PROCEDURES MEMORANDUM

TO: MCC Staff
FROM: Office of the President
SUBJECT: Annual Planning and Budgeting Process Calendar
DATE: March 6, 2015
PURPOSE: To provide a calendar for annual planning and budget development.
SCOPE: This procedure memorandum applies to all College employees.

GENERAL PRINCIPLES:

Annual planning and budget documents are developed based on the Fiscal Year Planning/Budget Calendar provided to the Board of Governors before the end of March each year.

Adopted 6/5/92; Revised 8/30/02; 6/2/09; 3/6/15