A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:32 p.m.

Chair Monahan asked the Recording Secretary to the Board, to call the roll:

**Members Present:**

Brad Ashby  
Erin Feichtinger  
Adam Gotschall  
Steve Grabowski, Treasurer  
Ron Hug  
Phillip Klein  
Linda McDermitt, Secretary  
Maureen Monahan, Chair  
Zach Reinhartd, Assistant Secretary  
Fred Uhe, Vice Chair  
Joe Baker, Ex Officio Faculty  
Brianna Ouedraogo, Ex Officio Student

**Members Absent:**

Angela Monegain

**Also Present:**  Randy Schmailzl, College President

1c—Pledge of Allegiance

Monahan led the Pledge of Allegiance.

**Agenda Item 1d—Announcement of Posted Location of Open Meetings Act**

The Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room. A copy was made available for public inspection.

**Agenda Item 1e—Approval of Notice of Public Meeting**

The Chair then reported on the Notice of Public Meeting and presented the following:
1. **Proof of Publication**, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, a newspaper of general circulation within Dodge, Douglas, Sarpy, and Washington Counties, Nebraska to the effect that notice of this meeting was published in that new newspaper on March 12, 2021 and on the Omaha World-Herald website Omaha.com from March 12 – 18, 2021.

2. **Affidavit of College employee Rita Eyerly**, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors, on March 10, 2021, in a manner specified by Policy 10503 of the Board of Governors.

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board directed that the affidavits, along with the methods and dates of providing notice be recorded in the minutes of this meeting.

**Agenda Item 2—Public Comments**

There were no public comments.

**Agenda Item 3—Report Agenda**

**Agenda Item 3a—Ex Officio Board Members’ Reports**

- **Student Ex Officio Report**

  Monahan called on Ouedraogo to report. Ouedraogo reviewed her written report. She noted she has become a myHub Champion, which means she is training to virtually show other students how to use myHub navigation and other helpful tools.

  She noted the value of attending the Student Advisory Spring Leadership Session about self-awareness. Feichtinger asked what she felt she found to be most valuable. Ouedraogo said she appreciated the time to self-reflect on her personal values and beliefs and how to use those qualities to be a better person and leader.

  Feichtinger also asked Ouedraogo to share with the Board what she learns in the monthly virtual meetings.

- **Faculty Ex Officio Report**

  Monahan called on Baker to introduce the faculty speakers. Baker introduced Mark Wulf, Toyota T-TEN Instructor and Coordinator, and Bill Gentleman, Toyota T-TEN instructor. They shared their enthusiasm for the program, including the course schedule, explaining that students are selected through an interview process by area Toyota and Lexus dealerships in need of specialized automotive technicians. The program is for two-years and includes classroom time with lecture and hands-on problem-solving in a South Omaha Campus lab, equipped with 26 donated cars.
Students alternate classroom time with focused learning time at their sponsoring dealership. At program completion students achieve Toyota Certification.

The program is designed to cover dealerships in Nebraska, Iowa, South Dakota, North Dakota, and the Kansas City metropolitan area, as it grows in scope.

Upon completion of the program, students are guaranteed jobs in the dealership where they train. The T-TEN program is offered in partnership with Toyota Corporate, and Toyota and Lexus dealerships.

A brief discussion ensued regarding the cost of tools, which are not provided with the program, and potential earning ability.

Agenda Item 3b—Chair of the Board’s Report

Monahan referenced an email she sent to Board members on March 7, in which she reflected on 2020 and the impact of COVID-19 at Metropolitan Community College. Following is the text of that email:

Subject Line: The Year of Living Remotely –

Facebook reminded me that 1 year ago today I was sitting in an oversold arena watching Creighton win the Big East Championship. Randy Schmailzl kept calling and calling. I was annoyed. I finally went to a stairwell to call him back. COVID came to MCC that day. Nebraska’s first COVID patient had multiple possible contacts with those who also used our Fremont facilities. We had to shut down everything Metro does in Dodge County.

In just a few short days, I came to dread phone calls from Randy. We quickly went through all stages to total in person shutdown across all of our programs and facilities. If not for the MCC Foundation’s generous grant of $100,000 for emergency online transition, it would have taken us significantly longer to return to our core mission: educating and training our students.

But, this past year helped us to fully demonstrate the Community part of our name. When the Department of Labor was overwhelmed by the need for in person meetings for unemployment qualification, they called us. They used our Fort Omaha Campus to have applicants, park and wait for a text to come in for a meeting with full safety precautions. When the Health Department needed testing sites, they set up on the South Omaha Campus and the Fort Omaha Campus.

Our Staff, our Faculty, our Administration and the Foundation have all played a key role in building this airplane in the air. It has been a challenge. Many of our Trades classes had to go back to in person learning. Our students needed the training and certifications to obtain and keep work. We owe a debt of gratitude to previous Boards and Administrations for putting in place contingency plans for a
crisis. MCC is the beneficiary of years of built-up trust and goodwill with our community partners. As we transition to our new normal, we will need to take time to reflect on what worked and what didn’t. We will need to put in place new crisis plans so that future Boards and Administrations have the same benefit we have enjoyed.

We are not quite to the end of this pandemic. It's been a long and strange year. I am looking forward to working with all of you as we plan for MCC’s post pandemic future. Soon, I hope to not dread phone calls from Randy Schmailzl. Stay healthy. Stay Safe.

Maureen K. Monahan  
Chair, Board of Governors  
Metro Community College

Agenda Item 3c—Board Members’ Reports

Uhe noted his participation in the recent virtual National History Day District event. District winners have moved to state level competition.

McDermitt thanked Monahan, Schmailzl, and the team involved in managing the challenges of COVID-19.

Agenda Item 3d—President’s Report

Schmailzl thanked the Board for their support during the COVID-19 pandemic and shared a brief overview of decisions made. He stated that beginning April 1, 2021, the TestNebraska testing site will include a vaccination site on the Fort Omaha Campus.

- Legislative Update

Schmailzl briefly reviewed the intent and implications of LB529 and LB408. LB529 is the bill that distributes funds associated with the lottery allocation to education. In particular, LB529 supports the Gap Assistance Program, which helps low-income students access and pay for short-term training. As the largest user of this state funding source, MCC has plans to use over $3 million of GAP funding over the next four years across the four-county area, with expanded services planned in Fremont and Blair, and continuation of services in Douglas and Sarpy counties.

If passed, LB408 will affect all political subdivisions in the state in different ways, due to the 3% property tax lid being proposed. This is a complex topic and the administration will carefully monitor developments and potential impact.

Discussion ensued regarding the amendments and potential impact to MCC’s funding related to these bills.
• **Ashton Building: IT Express**

Schmailzl referenced the Resolution in Agenda Item 6g, which will approve the bid allowing work to begin to build-out of the Ashton Building, where MCC plans to establish an IT Express, in close proximity to several software and IT businesses.

• **Audit Update**

The audit process continues as reporting guidelines related to the COVID-19 relief funding are reviewed.

• **Nebraska Risk Management Association Settlement of 2020 College Tort Claim**

As required by law, this tort claim report was placed on the meeting agenda. No College funds will be expended in the settlement.

**Agenda Item 3e—Regular Reports—Randy Schmailzl**

Feichtinger thanked MCC for the e-pantry update and asked how the Board could best support those efforts. Schmailzl noted that the College is hopeful that the next allotment of Higher Education Emergency Relief Fund (HEERF) funding will allow the College to enhance the e-pantry funding and services moving forward.

**Agenda Item 3f—Secondary Partnerships**

Monahan called on Schmailzl to introduce the report and speakers. Schmailzl introduced the speakers for each portion of the report.

• **Dual Enrollment**

Dr. Chuck Chevalier, Associate Vice President for Enrollment and Secondary Partnerships, and Jordan Pirtle, Director of Secondary Partnerships and Gateway to College, shared information outlining the impact their team is making in local K-12 school districts where students take courses during their high school years. Benefits include: reducing tuition cost, providing credits that will transfer, easing transition from high school to college, and the opportunity to explore fields of study. Specific program pathways include: Career Academies, College Now!, Concurrent Enrollment, Gateway to College, and Kickstart Online Institute (KSOI).

Statistics were presented regarding credit hour totals, participating high schools, and specifics on the recent outreach to private schools.

Chevalier and Pirtle summarized their presentation by sharing three key goals:

  **Flexibility** in terms of process, delivery models, rigor, teacher quality, and curriculum.
Outreach through concurrent Enrollment Navigators and Early Career Coordinators; direct connections with high school administration to explore opportunities unique to each school district; and the support of MCC Academic Deans who provide wrap-around support in program development.

Growth: in 2020-21 there was a 9% increase in concurrent enrollment and 57% growth in KSOI, as a result of the flexible services and outreach.

Feichtinger inquired about cost for students. Chevalier noted that tuition for courses taught by MCC instructors is one-half price plus fees. Most high school-based concurrent enrollment courses are $50 per class, as teachers are on the school district payroll (and meet MCC qualifications for instructors).

Chevalier noted that the team continues to work with Omaha Public Schools to continue to expand participation.

Ashby asked about Creighton Prep. Pirtle noted that the pandemic interfered and the expectation is to have Prep involved in the next academic year.

Reinhardt asked about the headcount increase from 2018-19 to 2020-21. Chevalier noted he believes the program became more available as well as parent understanding of the value increased.

- The Nebraska Mathematics Readiness Program (NMRP)

Mike Flesch, Dean of Math and Natural Sciences, gave an overview of the NMRP, which has the goal to prepare students for college by helping them "catch up" in their mastery of mathematics concepts. The NMRP started in 2018 with the other Nebraska Community Colleges. There are currently 32 school districts and 41 high schools from Omaha to Scottsbluff participating. The project has helped 44% of the participating students to become fully college-ready in mathematics. In the greater Omaha area in 2020-21, there are 11 participating districts with 275 students.

The program is online, self-paced, and competency-based, meaning a student moves on after they have successfully mastered a skill. There are two math pathway options: Academic and Trades / Business.

The NMRP enjoys a close partnership with the University of Nebraska Omaha, who evaluates the program with a team of highly experienced and nationally recognized math faculty.

Students in the program include juniors and seniors who wish to pursue a post-secondary education, have a GPA of at least 2.0, and good attendance. Some students have struggled with math classes and teachers and counselors make recommendations.
Cost of class materials and tuition is funded by a grant from the Peter Kiewit Foundation. The program strives to become sustainable by exploring funding mechanisms to position community colleges to maintain and increase participation, and continue to collaborate with support structures such as dual enrollment.

Feichtinger, McDermitt, and Grabowski thanked Flesch for his work and passion.

- **Local School District Report**

  Dr. Randy Gilson, Superintendent of Blair Community Schools, shared the transformative nature of the work MCC has done with his district over the past year. Three years ago Blair High offered one college course in the culinary program and now there are 13 courses offered. Blair also is involved in the NMRP.

  Gilson reported on a new facility which will house a welding program along with other trades. MCC has supported the efforts by sharing instructors and loaning equipment for the manufacturing program. In response to a growing demand, there is also a growing collaboration with MCC’s IT department.

  The impact of COVID-19 was felt this year, but movement has been made and Blair is looking forward to the future.

Monahan noted that the new facility has the potential to keep students in Nebraska and will be used for community programs and potentially smaller local school districts. Gotschall thanked Gilson for coming to present.

**Agenda Item 3g—Tuition and Fees Report—Brenda Schumacher, College Business Officer**

Schumacher previewed the tuition and fee comparison report, noting that a) MCC has the lowest tuition/fee rates of all the Nebraska community colleges, and b) MCC’s tuition/fees are about $800 less than our peer group median. In April, the Board will discuss tuition rates for the next two years. The expectation is to have no increase for fiscal year 2021-22 and a small, yet to be determined, tuition increase for 2022-23.

In response to a question from Monahan, Schmailzl noted the success of MCC’s fiscal management is due in large part to our focus on students, vigilant staffing, a tried and true bidding process, grant dollars, and strong fundraising for capital expenses.

**Agenda Item 4—Consent Agenda Items**

Items remaining on the consent agenda are 6a, 6b, 6c, 6d, 6e, 6f, and 6g

**Agenda Item 5—Items Removed from the Consent Agenda**

No items were removed from the Consent Agenda.
Agenda Item 6—Action Agenda

Agenda Item 6a—Consideration of Minutes of February 23, 2021 Board of Governors’ Meeting, Board Doc. 7722

Agenda Item 6b—Consideration of Resolution Approving Personnel Appointment and Separations, Board Doc. 7723

WHEREAS, Per Board Policy 60205 the Board of Governors shall have final approval of all full-time contracts for administrative, support, and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointment and employment contract be approved by the Board of Governors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contract Period</th>
<th>Contract Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lukas Sutton</td>
<td>Development Manager</td>
<td>03/29/2021-06/30/2021</td>
<td>$13,938.64</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Burmeister</td>
<td>Art Instructor</td>
<td>05/27/2021</td>
</tr>
<tr>
<td>Michelle Fulton</td>
<td>Health Information Technology Instructor</td>
<td>11/24/2021</td>
</tr>
<tr>
<td>Robert Gronstal</td>
<td>Accounting / Business Administration Instructor</td>
<td>05/27/2021</td>
</tr>
<tr>
<td>Christine Hess</td>
<td>Disability Support Services Counselor</td>
<td>06/01/2021</td>
</tr>
<tr>
<td>Michael Wiese</td>
<td>Diesel Technology Instructor</td>
<td>08/18/2021</td>
</tr>
<tr>
<td>Angela Ziggafoos</td>
<td>Assistant Director of Foundation and Grants Accounting</td>
<td>03/26/2021</td>
</tr>
</tbody>
</table>

Agenda Item 6c—Consideration of Resolution Approving Credit Program Modifications, Board Doc. 7724

WHEREAS, the Metropolitan Community College Board of Governors must approve credit program additions and modifications prior to submission for review of the Nebraska Coordinating Commission for Postsecondary Education; and,

WHEREAS, all credit programs are reviewed by faculty and administration at least annually to identify necessary and appropriate modifications; and,

WHEREAS, Board Policy 40101 provides a guide for program development.

NOW, THEREFORE, BE IT RESOLVED, that The Metropolitan Community College Area Board of Governors accepts and approves the credit program modifications as set forth in Board Document No. 7724a.

Agenda Item 6d—Consideration of Resolution Awarding the 2021 Don Wagner Award for Leadership and Service to Metropolitan Community College and to Those it Serves, Board Doc. 7725
WHEREAS, on December 20, 2005, the Metropolitan Community College Area Board of Governors created the Don Wagner Award for Leadership and Service to the community in recognition of Mr. Wagner’s long history of outstanding contributions to the College; and,

WHEREAS, the Don Wagner Award was intended to recognize leadership and assistance to Metropolitan Community College, as well as to individuals, groups, and communities served by the College; and,

WHEREAS, the Board of Governors received a nomination to award the 2021 Don Wagner Award to Terry McMullen in recognition of his leadership to Metropolitan Community College and those the College serves; and,

WHEREAS, the Board of Governors concurs that Terry McMullen be recognized for his embodiment of the spirit, exemplary leadership, and contribution to the College and to the community that was exemplified by Don Wagner.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby awards the 2021 Don Wagner Award for Leadership and Service to Terry McMullen in recognition of his outstanding leadership and service to both the College and to those it serves.

Agenda Item 6e—Consideration of Resolution Establishing the Timothy L. Dempsey Scholarship, Board Doc. 7726

WHEREAS in 2001 the Board of Governors of the Metropolitan Community College Area established an annual Special Recognition Scholarship fund (Fund); and,

WHEREAS, the Board of Governors passed a resolution in June 2020, directing that a portion of the Fund be directed toward a scholarship honoring the memory of former Board member Tim Dempsey, and that other funding sources should be developed in support of the scholarship as well; and,

WHEREAS, the MCC Foundation has worked with the Dempsey family to establish a separate fund to assist scholarship recipients pay for textbooks; and,

WHEREAS, a system has been established to award annual scholarships to two Dempsey Scholars pursuing degrees in criminal justice of up to $2,000 each for tuition and fees, and up to $500 to each for textbooks.

NOW THEREFORE BE IT RESOLVED, that the MCC Board of Governors hereby allocates up to $4,000 annually from the Special Recognition Scholarship fund to be awarded to up to two Tim Dempsey Scholars pursuing degrees in criminal justice at Metropolitan Community College; and

BE IT FURTHER RESOLVED, that the MCC Board of Governors authorizes the President to administer this scholarship program as s/he may deem appropriate and in the best interests of the College.

Agenda Item 6f—Consideration of Resolution Approving the Purchase of Email Anti-Spam Software, Board Doc. 7727

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the renewal purchase of email anti-spam software from Connection, Inc., for a period of one year, for an estimated cost of $172,776.80 utilizing consortium contract pricing with such modifications, changes, and amendments, as the President in consultation with the College legal counsel, may deem appropriate and in the best interests of the College.
Agenda Item 6g—Consideration of Resolution Approving the Ashton Building Tenant Buildout, Board Doc. 7728

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for the tenant improvements to the Ashton Building space leased for the MCC IT Express, by approving the primary bid for construction and improvements with Brester Construction in the estimated amount of $287,712.00, using bid and consortium contract pricing with such modifications, changes, and amendments, as the President, in consultation with the College legal counsel, may deem appropriate and in the best interests of the College.

MOTION:  Grabowski moved to approve the Consent Agenda; Uhe seconded the motion.

Feichtinger, yes  
Gotschall, yes  
Grabowski, yes  
Hug, yes  
Klein, yes  
McDermitt, yes  
Monahan, yes  
Reinhardt, yes  
Uhe, yes  
Ashby, yes

Motion carried.

Agenda Item 7—Adjournment

MOTION:  Hug moved to adjourn the meeting; Klein seconded the motion.

Gotschall, yes  
Grabowski, yes  
Hug, yes  
Klein, yes  
McDermitt, yes  
Monahan, yes  
Reinhardt, yes  
Uhe, yes  
Ashby, yes  
Feichtinger, yes

Motion carried. The meeting was adjourned at 8:35 p.m.
AFFIDAVIT OF TRANSMISSION OF NOTICE OF MEETING OF BOARD OF GOVERNORS OF METROPOLITAN COMMUNITY COLLEGE AREA

STATE OF NEBRASKA  )
                  ) SS
COUNTY OF DOUGLAS )

Pauline Laughlin, being first duly sworn upon oath deposes and states as follows:

1. That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, March 23, 2021, commencing at 6:30 o’clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Institute for the Culinary Arts, Building #22, Room #201, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets. Building #30, Omaha, Nebraska, during normal business hours. To make arrangements for public inspection call 531-622-2415.

Maureen Monahan
Chair, Board of Governors

PUBLISH on Friday, March 12, 2021

to be published in Omaha World-Herald on March 12, 2021; and that the order to said newspaper was made by electronic transmission on March 10, 2021.

1. That on March 10 a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.

Further affiant sayeth not.

[Signature]

SUBSCRIBED AND SWORN TO before me this 13th day of March 2021

[Signature]
Notary Public

PAULINE R. LAUGHLIN
State of Nebraska-General Notary
My Commission Expires October 22, 2022
NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, March 23, 2021, commencing at 6:30 o'clock P.M., at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Institute for the Culinary Arts, Building #22, Room #201, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska, during normal business hours. To make arrangements for public inspection call 531-622-2415.

Maureen Monahan  
Chair, Board of Governors

Publisher of the World Herald

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice NOTICE OF MEETING Notice was published in said newspapers on the following dates:

03/12/2021

The First insertion being given ... 03/12/2021

Newspaper reference: 0000216787

[Signature]
Billing Representative

[Signature]
Notary Public

State of Virginia  
City of Richmond  
My Commission expires

This is not a bill. Please pay from invoice. Thank you