



**FERPA**  
**AUTHORIZATION TO RELEASE STUDENT INFORMATION**

The Family Education Rights and Privacy Act of 1974 (FERPA), as amended, requires a written and dated consent from MCC students before disclosing personal identifiable information from a student's education/financial records to a third party in most circumstances. Under FERPA, Metropolitan Community College reserves the right to withhold such information from a third party unless a current, valid release is on file.

***FOR METROPOLITAN COMMUNITY COLLEGE (MCC) TO RELEASE INFORMATION TO A PARENT, THE HIGH SCHOOL STUDENT COMPLETES AN AUTHORIZATION TO RELEASE STUDENT INFORMATION (FERPA).***

**AUTHORIZATION**

Is optional for any MCC student.

**For completing and submitting form go to**

**<https://www.mccneb.edu/Current-Students/Resources/Student-Services-SOS/Family-Education-Rights-and-Privacy-Act-FERPA.aspx>**

**TUITION** – Payment is due at the time the registration form is returned. Credit card payments may be made online, by phone, or in person. Payment by check should be attached to this form. Students may also apply for an ACE scholarship.

Payment Options:

**Online**

Go to [www.mccneb.edu](http://www.mccneb.edu) to pay tuition and fees by credit/debit card or ACH transfer online with Self Service. The Student must have an active student account and password. MCC accepts Discover, MasterCard, VISA, and American Express.

**Phone**

Pay tuition and fees by phone using credit/debit card by calling Student Accounts at 531-622-2405 or the Contact Center at 531-622-5231. The credit/debit card number, expiration date and CSV code need to be supplied at the time of payment.

**In Person**

Pay tuition and fees in person with credit/debit card, cash, check or money order at any MCC campus/center Student Services Office.

**Check Attached to This Form**

Make the check payable to: Metropolitan Community College and attach to this form.

**ACE – ACCESS COLLEGE EARLY SCHOLARSHIP**

Authorized by the Nebraska Legislature in 2007, the Access College Early (ACE) Scholarship Program pays tuition and mandatory fees for qualified, low-income high school students to enroll in college courses from Nebraska colleges or universities, either through dual-enrollment or early enrollment agreements with these institutions. High school students may apply for funding under this program by completing the ACE Student Application, which is reviewed by the Coordinating Commission for award consideration. Qualifications, application and instructions at website <https://ccpe.nebraska.gov/ACE>.

**REFUND POLICY** – Set per class tuition rate is non-refundable.

**NEBRASKA RESIDENT HIGH SCHOOL STUDENTS PAY HALF-PRICE STANDARD TUITION.**

*STANDARD TUITION IS DISCOUNTED 50% FOR EACH QUARTER THROUGH THE SUMMER QUARTER OF THE YEAR YOU GRADUATE.  
EFFECTIVE FALL QUARTER, FOLLOWING YOUR HIGH SCHOOL GRADUATION, THE DISCOUNT NO LONGER APPLIES.*

**Nondiscrimination & Equal Opportunity Statement**

Metropolitan Community College does not discriminate on the basis of race, color, national origin, religion, sex, marital status, age, disability or sexual orientation in admission or access to its programs and activities or in its treatment or hiring of employees. The College complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Act of 1990, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, as amended, the Age Discrimination Act of 1975, related Executive Orders 11246 and 11375 and all civil rights laws of the State of Nebraska and the City of Omaha. Contacts: Concerning Title VI (race), Title IX (gender equity), Section 504 (disability) and Americans with Disabilities Act/Program and Services Accessibility, and Age, contact: Vice President for Campuses and Student Affairs: 531-622-2681 (students) Associate Vice President of Human Resources: 531-622-2236 (employees) Director of Facilities: 531-622-2529 (accessibility) Concerning hiring and employment-related complaints of discrimination or harassment based on race, color, national origin, religion, sex, marital status, age, disability, sexual orientation, retaliation or for affirmative action and diversity issues, contact: Associate Vice President for Equity and Diversity: 531-622-2649. The address for all of the above individuals is as follows: Metropolitan Community College, 30th and Fort Streets, PO Box 3777, Omaha, NE, 68103-0777.