that could be lower for the common market, perhaps in the $100,000 range. Due to the sustainability factor, the homes are designed to pay for themselves over time.

Uhe asked how zoning works. Woods said that it can be an “alternate dwelling unit” or “ADU”, so zoning must be multi-family. He noted that the City of Omaha is working towards making the necessary changes to allow these kinds of dwelling units.

Agenda Item 4b—Chair of the Board’s Report

• **2021 Metropolitan Community College Foundation Board of Directors Ex Officio Representative**

  Monahan stated she will serve as the ex officio Board representative on the MCC Foundation Board of Directors again this year. McDermitt will be her backup, should she be unable to attend.

• **Don Wagner Award Overview**

  Monahan reviewed the purpose of the Wagner Award, to recognize leadership and service to the community in memory of Don Wagner’s long history of outstanding contributions to the College. She referenced the materials in the Board packet, including the 2019 resolution and list of past awardees. She noted she has asked the Recording Secretary to request nominations and encouraged Board members to nominate individuals.
The Board Executive Committee will review nominations and select a nominee to bring to the March Board meeting for approval by resolution. Then a plaque will be presented either at graduation in May (if in-person) or at a future Board meeting.

Agenda Item 4c—Board Members’ Reports

There were no Board member reports.

Agenda Item 4d—President’s Report

- Legislative Update

  Schmailzl referenced his testimony on February 16 with the Appropriations Committee in support of 2% biennium budget increase for the Nebraska Community Colleges. He also testified in support of dual credit discounting, which will allow equitable access for all high school students’ statewide, supplementing tuition payments by K-12 school districts and/or families. He noted Administration will keep the Board updated on the lid bill and other bills the College is monitoring.

- Interim Findings on Textbook and Material Costs

  Referencing the details in the Board material, Schmailzl noted the book and material cost update provided by Dr. Tom McDonnell, Vice President for Academic Affairs.

- COVID-19 Update

  The College continues to prepare facilities for use by students, faculty, and staff. The plan is that spring classes will have increased student participation on campus. The College is working with the state of Nebraska to order n95 masks to ensure they are authentic.

  The COVID update page on the MCC website continues to be monitored with new information added as appropriate.

  The rules for the new round of federal COVID relief funding is still pending.

Feichtinger thanked McDonnell for the textbook and material cost report and asked where the numbers came from on room, board, and personal costs. Schmailzl noted that the numbers come from the federal financial aid reporting, Title IV office.

Monahan confirmed that this Legislative session will go into June, noting there is a long way to go on the lid bill. Schmailzl also noted that the completed Census numbers may not be released until late 2021 and will hold up bills that are tied to those numbers, such as redistricting, which may require a special Legislative session. He stated that Dave Hohman, Legal Counsel to the Board, is working on a proposed plan for re-districting,
pending census data release. That plan will be shared with the Board in the coming months.

**Agenda Item 4e—Regular Reports—Randy Schmailzl**

Feichtinger thanked the MCC staff for keeping up with the food pantry, as the need is still real for students.

Schmailzl referenced the Grants report in the Board material, which reflects an extension of the federal COVID relief funding initially issued spring 2020. He noted that this funding allocation reflects a formula based on headcount instead of FTE, which is more appropriate to community colleges that serve part-time students. MCC’s partner colleges in RAMC all advocated for the headcount formula, which will result in a significant increase in the amount of funding allocated and may be as high as $11 million. Administration is waiting on the rulings for disbursement to students, but has been informed that the deadline to expend funds has been extended to January 16, 2022. This is a continuation of the grant approved by the Board last year.

Schmailzl noted that for the first time, enrollment was down during an economic downturn, which is true across the nation.

Monahan inquired about staffing to manage the funds. Schmailzl asked Brenda Schumacher, College Business Officer, to respond. Schumacher noted financial aid, grants, and accounting staff are working with the MCC auditors to ensure compliance.

**Agenda Item 4f—Fort Omaha Campus Update—Randy Schmailzl**

Schmailzl reported on the FOC backfill project, which will complete the domino effect created by the addition of new buildings in 2017. He highlighted a “digital express” concept in Building 10, which will offer community amenities similar to those at Do Space. Administration will present a design-bid-build demolition/construction schedule to the Board, for Building 10. The estimated start date is April 15, with completion by next year. As Building 10 is vacated, other buildings will be renovated accordingly to accommodate staff. These small projects will be handled internally. The Building 10 upgrades will be supported by donations.

Reinhardt inquired about the planning process and budgeting. Schmailzl stated the Board will be presented with details on timeline and budget for Building 10.

**Agenda Item 4g—Budget Calendar Review—Brenda Schumacher, College Business Officer & Gordon Jensen, Coordinator of Budget Projects**

Schumacher reported the Budget Calendar provides a timeline and steps to systematically work with managers to build the budget. Jensen noted that last year, due to COVID, the budget calendar was adjusted to expand the planning time. This year the
budget timeline reflects what has worked well in years past and will guide college personnel through the budgeting process.

**Agenda Item 4h—MCC Foundation Annual Report—Amy Recker, Executive Director of the MCC Foundation**

Recker referenced the 2019-20 Annual Report provided in the Board material. The Foundation raised more than $7 million for students and programs last year. More than $786,000 was disbursed in scholarships and student grants. This year the Foundation will focus on raising additional funds for scholarships, support for the re-entry program, the food insecurity fund, and adult education. There will also be a focus on donor and alumni cultivation.

**Agenda Item 4i—Update on Timothy L. Dempsey Scholarship—Dr. Tom McDonnell, Vice President for Academic Affairs & Amy Recker, Executive Director of the MCC Foundation**

McDonnell reviewed the proposed scholarship plan, noting a long-term plan to create a partnership between the MCC Board of Governors and Tim Dempey’s family to carry out his legacy in education and criminal justice. The proposal would provide a $2,000/year grant award covering tuition and fees, along with a $500/year book allowance for two years for a total of $2,500 the first year and two scholarships each year after.

Recker stated that she has worked with Jill Dempsey, who supports this plan and is thankful for the Board’s support.

McDonnell noted the Board will have the opportunity to approve a resolution next month, which will finalize the scholarship.

**Agenda Item 5—Consent Agenda Items**

Items remaining on the consent agenda are 7a, 7b, 7c, and 7d

**Agenda Item 6—Items Removed from Consent Agenda (If Any)**

No items were removed from the Consent Agenda.

**Agenda Item 7—Action Agenda**

**Agenda Item 7a—Consideration of Minutes of January 26, 2021 Board of Governors’ Meeting, Board Doc. 7718**

**Agenda Item 7b—Consideration of Resolution Approving Personnel Appointments and Separations, Board Doc. 7719**

*WHEREAS,* Per Board Policy 60205 the Board of Governors shall have final approval of all
full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointments and employment contracts be approved by the Board of Governors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contract Period</th>
<th>Contract Salary</th>
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<tbody>
<tr>
<td>Robert Blanchard</td>
<td>Assistant Director, Re-entry Program</td>
<td>03/01/2021-06/30/2021</td>
<td>$19,561.52</td>
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<tr>
<td>Andrew Henrichs</td>
<td>Construction Technology Instructor</td>
<td>03/08/2021-08/18/2021</td>
<td>$36,808.32</td>
</tr>
<tr>
<td>Donna Neeman</td>
<td>Student Resource Specialist</td>
<td>03/15/2021-06/30/2021</td>
<td>$16,287.18</td>
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BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Bridgham</td>
<td>Information Technology Instructor</td>
<td>05/27/2021</td>
</tr>
<tr>
<td>Amber Tjaden</td>
<td>Assistant Director of Gateway to College</td>
<td>02/05/2021</td>
</tr>
</tbody>
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Agenda Item 7c—Consideration of Resolution Making Two Appointments to the Metropolitan Community College Culinary Corporation Board of Directors, Board Doc. 7720

WHEREAS, Article Seven of the Articles of Incorporation of the MCC Culinary Corporation provide that, “The affairs of the corporation shall be managed by a Board of Directors consisting of three directors appointed by the Board of Governors of the College.”; and,

WHEREAS, two of the three current directors appointed by this board have resigned their positions at the College, thus, this Board must appoint two new directors.

NOW THEREFORE BE IT RESOLVED by this Board of Governors that it hereby appoints Brenda Schumacher, the College’s Business Officer, and Kathryn Nelson, the College’s Director of Administrative Services, as the second and third directors of the MCC Culinary Corporation.

Agenda Item 7d—Consideration of Resolution Approving Appointment of the Directors of the La Vista/Metropolitan Community College Condominium Owners Association, Inc., Board Doc. 7721

WHEREAS, the Declaration and Master Deed of La Vista Metropolitan Community College Condominium Property Regime, dated December 29, 1997 (“Declaration”), mandated the creation of the La Vista/Metropolitan Community College Condominium Owners Association, Inc. (“Association”) for the purpose of administering the Condominium Property Regime, and maintaining the common areas under the Declaration; and,

WHEREAS, the Association is governed by a Board of Directors selected pursuant to Article VII, § 7.3(b) of the Declaration, as amended, which provides that the Owner of each unit is entitled to elect three Directors to serve on the Association Board of Directors; and,

WHEREAS, the College desires to exercise its right to elect three Directors to represent it on the Association Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of Metropolitan Community College Area hereby elects the following as Directors of the Association:
BE IT FURTHER RESOLVED, that the individuals named in the foregoing resolution are authorized and directed to attend the annual meeting of the Association and cast such votes and take such other action as is necessary or appropriate to elect said individuals as directors of the Association on behalf of the College.

MOTION: Grabowski moved to approve the Consent Agenda; McDermitt seconded the motion.

Grabowski, yes
Hug, did not respond, offline
Klein, yes
McDermitt, yes
Monahan, yes
Reinhardt, yes
Uhe, yes
Ashby, yes
Feichtinger, yes
Gottschall, yes

Motion carried.

Agenda Item 8—Adjournment

MOTION: Grabowski moved to adjourn the meeting; McDermitt seconded the motion.

Hug, did not respond, offline
Klein, yes
McDermitt, yes
Monahan, yes
Reinhardt, yes
Uhe, yes
Ashby, yes
Feichtinger, yes
Gottschall, yes
Grabowski, yes

Motion carried. The meeting was adjourned at 7:41 p.m.
AFFIDAVIT OF TRANSMISSION OF NOTICE OF
MEETING OF BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY COLLEGE AREA

STATE OF NEBRASKA   )
     ) SS
COUNTY OF DOUGLAS   )

Pauline Laughlin, being first duly sworn upon oath deposes and states as follows:

1. That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will hold a virtual meeting electronically as permitted by Governor Ricketts' Executive Order 21-02, with this meeting to be held on Tuesday, February 23, 2021, commencing at 6:30 o'clock P.M. Because this meeting will be held electronically, and no quorum of the public body will be physically present together, there will be no public in-person attendance. Members of the public and media may attend the meeting electronically by calling 312-628-6798; Meeting ID: 972 6933 7267.

An agenda for such meeting, kept continually current, is available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska by making prior arrangements for public inspection by calling 531-622-2415.

Maureen Monahan
Chair, Board of Governors

PUBLISH on Friday, February 12, 2021

to be published in Omaha World-Herald on February 12, 2021; and that the order to said newspaper was made by electronic transmission on February 10, 2021.

1. That on February 10 a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.

Further affiant sayeth not.

[Signature]

SUBSCRIBED AND SWORN TO before me this 10th day of February, 2021

[Signature]
Notary Public
**Affidavit of Publication**

METROPOLITAN COMMUNITY COLLEGE  
ACCOUNTS PAYABLE  
PO BOX 3777  
OMAHA, NE 68103-0777

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<th>Description</th>
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**NOTICE OF MEETING**

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will hold a virtual meeting electronically as permitted by Governor Ricketts’s Executive Order 21-02, with this meeting to be held on Tuesday, February 23, 2021, commencing at 6:30 o’clock P.M. Because this meeting will be held electronically, and no quorum of the public body will be physically present together, there will be no public in-person attendance. Members of the public and media may attend the meeting electronically by calling 312 626 6799; Meeting ID: 972 6533 7267.

An agenda for such meeting, kept continually current, is available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska by making prior arrangements for public inspection by calling 531-622-2415.

Maureen Monahan  
Chair, Board of Governors  
ZNEZ

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**Publisher of the**  
**World Herald**

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice NOTICE OF MEETING Notice was published in said newspapers on the following dates:

02/12/2021

The First insertion being given ... 02/12/2021

Newspaper reference: 0000210447

Billing Representative

Sworn to and subscribed before me this Monday, February 15, 2021

Notary Public

State of Virginia  
City of Richmond  
My Commission expires Commission Expires July 31 2021

Sharon R Carsten  
NOTARY PUBLIC  
Commonwealth of Virginia  
Notary Registration Number 329549
EXECUTIVE ORDER NO. 21-02

CORONAVIRUS – CONTINUED LIMITED WAIVER OF PUBLIC MEETINGS REQUIREMENTS

WHEREAS, in order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020;

WHEREAS, the State of Nebraska is committed to providing seamless government operations that are open to the people of Nebraska and to the media throughout the state of emergency;

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this continued limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. Executive Order No. 20-36, which is currently scheduled to end on January 31, 2021, shall remain in effect through April 30, 2021; and

2. The identical statutory waivers and conditions contained within Executive Order No. 20-36 shall continue through April 30, 2021.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 11th day of January, 2021.

ATTEST:

[Signature]
Peté Ricketts, Governor
State of Nebraska

[Signature]
Robert B. Evnen, Secretary of State
State of Nebraska