MLA STYLE

How to Format an Author’s Name, Title, Publication Date & Publisher’s Name

AUTHOR’S NAME

• Begin your citation with the author’s last name, followed by a comma, and the rest of the name.

   Examples:

   Bush, George W.
   Cather, Willa
   Rowling, J. K.

• Ignore titles, affiliations, and degrees (King, Queen, Dr., PhD, and Sir).

   Example:

   Name in source:             Name in citation:
   Dr. John A. Smith           Smith, John A.

• Include suffixes that are an essential part of the author’s name (Jr., Sr., and IV).

   Examples:

   Name in source:             Name in citation:
   Stanley J. Dawson IV        Dawson, Stanley J., IV
   Bruce Jackson, Jr.          Jackson, Bruce, Jr.

• Two authors: Include them in the order in which they appear in the source. Begin the first author’s name with the last name. Separate the two names with a comma and the word and.

   Example:

- **Three or more authors**: List only the first author’s name and follow it with a comma and *et al.* (Latin for “and others”).

  *Example:*


- **Editor** rather than an author. If the book has an editor but not an author, provide the editor’s name followed by *editor*.

  *Example:*


- **No author or editor**: If there is no author or editor, begin your citation with the title.

  *Example:*


**TITLE**

- Capitalize the first and last words in the title, the first word in the subtitle, and all principal words (nouns, pronouns, verbs, adjectives, adverbs, and subordinating conjunctions).

- Do not capitalize the following when they fall in the middle of a title:

  - Articles (*a, an, the*)
  - Prepositions (*against, as, between, in, of, to*)
  - Coordinating conjunctions (*and, but, for, or, yet*)
  - The *to* in infinitives (as in “How to Change a Tire”)

  *Examples:*

  *Attention-Deficit Hyperactivity Disorder: A Handbook for Diagnosis and Treatment*
One If By Land, Two If By Sea

PUBLISHER’S NAME

- Omit The if it is the first word.
- Omit business abbreviations (Co., Corp., Inc., Ltd.)
- Abbreviate University (U) and Press (P)

PUBLICATION DATE

- Write the full date provided in the source.
- If providing the day, month, and year use the Day-Month-Year format.

   Example: 28 June 2019


   Examples:
   2019 [source only provides year]
   June 2018
   Spring 2017
   Mar. – Apr. 2019
   18 Aug. 2019