

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
NOVEMBER 14, 2023**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Martha Bruckner
Kristen DuPree
Adam Gotschall, Secretary
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhardt
Fred Uhe, Chair
Tammy Wright
Conrad Cusick, Student Ex Officio representative
Zach Pechacek, Faculty Ex Officio representative

MEMBERS ABSENT

Brad Ashby, Vice Chair

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on November 3, 2023, and on the Omaha World-Herald website Omaha.com from November 3-9, 2023.*
2. *Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — Recognition

Agenda Item 3a — Service Recognition of Ron Hug, Former Board of Governors Member

Chair Uhe stated Ron Hug was still at the City Council meeting, so this agenda item will be delayed to the December Board of Governors' meeting.

Agenda Item 4 — Report Agenda

Agenda Item 4a — Ex Officio Board Members' Reports

Student Ex Officio Representative Report

Conrad Cusick, student ex officio representative, thanked the Board, students, and administration for the opportunity he had to serve as student ex-officio Board representative this past year. He expressed his gratitude for the experience, the leadership opportunities, and relationships built. He shared highlights from his written report which included a criminal justice student receiving the top academic award on a competition test at the American Criminal Justice Association regional conference, Phi Theta Kappa fall induction ceremony, and the MCC student leadership conference. Uhe thanked Cusick for his service on the Board.

Faculty Ex Officio Representative Report

Zach Pechacek, faculty ex-officio representative, invited Board members to attend the Metro Omaha Trades Invitational (MOTI) on Friday, December 8. MOTI will have four competition sites in Omaha with the awards ceremony being held at the South Omaha Campus at 2:00 p.m. Pechacek explained that MOTI is a mini version of the SkillsUSA competition. The top three winners in each category will advance to the state competition in Grand Island this coming spring.

Dustin Shropshire, instructor in civil engineering, presented an overview of the civil engineering and land surveying technology program. He stated that one of the program's goals is to modernize the program, which faculty have been able to do thanks in part to the Board approving the purchase of new surveying equipment. The civil

engineering and surveying industry in Nebraska is strong and the pay is comparable to other states. Some MCC students use the civil engineering technician degree as a stepping stone for an advanced engineering degree and an engineering license. In addition to equipment upgrades, faculty members have modernized the program in several ways, including offering a new course that allows students to become licensed drone pilots, replacing outdated textbooks with digital textbooks, and using videos to show the construction process and the importance of surveying in the industry. Faculty work with industry partners to ensure MCC courses meet companies' rigorous standards. Industry partners' engagement and student interest have increased over the past five years.

Reinhardt asked about the types of surveying students learn. Shropshire explained two specific courses, Site Layout and Advanced Surveying, and the surveying content covered in each course. Reinhardt asked if there is cross-learning between academic programs. Shropshire stated that programs do integrate across academic courses and instructors talk regularly about curriculum. Regarding the Avenue Scholars students Shropshire mentioned in his presentation, Wright asked about the courses they take. Shropshire answered that Avenue Scholars students take two courses over a semester which provide students with hands-on opportunities with the equipment and reading site plans. Uhe asked if a bachelor's degree is a new requirement for surveyors. Shropshire said it varies by state. Nebraska does not have an educational requirement to become a licensed surveyor; it can be achieved by time in the field and experience. A degree can reduce the number of years of required experience required for a license. Iowa does require a degree.

Agenda 4b — Chair of the Board's Report

Uhe acknowledged Cusick, out-going student ex-officio Board representative, and read the wording on the plaque presented to him, noting his service from December 2022 through November 2023. Uhe mentioned that he attended Martha Bruckner's Board orientation last week. He also attended MCC's Veterans Day Celebration on November 9 with several Board members and gave a kudos to the event staff. He also stated that the Sarpy County Board of Commissioners recently approved an interlocal agreement adding MCC police department as a party to the interlocal and a member of the Sarpy Douglas Law Enforcement Academy. This step will have a long-term impact for MCC's police department. He announced that on Saturday, November 18, MCC will host a Native American craft fair on South Omaha Campus which will be free and open to the public. He wished everyone a happy Thanksgiving.

Agenda 4c — Board Members' Reports

McDermitt thanked Schmailzl for the opportunity to attend the Aksarben Ball, noting the importance of the event in raising scholarship funds for the state of Nebraska. Bruckner thanked the Board for their vote of confidence to select her to serve on the Board and for the thoughtful interview questions. She indicated she will be looking to the other Board members to learn ways to best represent those in her district.

Agenda 4d — Presidents' Report

Schmailzl announced that the Sarpy County Chamber recently held their annual awards banquet and took a moment to recognize two award winners from that evening. First, Uhe received the Business Leader of the Year award for his work in tourism and long-standing efforts in Sarpy County. Second, Patrick Boyle, Director of Student Recruitment at MCC, recently served as the Chair of the Sarpy Chamber Board of Directors. Boyle received the Chamber Excellence Award. Schmailzl shared that MCC Foundation's employee giving campaign is underway until December 20 and provides an opportunity for employees to give back to the College. The Board will have a time to give in the future which the Chair will announce. Schmailzl announced that the five-year contract with CliftonLarsonAllen LLP is coming to a close, so it is time for the College to begin the external auditor request for proposal process in December. The audit firm is hired by the Board and reports to the Board. At its meeting in January the Board will discuss the request for proposals, types of questions to ask, and the selection process.

Agenda 4e — Regular Reports

Uhe commented that financially we are in a good place.

Agenda 4f — Nebraska Community College Insurance Trust Report

Brenda Schumacher, College Business Officer, shared that MCC has been a member of the Nebraska Community College Insurance Trust (NCCIT) since 1995. The six Nebraska community colleges are members of the NCCIT, which has been working well. In 2013, NCCIT added cyber liability coverage. Each community college pays an annual renewal fee to set up a loss fund for the year. The excess funds that remain in the loss fund at the end of the year are distributed back to each community college in the form of dividends. This fund has been beneficial to MCC and offers great coverage at a lower cost than an external insurance course. The last time MCC used the fund was for the August 2021 storm damage to South Omaha Campus. Uhe asked if the dividends reported in the Board packet were in aggregate or per college? Schumacher replied that the amount reported in the letter was the total.

Agenda Item 5 — Consent Agenda Items

Items remaining on the consent agenda are 7a, 7b, 7c, 7d, 7e

Agenda Item 6 — Items Removed from Consent Agenda (if any)

No items were removed.

Agenda Item 7 — Action Agenda

Agenda Item 7a – Consideration of Approval of Minutes of October 24, 2023, Board of Governors’ Meeting, Board Doc. 7991

Agenda Item 7b – Consideration of Resolution of Approval of Minutes of November 1, 2023, Board of Governors’ Special Meeting, Board Doc. 7992

Agenda Item 7c – Consideration of Resolution Approving Personnel Appointments, Board Doc. 7993

WHEREAS, per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointments and employment contracts be approved by the Board of Governors:

<u>Position</u>	<u>Name</u>	<u>Start Date</u>	<u>Annual Salary</u>
Manager of Micro-credentials and Training Programs	Christina Murcek	01/08/2024	\$ 69,000.00
Precision Machine Instructor	Bryan Geise	12/01/2023	\$ 86,622.00

Manager of Micro-credentials and Training Programs – The manager leads the strategic development and growth of the College’s portfolio of micro-credentials. This position partners with internal and external constituencies to foster partnerships, delivering a portfolio of micro-credentials and training opportunities that promote industry-aligned credentials, close skill gaps for employers and support career advancement opportunities for students and working professionals. (Christina Murcek)

Precision Machine Instructor – The instructor teaches a full range of coursework such as Mills, Lathes, CNC, SolidWorks, Basic Electricity, Print Reading, and Advanced Manufacturing. This position participates in curriculum review and development, outcomes assessment, advisory council activities, projects, and other department or College activities. (Bryan Geise)

Agenda Item 7d – Consideration of Resolution Approving Appointment of the College’s Representative Directors of the La Vista/Metropolitan Community College Condominium Owners Association, Inc., Board Doc. 7994

WHEREAS, the Declaration and Master Deed of La Vista Metropolitan Community College Condominium Property Regime, dated December 29, 1997 (“Declaration”), mandated the creation of the La Vista/Metropolitan Community College Condominium Owners Association, Inc. (“Association”) for the purpose of administering the Condominium Property Regime, and maintaining the common areas under the Declaration; and,

WHEREAS, the Association is governed by a Board of Directors selected pursuant to Article VII, § 7.3(b) of the Declaration, as amended, which provides that the Owner of each unit is entitled to elect three Directors to serve on the Association Board of Directors; and,

WHEREAS, the College desires to exercise its right to elect three Directors to represent it on the Association Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby elects the following as Directors of the Association:

Julie Ashley, Director of Tutoring and Academic Support
Kathryn Nelson, Director of Administrative Services
Scott Kardell, Associate Vice President for Facilities Operations

BE IT FURTHER RESOLVED, that the individuals named in the foregoing resolution are authorized and directed to attend the annual meeting of the Association and cast such votes and take such other action as is necessary or appropriate to elect said individuals as officers of the Association on behalf of the College.

Agenda Item 7e – Consideration of Resolution Accepting the Bid for Replacement of Fire Alarm System at the South Omaha Campus, Board Doc. 7995

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for replacement of the fire alarm system at the South Omaha Campus, and authorizes the President to negotiate, sign, and implement such agreement with Electric Company of Omaha in an amount not to exceed \$1,064,729.60 plus associated fees, as the President, in consultation with College legal counsel, may deem appropriate and in the best interests of the College.

MOTION: Reinhardt moved to approve the consent agenda; McDermitt seconded the motion.

Martha Bruckner, yes
Kristen DuPree, yes
Adam Gotschall, yes
Philip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes

Motion carried.

Agenda Item 8 — Adjournment

MOTION: Reinhardt moved to adjourn the meeting; Love-Hug seconded the motion.

Kristen DuPree, yes
Adam Gotschall, yes
Philip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Martha Bruckner, yes

Motion carried. The meeting was adjourned at 7:14 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

Elizabeth Townsere

Notary Public



AFFIDAVIT

State of Florida, County of Orange, ss:

I, Megan Villanueva, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:

Nov. 3, 2023

NOTICE NAME: 11 14 23 BOG Meeting Notice

PUBLICATION FEE: \$40.20

Megan Villanueva

(Signed) _____

VERIFICATION

State of Florida
County of Orange

Subscribed in my presence and sworn to before me on this: 11/03/2023

[Signature]

Notary Public

Notarized online using audio-video communication

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, November 14, 2023, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building 30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors
2023, (11) 3 - Fridays, ZNEZ

