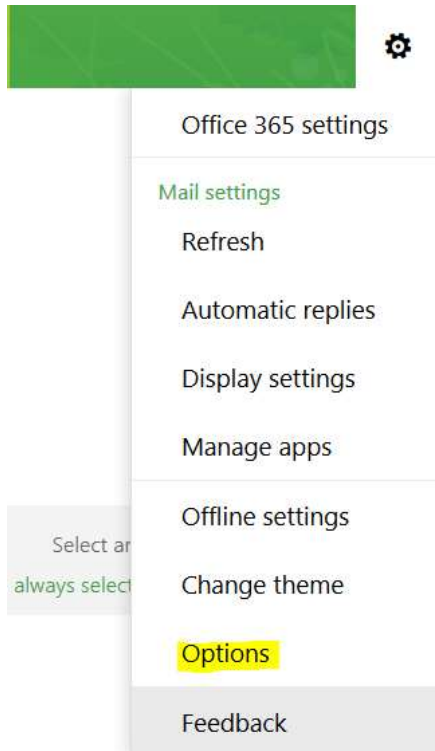


Maintaining Groups in Outlook Web App (OWA)

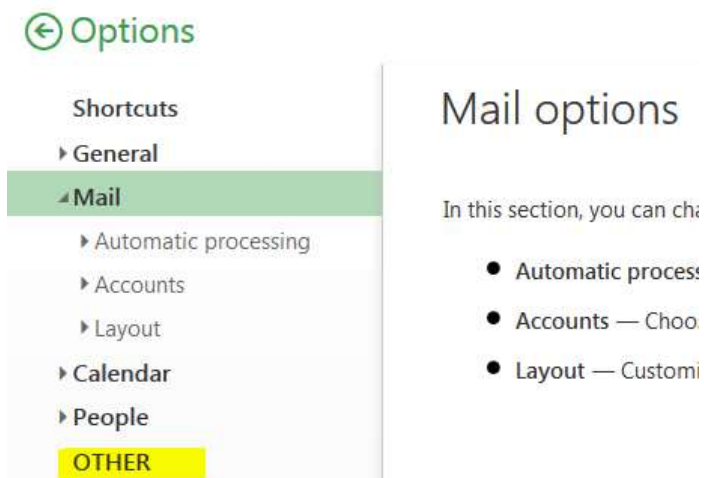
1. Click the Gear up in the upper right corner next to your photo



2. Click Options

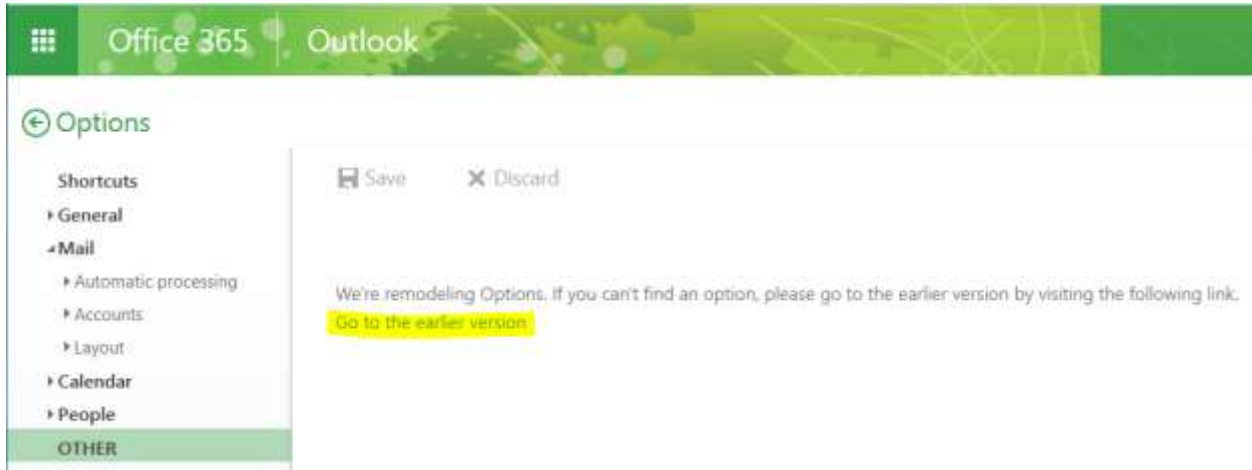


3. In the left navigation pane click Other

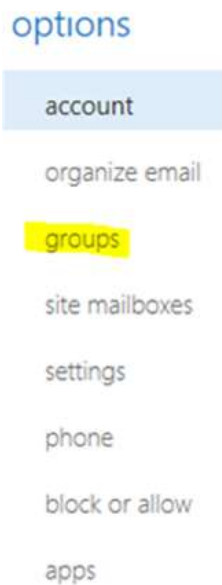


Maintaining Groups in Outlook Web App (OWA)

4. Click the **link** Go to the earlier version



5. In the earlier version, Click groups



Maintaining Groups in Outlook Web App (OWA)

6. On the right side, it lists the Groups for which you are the Owner. Click the Pencil icon to edit a selected group.

