

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
OCTOBER 24, 2023**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Kristen DuPree
Adam Gotschall, Secretary
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhardt
Fred Uhe, Chair
Tammy Wright
Conrad Cusick, Student Ex Officio representative
Zach Pechacek, Faculty Ex Officio representative

MEMBERS ABSENT

Brad Ashby, Vice Chair

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on October 13, 2023, and on the Omaha World-Herald website Omaha.com from October 13-19, 2023.*
2. *Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — District 4 Action Agenda Items

Agenda Item 3a — Stating into Public Record the Names and Addresses of Applicants for the District 4 Board Vacancy

Board Chair Uhe read, in alphabetical order, the name and residence address of the ten applicants and acknowledged receipt of their applications for the District 4 Board seat vacancy. Applicants who were present were provided an opportunity to stand and state their name, but under Board Policy were not permitted to make a statement to the Board.

Agenda Item 3b — Submission of District 4 Interview Preference Forms and Tabulation of Preferences

Per Board Policy 10103, which states that each Board member should nominate four, and not less than four, applicants to be interviewed for the vacancy, each Board member submitted in writing the names of the four applicants they preferred to see interviewed at the November 1 special Board meeting. Uhe stated that Board member Brad Ashby was unable to attend this meeting, and after consulting with Board and College legal counsel, it was decided that Ashby could submit his four preferences in absentia. College legal counsel Jim Thibodeau read into record the names from each Board member's preference form while Pat Crisler, Chief of Staff, recorded the results on a spreadsheet that was visible on screens for everyone in the room to see. Based on the preference results, Uhe noted that four applicants were named as a preferred applicant by five or more Board members and offered those names as a starting point for the Board to determine how many applicants to select for interviews.

Agenda Item 3c — Consideration of Resolution Setting the Number of Applicants to Be Selected for Interviews, Board Doc. 7981

BE IT RESOLVED BY THE BOARD OF GOVERNORS that it hereby determines that it will select _____ qualified applicants as finalists to be interviewed to fill the vacant District 4 seat on the Board of Governors at its November 1, 2023, special meeting.

MOTION: Gotschall moved to set the number of applicants to be selected for interviews at four; McDermitt seconded the motion.

Roll call vote to set the number of applicants to be selected for interviews at four:

Kristen DuPree, yes
Adam Gotschall, yes
Philip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes

Motion carried.

Agenda Item 3d — Consideration of Resolution Selecting Finalists to Interview to Fill the District 4 Vacancy of the Board of Governors, Board Doc. 7982

BE IT RESOLVED BY THE BOARD OF GOVERNORS that it hereby selects the following _____ qualified applicants as finalists, to be interviewed at its special meeting on November 1, 2023, to fill the District 4 vacancy on the Board of Governors:

_____	_____
_____	_____
_____	_____

MOTION: Gotschall moved to approve the four finalists to interview to fill the District 4 vacancy of the Board of Governors; Reinhardt seconded the motion.

Roll call vote on approving M. Mary Bruckner, Jay Ignowski, Richard Sandvig, and Grant Sorrell as the four applicants to interview to fill the District 4 vacancy of the Board of Governors.

Adam Gotschall, yes
Philip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes

Motion carried.

Agenda Item 4 — Report Agenda

Agenda Item 4a — Ex Officio Board Members' Reports

Student Ex Officio Representative Report

Conrad Cusick, student ex officio representative, highlighted the National Society of Black Engineers-NCCNEB, which is a new student organization, and the Phi Theta Kappa fall induction.

Faculty Ex Officio Representative Report

Faculty ex officio representative, Zach Pechacek, introduced Kendra Sibbernsen, physics instructor. Sibbernsen presented on the Nationwide ECLIPSE Ballooning Project (NEBP). The Nebraska team is part of the NEBP engineering tract and includes students and faculty from MCC, University of Nebraska Omaha, and University of Nebraska-Lincoln. MCC received a NASA Science Mission Directorate grant to fund ten MCC students and four MCC mentors to travel to two eclipses. The Nebraska team traveled to Roswell, New Mexico, to launch the high-altitude balloon during the annual eclipse on October 14, 2023, which provided a good practice for the total solar eclipse in spring 2024. Students successfully live-streamed from the balloon to YouTube during the flight, and were able to collect copious amounts of data.

After a brief question and answer session, Sibbernsen concluded that this was a good experience for students to think about what can be done better and what experiments to add. In the spring, the team will do a student experiment payload, in addition to the NASA balloon.

Agenda 4b — Chair of the Board's Report

Uhe reported that he attended the ACCT Leadership Congress earlier this month. The Board's presentation proposal was selected for the Leadership Congress, and Monahan, Reinhardt, and Uhe presented along with Chris Swanson, Associate Vice President for Pathway Support Systems. Wright also attended, but did not present. Uhe is serving a second year on the Western Region Nominating Committee.

Agenda 4c — Board Members' Reports

Monahan also reported on the recent ACCT Leadership Congress, noting that it was a good reminder how blessed MCC is with the financial and community support it receives. She stated that it is the MCC employees that make this a great place. Reinhardt complimented the work MCC staff put into the Board presentation, and commended Swanson on creating a presentation that was easy for Board members to speak about when they are not experts on this topic. Reinhardt mentioned there were a lot of great sessions to attend, and his takeaway was that MCC is already doing a lot of the things others are recommending. He thanked staff for all the planning and work that

goes into the Board attending ACCT. Wright added that that she was impressed by the nationwide scope of community colleges and the amount of networking opportunities at the Leadership Congress.

Agenda 4d — Presidents' Report

Schmailzl reminded the Board about the upcoming MCC Veterans Day Event on Thursday, November 9 at 10:00 a.m. on South Omaha Campus. Prior to the meeting Schmailzl had shared a press release about a new partnership for MCC. To explain, he reminded the Board that in November 2022, when MCC received a large grant for the 180 Re-entry Assistance Program (RAP) to assist ex-offenders with jobs, he had mentioned the challenge was with finding available jobs. The 180-RAP program has been looking at industries that MCC is known for and that are also facing a workforce shortage. To address this challenge, MCC has been working with a non-profit and a donor who purchased the former Mark's restaurant in Dundee, who will open a new restaurant named Ooh de Lally that will help train MCC participants in the 180-RAP program. Monahan stated how phenomenal it is to see an idea come to fruition and what a wonderful opportunity for the community.

Nannette Rodriguez, College Marketing Officer, presented an enrollment snapshot for fall 2023. This fall 30% of students are full-time and 70% are part-time. The gender split in the student population is close to a 50-50 split. She reviewed the unduplicated head count versus unduplicated seat count and most popular degrees. Overall individual student enrollment this fall increased ten percent over last fall. A couple factors for the increase in enrollment are (1) more students are taking more classes, (2) dual enrollment tuition waiver which allows underrepresented high school students an opportunity to enroll, and (3) continued confidence with returning to an in-person format, post-pandemic. In reference to a graph showing seat count by location, Uhe asked if the .5% of students in correctional facilities are individuals who have been released from corrections and are in a half-way house or are these individuals who are in the correctional facilities. Rodriguez stated this number represents individuals enrolled in MCC courses and participating from their correctional facilities. DuPree asked if enrollment is back to pre-pandemic numbers. Rodriguez stated enrollment numbers this fall are the largest in ten years and exceed pre-pandemic numbers. Klein asked if students in correctional facilities are primarily in the state penitentiaries or does this number include individuals in the county jails. Rodriguez replied that the number is individuals who are in the Nebraska corrections system enrolled in MCC courses. She will look into if individuals in the county jails are enrolled in MCC courses. Wright asked if the dual enrollment number has increased this year. Rodriguez stated the dual credit numbers have increased from last year, suggesting that high school students are being strategic about how they approach college by beginning earlier and accumulating less debt. Schmailzl stated that even though the trades programs have smaller class sizes, they are seeing increased enrollment numbers. Nate Barry, Vice President for Strategic Operations and Initiatives and Interim Dean in Career and Technical Education, stated that the career and technical education programs continue to grow, even during the pandemic. This fall they saw an approximate 11% increase in enrollment. Uhe asked if

there is a breakdown of high school students in regards to academic transfers versus the trade courses. The administration will pull this data and send it out to the Board.

Agenda 4e — Regular Reports

Uhe suggested adding years of service for retirements listed in the separation report so the Board can recognize these individuals' contributions. He mentioned Barbara Velazquez has been at MCC approximately 35 years. Schmailzl provided a brief overview of the various roles Velazquez has held during her time at MCC.

Agenda 4f — Quarterly Reports

No comments or questions.

Agenda 4g — Report on College Advisory Committees

Tom McDonnell, Vice President for Academic Affairs, presented an update of the College advisory committees. A list of the committees and members were listed in the Board packet. McDonnell thanked the advisory committees and noted their level of engagement pays dividends in terms of support. He spoke briefly about a recent lunch-and-learn focused on women in manufacturing that addressed the range of opportunities within the sector such as IT, human resources, and manufacturing. MCC has 42 industry advisory committees and 1229 advisory committee members. McDonnell shared examples of engagement activities advisory committees have supported: video testimonials to use for recruitment, invite students to share their stories with the advisory committees, review portfolios, participate in the interview process for dean candidates, and provide input on new programs.

Uhe asked what the optimum number is for a committee size. McDonnell says the committee size depends on the activities held throughout the year. He said it is important to have a nice cross-section representation of company size, but said seven to nine members is a nice size for committees that meet quarterly or annually. Gotschall asked how individuals in their adult years who are looking for a career change learn about opportunities like the women in manufacturing lunch-and-learn. McDonnell said MCC offers open houses, uses local media, and leverages social media. McDermitt asked if advisory committee members teach what they are doing to the interest of students. McDonnell stated that some do teach for MCC and some reach out because they have job openings. Schmailzl responded to Gotschall's prior statement and stressed that MCC is a college of choice for all ages and all levels. He also mentioned Crisler is pulling together an enrollment management consortium to look at what needs to continue to be done to serve all.

Agenda Item 5 — Consent Agenda Items

Items remaining on the consent agenda are 7a, 7b, 7c, 7d, 7e, 7f, 7g

Agenda Item 6 — Items Removed from Consent Agenda (if any)

No items were removed.

Agenda Item 7 — Action Agenda

Agenda Item 7a – Consideration of Approval of Minutes of September 26, 2023, Board of Governors’ Meeting, Board Doc. 7983

Agenda Item 7b – Consideration of Resolution of Approval of Minutes of October 5, 2023, Board of Governors’ Workshop, Board Doc. 7984

Agenda Item 7c – Consideration of Resolution Approving Personnel Appointments, Board Doc. 7985

WHEREAS, per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointments and employment contracts be approved by the Board of Governors:

<u>Position</u>	<u>Name</u>	<u>Start Date</u>	<u>Annual Salary</u>
Advisor / Financial Literacy Specialist	Karla Benton	11/01/2023	\$ 53,348.00
Assistant Director of Financial Aid Campus Operations	Stacey Mapp	11/01/2023	\$ 70,330.70
Marketing and Community Outreach Coordinator	Spencer Goracke	11/13/2023	\$ 53,500.00
Success Navigator	Ali Ali	11/16/2023	\$ 50,573.49

Advisor / Financial Literacy Specialist – The advisor / financial literacy specialist provides academic, career, social, financial, and transfer counseling to students in the Student Support Services / TRIO program. This position engages students in discussions regarding career and academic interests toward developing a plan to realize their educational, career, and life goals. (Karla Benton)

Assistant Director of Financial Aid Campus Operations – The assistant director assists with management of the division to include procedure development, day-to-day operations, state / federal regulatory compliance, departmental planning, and enterprise system maintenance. This position is responsible for the supervision of assigned staff. (Stacey Mapp)

Marketing and Community Outreach Coordinator – The coordinator is responsible for outreach and acts as an entry point for business, industry, and community resources to strategize pathways for clients and incumbent workers to upskill and reskill for promotional opportunities. This position collaborates with internal and external partners, coordinating strategic outreach and prospective partnership opportunities. (Spencer Goracke)

Success Navigator – The navigator onboards new students from point of entry at MCC. This position provides proactive, ongoing, individualized support assisting them through the complexities of the College environment. The navigator works as part of a team to connect students to services and resources as necessary. (Ali Ali)

Agenda Item 7d – Consideration of Resolution Approving Part-Time Credit Instruction Pay Schedule Revision, Board Doc. 7986

BE IT RESOLVED that the Board of Governors of the Metropolitan Community College Area approves increasing the pay for faculty employed under part-time credit instruction contracts by \$30.00 per ECH, from \$550.00 to \$580.00, effective with the winter quarter, 2023-24.

Agenda Item 7e – Consideration of Resolution Approving the Purchase of Computer and Network Services Equipment, Board Doc. 7987

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the purchase of computer and network services equipment in an amount not to exceed \$2,800,000 utilizing state contracts or consortium pricing with such modifications, changes, and amendments, as the President in consultation with the College Legal Counsel, may deem appropriate and in the best interests of the College.

Agenda Item 7f – Consideration of Resolution Approving and Adopting the 2023 Metropolitan Community College Facilities Long-Range Plan, Board Doc. 7988

WHEREAS, the ever-changing needs of students and the community it serves requires the College to periodically review and revise its Facilities Long-Range Plan; and,

WHEREAS, over the last few years this Board, in collaboration with College administration, Holland Basham Architects, and Olsson, has updated the College Facilities Long-Range Plan to chart a multi-year path for facilities, site development, and operational strategies as the College moves beyond its first 50 years of successfully providing relevant, student-centered education to a diverse community of learners.

BE IT RESOLVED by this Board of Governors that it hereby approves and adopts the 2023 Metropolitan Community College Facilities Long-Range Plan developed by this Board, College administration, Holland Basham Architects, and Olsson.

Agenda Item 7g – Consideration of Resolution Approving the Creation of the Metropolitan Community College Sarpy County Campus, Board Doc. 7989

WHEREAS, in or about 1976 the Metropolitan Technical Community College Board of Governors created, via resolution, three College campuses: the Fort Omaha Campus, the South Omaha Campus, and the Elkhorn Valley Campus; and,

WHEREAS, since the creation of the three campuses the College has opened numerous satellite locations from which it delivers services to the public throughout its four-county service area, but has not created any new campuses; and,

WHEREAS, after the purchase of roughly 148 acres of land in Sarpy County in December 2015, and the recent completion of the College's Facilities Long-Range Plan, this Board and administration recommend the creation of a fourth full College campus, to be located at roughly the corner of Highways 370 and 50 in Sarpy County.

NOW THEREFORE BE IT RESOLVED that this Board hereby authorizes the creation of a fourth College campus and authorizes the College President to take such steps as may be necessary or prudent to develop the fourth campus, to be in Sarpy County, while periodically seeking the approval of this Board when required by law or Board Policy; and,

BE IT FURTHER RESOLVED that the new College campus shall be named the Metropolitan Community College Sarpy County Campus.

MOTION: Reinhardt moved to approve the consent agenda; Gotschall seconded the motion.

Philip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes
Adam Gotschall, yes

Motion carried.

Agenda Item 8 — Adjournment

MOTION: Reinhardt moved to adjourn the meeting; Gotschall seconded the motion.

Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Kristen DuPree, yes
Adam Gotschall, yes
Philip Klein, yes

Motion carried. The meeting was adjourned at 7:39 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

**AFFIDAVIT OF TRANSMISSION OF NOTICE OF
MEETING OF BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY COLLEGE AREA**

STATE OF NEBRASKA)
) SS
COUNTY OF DOUGLAS)

Julie Lanxon, being first duly sworn upon oath deposes and states as follows:

1. **That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:**

NOTICE OF MEETINGS

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, October 24, 2023, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets. Building 30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors

PUBLISH on Friday, October 13, 2023

to be published in *Omaha World-Herald* on October 13, 2023; and that the order to said newspaper was made by electronic transmission on October 11, 2023.

1. **That on October 13, a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.**

Further affiant sayeth not.

Julie Lanxon

SUBSCRIBED AND SWORN TO before me this 23rd day of October, 2023

State of Nebraska -- General Notary
JOLYNN EMERY
My Commission Expires
November 30, 2026

Jolynn Emery
Notary Public



AFFIDAVIT

State of Florida, County of Charlotte, ss:

I, Bailee Liston, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:

Oct. 13, 2023

NOTICE NAME: 10 24 23 Board Meeting Notice

PUBLICATION FEE: \$40.20

Bailee Liston

(Signed) _____

VERIFICATION

State of Florida
County of Charlotte

Subscribed in my presence and sworn to before me on this: 10/13/2023

Rachael Mary Schultz

Notary Public

Notarized online using audio-video communication

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Fred Uhe
Chair, Board of Governors

2023, (10) 13 - Fridays, ZNEZ

