

60502 Assignments Beyond Job Descriptions

Extracurricular Activities: Professional personnel are encouraged to support the extracurricular activities of the College. They are expected to accept assignments in those activities that correlate with their work responsibilities.

Special Assignments: Supervisors may assign special duties and responsibilities to administrative and support staff providing such assignments are consistent with College policies and procedures.

Commencement: The President is authorized to designate professional personnel who will participate in the Commencement exercises of the College.

College Committees and Councils: Assignment to one or more College committees is considered a regular part of the responsibility of professional personnel. Care will be taken to rotate tasks as may be appropriate to utilize special talents of staff members. Selection for College committees and councils shall ensure broad, diverse representation. (Amended 12/17/96)

Professional Growth: The President shall establish and maintain a staff development program to foster professional growth.