

70101 Regular Classified Employees Defined, Job Descriptions

Classified employees include all part-time and full-time College employees who are not employed in professional positions. Professional positions include administrative staff, support staff, and part-time and full-time faculty. Chapter Six of these policies applies to professional employees.

Non-temporary classified employees assigned to a full-time or part-time position (at least twenty (20) hours per week on a continuing basis) who have successfully completed their original or extended orientation periods as defined in Board Policy 70205, shall be considered as regular classified employees. All other classified staff members do not qualify as regular classified employees.

Job descriptions shall be on file in the Office of Personnel and Employee Relations and shall be attainable upon request.