

80101 Budget Request Development and Guidelines

The Area budget request represents the approved educational plan of the College for the academic year stated in fiscal terms. In preparing the College operating budget, the President shall adhere to the following guidelines:

- (1) The budget request shall reflect the best possible distribution of available funds in accordance with the goals of Metropolitan Technical Community College.
- (2) The budget request shall identify sufficient sources of funds to insure a financially balanced budget.
- (3) The budget request shall provide contingencies adequate to meet reasonable unforeseen demands.