**FOOD VENDOR APPLICATION**

This letter of agreement between METROPOLITAN COMMUNITY COLLEGE (MCC) and

PRINTED NAME OF VENDOR

( )

VENDOR ADDRESS PHONE E-MAIL

SIGNATURE DATE

Identifies the responsibilities of both parties related to the vending of food and non-alcoholic beverages during the Fort Omaha Intertribal POWWOW 2018

**Set-up time**:  Set-up may begin on Friday, September 14 before 3 p.m. Set-up must be complete by 9:00 a.m., September 15.

**Removal of equipment**:  Removal of equipment should not begin before 7:30 p.m. on Saturday, September 15.  Removal of equipment may occur on Sunday, September 16.  Removal of equipment must be complete by 3:30 on Monday, September 17, 2018.

**METROPOLITAN COMMUNITY COLLEGE (MCC) WILL PROVIDE:**

* Electricity at no charge Fresh water supply Assistance for set-up
* Waste containers and garbage bags for disposal of trash in vendor's immediate area
* Parking location for vendors (vendors may unload near their booths, but may not park by booths)

**WILL PROVIDE**:

VENDOR NAME

* Complete set-up no later than 9 a.m., Saturday, September 15, 2018
* Adhere to regulations of Douglas County Health Department and send in required forms (attached)
* Adhere to rules of Metropolitan Community College
* Pay $40 (**one food item-example, coffee, not a meal**) OR $80 fee to Metropolitan Community College

**PLEASE PROVIDE THE FOLLOWING INFORMATION – PLEASE BE SPECIFIC:**

**Electricity needed (please circle): 110 volts 220 volts Amperage: \_\_\_\_\_\_\_\_\_\_\_\_**

**Space required**: **\_\_\_\_\_\_\_\_ feet X \_\_\_\_\_\_\_\_ feet**

**Return Letter of Agreement and payment of fee postmarked no later than 8/15/18 to:**

**Barbara Velázquez Metropolitan Community College**  **P.O. Box 3777** **Omaha, NE 68103**

**Food vendors will receive priority placement based on receipt date of paid applications and electrical needs. No Refunds to food vendors after August 31, 2018.**

Metropolitan Community College does not discriminate on the basis of race, color, national origin, religion, sex, marital status, age, disability or sexual orientation in admission or access to its programs and activities or in its treatment or hiring of employees. The College complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Act of 1990, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, as amended, the Age Discrimination Act of 1975, related Executive Orders 11246 and 11375 and all civil rights laws of the State of Nebraska and the City of Omaha.