

10602 Committee on Ethics and Conduct

- (1) The Executive Committee of the Board of Governors shall also serve as the Committee on Ethics and Conduct and shall perform the functions of such Committee as set forth in this Policy.
- (2) The Chair of the Board shall serve as the Chair of the Committee on Ethics and Conduct and the Vice-Chair of the Board shall serve as the Vice Chair of the Committee. Three members of the Committee on Ethics and Conduct shall constitute a quorum for the transaction of committee business
- (3) The Executive Committee, acting as the Committee on Ethics and Conduct, shall advise members of the Board in matters of proper ethics and conduct while acting in their capacities as members of the Metropolitan Community College Board of Governors. The duties of the Committee shall be:
 - (A) To promote among Board members an awareness of the need for civility in the conduct of the Board's business and for each member to conduct himself or herself in a manner that embarrasses neither the Board nor the College.
 - (B) To assist in mediation and resolution of openly hostile differences among members of the Board when continuation of the manner of expression of such differences has become, or threatens to become, a source of embarrassment to the Board or to the College.
 - (C) To review allegations of possible unethical or improper conduct on the part of a Board member or members, and to report to the Board those matters in respect to which the committee determines unethical or improper conduct has occurred or is about to occur.
 - (D) To make recommendations as to appropriate remedial measures or sanctions to be taken by the Board in situations where the committee has determined that there has been unethical or improper conduct on the part of a Board member or members.
- (4) If two or more members of the Board of Governors communicate in writing to the Board Chair their beliefs that a member of the Board has conducted himself or herself in a manner inconsistent with the foregoing, or has violated one or more of the policies on ethics contained in Section 10203 of the Board Policies, the Chair shall call a meeting of the Committee on Ethics and Conduct to consider the allegation(s).
 - (A) If an allegation is made against the Chair of the Board, the allegation shall be communicated in writing to the Vice-Chair of the Board, who then shall serve as Chair of the Committee and shall call the meeting of the Committee for the purpose of considering the allegation.

- (B) If an allegation is made against a member of the Committee, the member shall not serve on the Committee for the purpose of considering that allegation. In such a case, the Chair of the Committee (namely, the Board Chair or, if the allegation is made against the Board Chair, then the Board Vice-Chair) shall appoint another member of the Board to serve on the Committee in place of the member against whom the allegation is made.

The member against whom the allegation has been made will be given an opportunity to explain his or her conduct at such meeting, but the Committee shall not conduct a formal or informal public hearing and the Committee shall not be authorized to make policy or take formal action on behalf of the Board. The Committee on Ethics and Conduct will recommend to the Board a course of action to be taken in regard to the allegation(s), which may be or include a recommendation that no action be taken.

(Adopted 1/31/77; Amended 1/24/78; 5/26/92; 3/27/01; 9/18/01; 9/16/03; 1/25/05; 2/22/05; 12/19/06; 11/17/09; 7/23/13; 9/17/13; 2/25/14)