

# HIGH SCHOOL DUAL ENROLLMENT GUIDE

Being a college student is different than high school. This guide will provide you a better understanding of dual credit requirements, what it means to be enrolled in college, and the resources available to ensure your academic success.



**METROPOLITAN**  
Community College

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# Dual Enrollment 101

Dual credit courses give you the chance to earn college credit by taking one or more college-level courses while you're still in high school. If you're eligible, you'll earn both high school and college credit for each dual credit course you take.

## Benefits:

- Gives you a head start on college
- Save money on college tuition
- Develop career focus
- Explore a potential major
- Increase your chances of completing a college degree

## Expectations:

- The grades you earn while taking a college credit course will count toward your college grade point average (GPA) and will be a **permanent** part of your postsecondary transcript.
- High schools and colleges follow different academic calendars. Your college courses must come first.
- You will be treated as a college student and required to follow college policies, deadlines and instructor expectations.



# College Transcript

The grades you earn while taking a college credit course will count toward your college grade point average (GPA) and will be a **permanent** part of your postsecondary transcript.

- Grades are part of your permanent college transcript and will follow you wherever you go.
- Your college transcript could impact future scholarship eligibility and financial aid.
- You do not have the option to remove a course or grade from your college transcript if you are unhappy with the grade.
- You can retake a course, and depending on the college or university, it will either replace the first grade or the first grade will be excluded from GPA but will show on the transcript.
- A poor grade could indicate to other colleges or universities that you were not prepared for the academic rigor of college and could impact acceptance.
- Transferability of the college courses you take vary. Visit MCC's [Transfer and Articulation](#) site for more information.
- Most colleges require a C or better for a class to count toward a degree and/or transfer.

Taking college credit courses while in High School is an important decision. Make sure you are ready!



Ready to transfer your MCC courses to another institution?  
Visit MCC's [Transcript Request](#) webpage.

# Program Options

Explore Secondary Partnerships [program pathways](#) to find the best program for you.

- [Career Academy](#) application and registration begins with your high school counselor. Enrollment [packets](#) are returned to Secondary Partnerships.
- [Concurrent Enrollment](#) application and registration begins at your High School at the start of each academic term. Registration forms are returned to Secondary Partnerships.
- [Kickstart Online Institute](#) application and registration begins with the student or High School Counselor. KSOI registration forms are returned to Secondary Partnerships.
- [Gateway to College](#) application and registration begins with student participation in an information session.
- [CollegeNow!](#) application and registration begins with the student through MCC's application and an appointment with a Success Navigator.



# FERPA

The Family Educational Rights and Privacy Act (FERPA) is a federal privacy law that outlines students rights concerning access to educational records. If a student is attending a postsecondary institution - *at any age* - the rights under FERPA have transferred to the student. A student enrolled in both a high school and a postsecondary institution creates a unique situation.

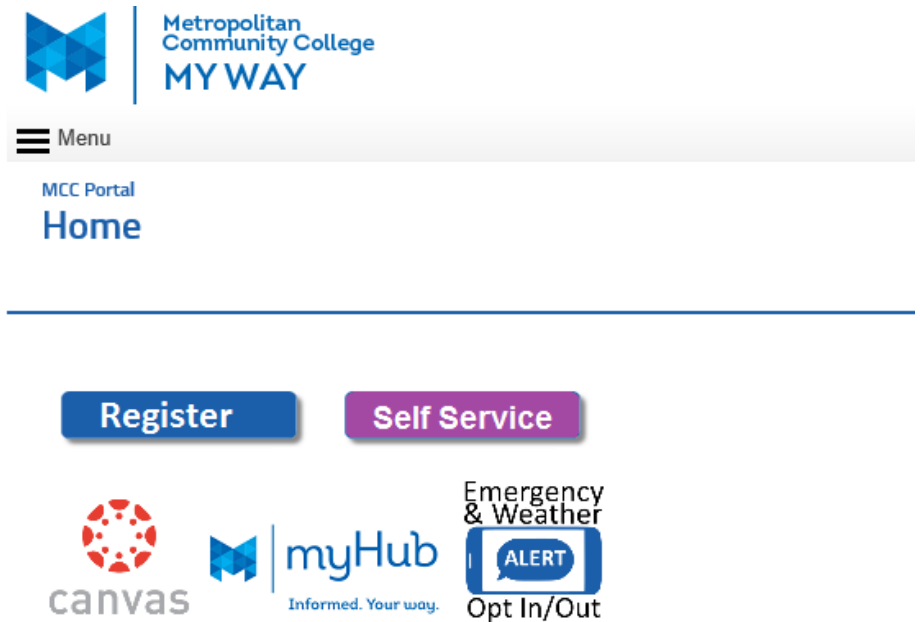
If the student is under 18, the **parents still retain the rights under FERPA at the high school**, however, the **post-secondary rights belong to the student**.

Students who wish to grant parental or 3rd party access to their educational records may do so by submitting an **[Authorization to Release Student Information Form](#)** to the Records Office.



# MyWay

- MyWay is your personal web portal to MCC. The portal provides single sign-on access by automatically logging into My Services, Microsoft Outlook Calendar, and Canvas.



## Login Directions:

- MyWay and Password Station guide can be found on the Secondary Partnerships [webpage](#).



# MCC Student Orientation

MCC Student Services offers a full orientation experience where you can find information on:

- Disability Support Services
- Advising
- Tutoring
- Academic Support
- Campus Security
- Textbooks
- And More!

We encourage all students to complete the online [MCC student orientation](#).





# Questions?

**Secondary Partnerships is here to help.**



Metropolitan Community College  
**SECONDARY  
PARTNERSHIPS**

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