

What is Student Planning?

- Student Planning is our new online self-service tool to help you create your roadmap to completing your degree or certificate.
- Use Student Planning to build your education plan based on the requirements of your chosen degree.

The screenshot shows a web interface for 'Student Planning'. At the top, there are two tabs: 'Student Finance' and 'Student Planning'. Below the tabs is a navigation bar with links for 'Home', 'My Progress', 'Plan & Schedule', and 'Course Description'. The main content area has a purple header with the title 'Steps to Getting Started' and a search bar on the right that says 'Search for courses...'. Below the header, there are two numbered steps:

- 1 View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2 Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

My Progress Tab

The screenshot shows a web interface for 'Student Planning'. At the top, there are two tabs: 'Student Finance' (with a dollar sign icon) and 'Student Planning' (with a calendar icon). Below these is a navigation bar with several links: 'Home', 'My Progress' (highlighted with a red circle), 'Plan & Schedule', 'Course Catalog', and 'Test Summary'. The main content area has a purple header with the title 'Steps to Getting Started' and a search bar on the right that says 'Search for courses...'. Below the header, there are two numbered steps:

- 1 View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2 Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

1. Under the **My Progress** tab - Start by reviewing requirements and seeing your progress toward your declared major.

Accounting (ACAAS)
(1 of 1 programs)

View a New Program

Load Sample Course Plan

At a Glance

Cumulative GPA: 3.591 (2.000 required)
Institution GPA: 3.591 (2.000 required)
Degree: ASSOC APPLD SCIENCE
Majors: Accounting
Departments: Accounting
Catalog: 2012

Description
Program location: Elkhorn Valley Campus, Fort Omaha Campus, South Omaha Campus This degree aids students in developing skills,
[More...](#)

Program Completion must be verified by the Registrar.

Progress

Total Credits (46 of 99.5)

Completed Credits	In Progress Credits	Planned Credits	Total
37	4.5	4.5	99.5

Total Credits from this School (46 of 24)

Completed Credits	Planned Credits	Total
37	4.5	4.5

2. Click on **View a New Program** to choose another degree program to view.

The screenshot displays a student portal interface for the Accounting (ACAAS) program. At the top, the program name 'Accounting (ACAAS)' is shown with '(1 of 1 programs)' below it. To the right of the program name is a button labeled '+ View a New Program', which is highlighted by a green arrow. Further right is a button labeled 'Load Sample Course Plan'. Below the program name is a section titled 'At a Glance' containing the following information:


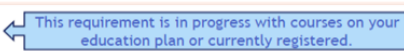
- Cumulative GPA: 3.591 (2.000 required)
- Institution GPA: 3.591 (2.000 required)
- Degree: ASSOC APPLD SCIENCE
- Majors: Accounting
- Departments: Accounting
- Catalog: 2012



Below the 'At a Glance' section is a section titled 'Academic Programs' with the heading 'Choose another degree program to view.' This section includes a search bar with the text 'Search for a program: ρ' and two radio button options: 'Accounting (ACAAS)' and 'Administrative Assistant'. To the right of the 'Academic Programs' section are two progress bars. The first progress bar is labeled 'Progress' and shows a green bar representing the current progress. The second progress bar is labeled 'Total Credits (46 of 99.5)' and shows a green bar representing the current total credits, with '37' displayed below it. The third progress bar is labeled 'Total Credits from this School (46 of 24)' and shows a green bar representing the current total credits from this school, with '37' displayed below it. A blue information banner at the top right of the progress bars states 'Program Completion must be verified by the Registrar.'

3. View the completion status of each requirement in your degree program.

- This requirement is in progress with courses on your educational plan or currently registered.

C. QUANT/NUMERACY SKILL

Take course MATH-1410. 0 of 1 Courses Completed.  Fully Planned  This requirement is in progress with courses on your education plan or currently registered.

Status	Course	Grade	Term	Credits
 In-Progress	MATH_1410 Statistics		14/SS	4.5
 Not Started	MATH-1410 Statistics			

- This requirement is met from your completed courses.

2. Take a Level two English class ENGL_1020 or ENGL_1240 [Show Details](#) ✔ 1 of 1 Courses Completed. ← This requirement is met from your completed courses.

Status	Course	Grade	Term	Credits
✔ Completed	ENG_102 English Composition II	A	90/SP	4.5
✔ Fulfilled	ENGL-1020 English Composition II			
✔ Fulfilled	ENGL-1240 Oral and Written Reports			

- This requirement is not yet started. There are no courses planned or registered.

D. OTHER

Complete the following requirements:

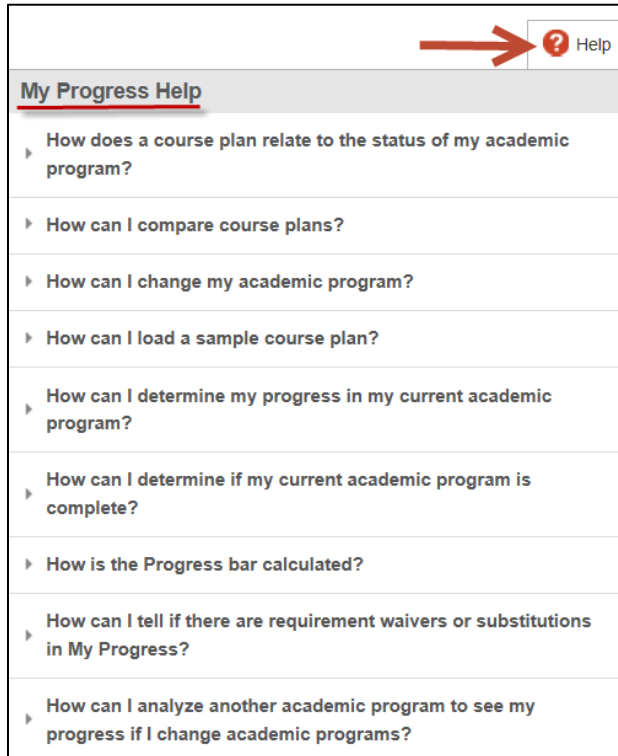
Complete all of the following items. 0 of 2 Completed.

1. Take HMRL_1010 or HMRL_101 A/B/C [Show Details](#) 0 of 4.5 Credits Completed. ← This requirement is not yet started with no courses planned or registered.

Status	Course	Grade	Term	Credits
! Not Started	HMRL-1010 Human Relations Skills			
! Not Started	HMRL-101A Personal and Work Communic.			
! Not Started	HMRL-101B Personal Success in Workplace			
! Not Started	HMRL-101C Working with Others			

Search for courses to add to your plan and register.

4. **? Help** – for additional questions when in the *My Progress* tab click **Help**, located in the upper right side of the page. The answers located in this area are related to questions under the *My Progress* tab.

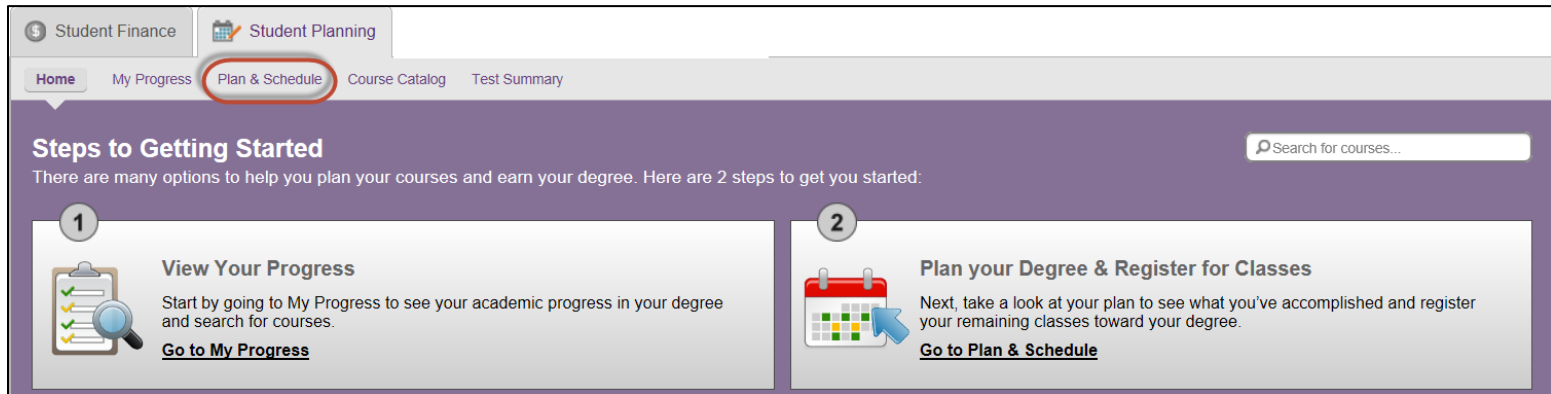


Help

My Progress Help

- ▶ How does a course plan relate to the status of my academic program?
- ▶ How can I compare course plans?
- ▶ How can I change my academic program?
- ▶ How can I load a sample course plan?
- ▶ How can I determine my progress in my current academic program?
- ▶ How can I determine if my current academic program is complete?
- ▶ How is the Progress bar calculated?
- ▶ How can I tell if there are requirement waivers or substitutions in My Progress?
- ▶ How can I analyze another academic program to see my progress if I change academic programs?

Plan & Schedule Tab



1. Under the **Plan & Schedule** tab

- View your current schedule of registered and planned courses.
- Register for courses directly from your schedule.
- You will not see online classes under this tab. You will need to click on the Timeline tab to see online classes.

- View your current registered and planned courses, and register and drop courses from your schedule

The screenshot displays a course schedule for the 2014 Credit Summer. The interface includes a top navigation bar with 'Schedule' (circled in red), 'Timeline', 'Advisor Notes', and a 'Request Review' button. Below the navigation is a header for '2014 Credit Summer' with navigation arrows and a 'Register for All' button. A summary bar shows 'Planned: 4.50 Credits', 'Enrolled: 4.50 Credits', and 'Waitlisted: 0 Credits'. The main area is a grid with days of the week as columns and time slots as rows. Two course blocks are visible: a green block for 'MATH-1410-1A' (Registered) on Tuesdays and Thursdays from 3:00 PM to 5:15 PM, and a yellow block for 'MATH-1410-1B' (Planned) on Mondays and Wednesdays from 10:00 AM to 12:15 PM. Annotations include a blue box pointing to the 'Schedule' tab, a blue box pointing to the yellow blocks with the text 'Choose sections for your planned courses.', and a blue box pointing to the green blocks with the text 'These are your registered courses.'. Two side panels provide details for the selected courses, including credit information, grading, dates, times, locations, and instructors.

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Timeline Tab

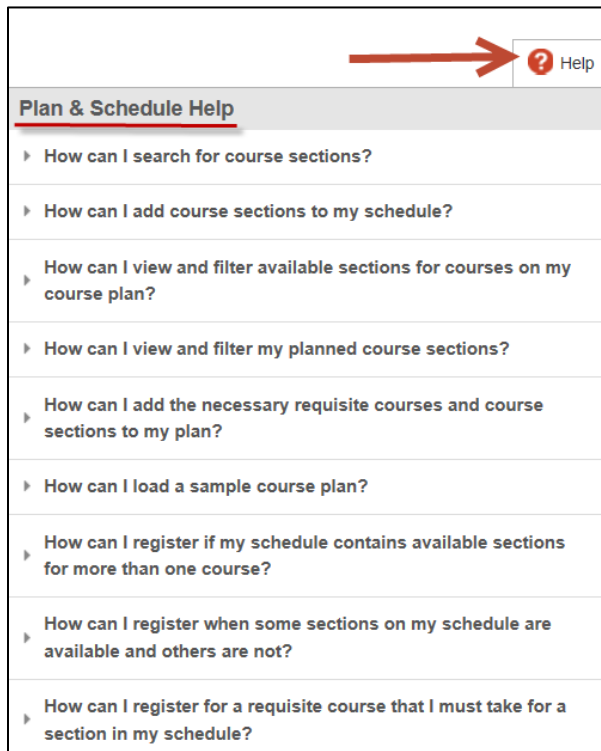
- View your timeline of completed, in progress and planned courses. Under this tab, you will see the online registered classes.

The screenshot displays a user interface for a course management system, specifically the 'Timeline' tab. The interface is organized into four columns representing different terms:

- 2012 Non Credit Fall:** Completed. Courses include TRDV_066N-05: Ms Office 10 Training (0.30 CEUs) and TRDV_071N-05: Windows 7 (0.30 CEUs). GPA: 0.00, 0.60 Enrolled CEUs.
- 2013 Non Credit Fall:** Completed. Courses include TRDV_189N-01: Framing the Future (0.10 CEUs), TRDV_211N-01: Ellucian Consulting, Days 1-2 (1.60 CEUs), and TRDV_212N-01: Ellucian Consulting, Day 3 (0.80 CEUs). GPA: 0.00, 2.50 Enrolled CEUs.
- 2014 Non Credit Spring:** In Progress. Course includes COMP_230N-80: Microsoft Excel Level 1 (0.90 CEUs). GPA: 0.00, 0.90 Enrolled CEUs.
- 2014 Credit Summer:** Planned. Courses include MATH_1410-1A: Statistics (4.50 Credits) and MATH-1410-1B: Statistics (4.50 Credits). GPA: 0.00, 4.50 Enrolled Credits, 4.50 Planned Credits.

A warning message is displayed for the MATH-1410-1B course: "(1) Within two years prior to beginning the course, either successful completion of MATH_1310 with a grade of C or better or MCC placement test - Must be completed prior to taking this course."

? Help – for additional questions when in the *Plan & Schedule* tab click **Help**, located in the upper right side of the page. The answers located in this area are related to questions under the *Plan & Schedule* tab.



The screenshot shows a user interface for the 'Plan & Schedule' tab. In the top right corner, there is a 'Help' button with a question mark icon. A red arrow points to this button. Below the button is a section titled 'Plan & Schedule Help' with a red underline. This section contains a list of help topics, each preceded by a right-pointing arrowhead:

- ▶ How can I search for course sections?
- ▶ How can I add course sections to my schedule?
- ▶ How can I view and filter available sections for courses on my course plan?
- ▶ How can I view and filter my planned course sections?
- ▶ How can I add the necessary requisite courses and course sections to my plan?
- ▶ How can I load a sample course plan?
- ▶ How can I register if my schedule contains available sections for more than one course?
- ▶ How can I register when some sections on my schedule are available and others are not?
- ▶ How can I register for a requisite course that I must take for a section in my schedule?

Students need to know...

- Internet Explore needs to be 9 or newer edition.
- DEVELOPMENTAL Classes –The plan will not show developmental courses – E.g MATH 0960, ENGL 0960, etc.
- GSAAS program is hard to self-advise. Please work with an Advisor.
- Planning a course does not mean you are registered.
- Scheduled means the class is only planned... you are not registered.
- Green is registered, yellow is planned.
- This is an Advising tool, the catalog is our contract.
- Catalog year specifies your course work.
- Planned, Approved or Deleted Section (**Section Dashboard**) must be on the Plan and Schedule.
- To see advisor recommendations go to the progress tab.
- Register All – will register for all planned courses in the Section Dashboard.
- Online classes show under the **Timeline** tab.
- **My Progress** Tab – when the section – E.g. Communication, has not been completed there is a **Search** button to click which will narrow the search.

A. COMMUNICATIONS

Take courses ENGL-1010, ENGL-1020, SPCH-1110. 2 of 3 Courses Completed. Fully Planned

Status	Course	Search	Grade	Term	Credits
Completed	ENG_101	English Composition I	A	01/SS	4.5
Completed	ENG_102	English Composition II	B	01/FA	4.5
In-Progress	SPCH_1110	Public Speaking		13/SP	4.5
Not Started	ENGL-1010	English Composition I			
Not Started	ENGL-1020	English Composition II			

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Recent Product Certifications:

Safari 7 for UI, WebAdvisor, Colleague Student Self-Service, WCMS, and e-Marketing (New)	Available Dec. 20, 2013
Safari 6.1 for UI, WebAdvisor. Colleague Student Self-Service, WCMS, and e-Marketing (New)	Available Dec. 20, 2013
Internet Explorer 11 for UI, WebAdvisor, Colleague Student Self-Service, Colleague Portal, Ellucian WCMS, and e-Marketing (New)	Available Dec. 20, 2013
Google Chrome for UI, WebAdvisor, Ellucian WMCS, Colleague Portal, Colleague Student Self-Service, and e-Marketing (New)	Available Dec. 20, 2013
Internet Explorer 10 (Windows 7 and 7 SP1 only) for WebAdvisor, Colleague Portal, Colleague Student Self-Service, Ellucian WCMS, Ellucian Recruiter (WFE), and e-Marketing	Available May 8, 2013